



ASSUMPTION COLLEGE

CHANGANASSERY, KERALA 686101 | AUTONOMOUS
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The minutes of the IQAC meeting held on 14 October 2022 at 2:00 p.m. in the Library Conference Room.

Members Present

- Dr. Anitha Jose Sd/-
- Rev.Dr. Thomas Joseph Parathara Sd/-
- Ms. Anne Mary Joseph Sd/-
- Dr. Whyni Gopi Sd/-
- Dr. Marina Aloysius Sd/-
- Dr. Jiksy Issac Sd/-
- Dr. Minu Mary Mathew Sd/-
- Ms. Sherin Babu Sd/-
- Ms. Smitha Mathews Sd/-
- Dr. Kamakshy V Sd/-
- Dr. Neethu Cyril Sd/-
- Rev Fr Joseph Benedict Sd/-
- Ms Manjulin Jacob Sd/-
- Rev Fr Tinju Tom Sd/-

Agenda

1. DASP – Directorate for Applied Short–Term programmes
2. Action plan for the academic year 2022 – 23
 - Quality enhancement of teachers.
 - Alumnae involvement in fundraising
 - Development of e-content and its systemisation.
 - Starting of new PG courses
 - AESOP/Institutional inclusiveness

Suggestions/Discussions

- Dr Whyni Gopi IQAC Coordinator discussed about the initiative being taken by the IQAC in applying for the programmes under DASP conducted by the MG University
 - Certificate programme in Entrepreneurship Development under Dept of Economics, Commerce & BBA
 - Postgraduate certificate programme in Instrumental methods of chemical analysis under departments of Physics and Chemistry
 - Postgraduate certificate programme in English language teaching & and postgraduate certificate programme in Digital and Social media marketing under the Dept of English.

- Diploma programme in food analysis and quality control under the dept of zoology.
- Certificate programme in Biofertilizer Production Technology under the dept of Botany.

These are the various programmes being worked out for applying.

- Principal Dr Anitha Jose reminded us about autonomy extension preparation which IQAC has to take care of.
- The decision of RPAC regarding the usage of plagiarism software for PG projects was discussed.
- IQAC decided to take the initiative in association with RPAC to publish at least 1 publication (review/work) per faculty every year. Publication of a book per department every year was decided to be made one of the best practices in the coming period.
- Discussed introducing CMS for delivering some courses through Linways software.
- Decided to conduct FDPs for e-content development, quality enhancements of faculty etc.
- Decided to take measures to ensure participation of faculty in FDP/SWAYAM courses, registering for PhD, and publication of research works.
- Discussed about the revamping of AESOP. Discussed the possibility of registering in UBA for involvement in outreach and also drafted other plans for working out extension activities.
- Discussed about strengthening Alumnae for fundraising.
- IQAC decided to join with alumnae for conducting batch-wise alumnae meetings.
- Decided to conduct workshops /seminars related to IPR in association with research centres.

Read and confirmed



Principal
Assumption College,
Chanaganassery