



ASSUMPTION COLLEGE

CHANGANASSERY, KERALA 686101 | AUTONOMOUS
Accredited by NAAC with A+ Grade (Cycle 4) | ISO 9001:2015 Certified

The minutes of the meeting of the IQAC (reconstituted) held on 13 June 2023 at 3:30 p.m. in the IQAC Conference Room.

Members Present

- Rev. Dr. Thomas Joseph Sd/-
- Ms. Anne Mary Joseph Sd/-
- Dr. Rani Maria Thomas Sd/-
- Dr. Whyni Gopi Sd/-
- Dr. Marina Aloysius Sd/-
- Dr. Jiksey Issac Sd/-
- Ms. Sherin Babu Sd/-
- Dr. Neethu Cyril Sd/-
- Ms. Smitha Mathews Sd/-
- Dr. Kamakshy V Sd/-
- Ms. Manjulin Jacob Sd/-
- Rev Fr Tinju Tom Sd/-

Agenda

- ✓ Presentation of Action Taken Report 2022-23
- ✓ Action Plan 2023-24: Discussion.
- ✓ Presentation of Quality Initiatives of IQAC 2023-24
- ✓ Other miscellaneous matters.

Suggestions/ Discussions

Dr. Jiksey Issac welcomed the gathering. The action taken report was presented by Dr. Whyni Gopi, IQAC coordinator. The presentation stated that 3 programs were conducted for the quality enhancement of teachers, and 4 departments viz English, History, Home Science and Commerce had organized programs for promoting research. The presentation also stated that Rs.250000 was allocated as seed money for promoting research and publications. To improve consultancy activities, a proper system of recording the revenue generated from consultancy was set up. Thereby 216800/- rupees was generated. The IQAC also has made initial steps for the rejuvenation of alumnae and departments of physics, history, and mathematics have conducted department alumnae meetings. As a part of curriculum revision, measures were taken to emphasize skill-based and student-centric programs. In relation to it new courses were applied under DASP, MG University, new programs under ACSAD for 2023 – 24 were planned, provision for extra

credit in curriculum revision was prepared, C-DIT courses were inaugurated for encouraging computer skills. Under the UBA, 5 villages were adopted and discussions for village survey and household survey done. During the former academic year 2022 – 23 , non-teaching staff were given training. SQAC Student Quality Assurance Cell was given orientation and they presented a feedback survey. New exam centre was inaugurated new classrooms were allotted for Home Science department and renovation of Media room was also done. With regard to get the technological involvement of teachers, Nobel lecture series and Assumption News were organized.

Following this, the action plan for 2023 – 24 was presented. Following discussions were made.

- It was decided to implement the UBA programme with MSW students doing the village survey and orientation for the household survey. Second year and Third year UG students will carry out the survey after the rainy season.
- A discussion on whether to continue the newly revised syllabus of 2022 – 23 or wait for NEP to be introduced next year. After prolonged discussions, Ms. Anne Mary, Vice Principal stated the benefit of starting with the new syllabus highlighting the fact that curriculum revision under Autonomy was done only once and so new courses were added after that.
- Regarding the Academic and Administrative audit, it was decided to do audit every year for updating documentation. But Dr. Rani Maria asked to verify whether external audit required every year or internal audit is sufficient. And external audit required only once in 3 years had to be reaffirmed.
- It was decided to revive MoU activities by each department.
- The need to strengthen IEDC was stated by Dr. Whyni Gopi, IQAC coordinator. The MERCATO – an opportunity for students to sell their products had to be revived.
- Regarding IQAC documentation for AQAR 2022 – 23, the need to fix faculty in each department for the said purpose was decided.
- The coordinator of IQAC also proposed the idea that the departments can organize programmes related to cross cutting issues.
- The proposals for Erudite Lecture was informed as per the action plan. It was also informed that such a program could be done through Kerala State Higher Education Council.

The meeting ended at 5.15 pm

Read and confirmed



Principal
Assumption College,
Chanaganassery

