



# ASSUMPTION COLLEGE

AUTONOMOUS CHANGANACHERRY

Reaccredited by NAAC With 'A' Grade and Affiliated to Mahatma Gandhi University, Kottayam, Kerala, India

The meeting of the IQAC held on **01 June 2022**, in the IQAC Conference Room at 3:00 pm discussed the following.

## Agenda

- ✓ Preparations prior to NAAC Peer Team Visit.
- ✓ Presentation of SSR to the staff
- ✓ Schedule Mock NAAC
- ✓ PPT Presentations Format
- ✓ Files Updated by Departments
- ✓ IQAC Meeting with External Members
- ✓ Reconstitution of the IQAC

## Members Present

- Dr. Anitha Jose
- Rev. Dr. Thomas Joseph Parathara
- Ms. Anne Mary Joseph
- Dr. Paulami Aich Mukherjee
- Ms. Linz Tom
- Dr. Marina Aloysius
- Dr. Jickey Isaac
- Dr. Binumol Abraham
- Ms Rosmi Lukose

The meeting began with a general overview by the IQAC Co-ordinator about the Data Validation and Verification and the need to make the staff aware of the data submitted in the SSR. This was followed by discussion of the agenda for the meeting. Following the discussion it was decided to

- ✓ Hold a presentation to the entire staff on SSR submitted by various criterion leaders on the 2<sup>nd</sup> of June 2022 from 9:30 am in the Seminar Hall after the Staff General Body Meeting.
- ✓ Give Criteria wise data to be documented to the departments on 15 June 2022.
- ✓ Complete the documentation and the Files to be presented for verification on 21<sup>st</sup> June 2022.
- ✓ Provide Common Format for PPT Presentation.

- ✓ Prepare the Department Profile and provide their highlights during the Assessment period to IQAC.
- ✓ Conduct the Mock NAAC by the last week of June 2022.
- ✓ Constitute the new IQAC Team to spearhead the Quality Initiatives for the next 5 years.
- ✓ Inform IQAC External Members about the impending NAAC Peer Team Visit

IQAC