



ASSUMPTION COLLEGE

CHANGANACHERRY, KERALA 686101 | AUTONOMOUS
Reaccredited by NAAC with A Grade | ISO 9001:2015 Certified

INTERNAL QUALITY ASSURANCE CELL

Annual Report 2020-2021

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REPORT OF THE ACTIVITIES OF IQAC 2020-21

Initiation of NAAC process begun from June 2020 and data collection of various parameters started since 2nd week of June in alliance with revised framework of NAAC. Several meetings among the individual parameter core and department representatives were conducted and updation was held with the IQAC team from 10th June to 28th July, 2020. The various criterion coordinators reported to IQAC on 28th July 2020. Meanwhile, during the lockdown, the IQAC core team worked out the Inter-mapping of Data, documents to be collected and the same was sent to the Coordinators for their usage in the process of data collection and to avoid repetition.

In the wake of the Pandemic the IQAC initiated Online Induction Programme for the freshers of UG programmes which was conducted from June 28-30th

The IQAC also developed a Covid Policy and initiated the tele counselling facility in association with the MSW Department. Teachers were instructed to conduct mentoring sessions via phone on a one to one basis.

The IQAC organized a training in EXCEL, "Excel with EXCEL" for the non-teaching staff for one hour everyday (11:30-12:30) for a week from 15 June 2020 in the CAPTECH.

For quality enhancement- A series of webinars were organized by the IQAC and the departments of the college, in the wake of the Pandemic.

- Webinar on Pedagogy of the 21st Century- Challenges and Opportunities was organized on June 19, 2020 02:30 PM India via Zoom.

- National Webinar in collaboration with Department of History on "Museum Basics and Management" on July 31, 2020 at 11 am.

- National Webinar in collaboration with Department of History on "Know your Culture through Archeology." On 7 August 2020 at 2:30 pm.

- Webinar on National Education Policy: Provision and Implementation on 13 November 2020 by Prof Harry Cleetus Mentor Paramarsh Colleges and former Principal At.Albert's College Autonomous at 2pm via G suite.

- Webinar on Cancer Prevention and Healthy Life in association with the NSS Unit on 5th February 2021 at 2:30 pm

- Webinar on IPR: Copyrights and Related Rights in collaboration with PG and Research Department of Physics on 29 April 2021.

- Invited Talk on Research Ethics on Plagiarism was held on 19 April 2021 at 2:00 pm

The IQAC initiated an online lecture- 'Alumni Lecture Series' for students by expert alumnae of all the departments in the month of November 2020.

In addition to the criterion wise interaction for details of documentation and as a continuation of the individual sessions held in the months of June-July. Training on the data templates and Standard operating Procedures for Autonomous College was held for the core Committee members and Heads of Departments to correct and ratify the data collected on 18 November 2020 under the guidance of Prof Harry Cleetus, Mentor, Paramarsh Colleges and retd. Principal St.Albert's College Ernakulam. The criterion members clarified their doubts and attained insights on how to document the data and answer the questions.

All criteria members participated in the workshop. They were given orientation on the NAAC revised format and provided guidelines on the accreditation process and the measures taken to improve the drawbacks. Later a criterion wise presentation of data collected was presented to the Principal in December 2020.

Another online Session on NAAC PREPARATION by Prof Biju, University College Thiruvananthapuram 20 Nov 2020 in association with the Staff Association was also organized for all faculty members to create an awareness of the process of accreditation and of the level of preparedness required for the preparation of the SSR.

Performance Audit was conducted by IQAC on 17-18 th November 2020, with External Experts to evaluate the performance of every department in terms of achievements and progress made by the Students, Staff and Department as a whole. The guidelines and the format for the Academic Audit was framed by IQAC and sent to the Department Heads. The schedule for the visit was prepared and displayed on the Staff notice board and sent to the departments. The HoD and the Department Staff compiled their respective data in the prescribed format and submitted to the Principal and later presented it to the experts. Due to the pandemic the number was limited to the IQAC Core team, experts , Principal, Vice Principals and faculty from each department.

The IQAC took responsibility for planning and conducting the academic audit and provided a Feedback about the Academic Audit to the Principal and was informed to the Staff Council Members. The Experts expressed their Appreciation for some of the activities of the Departments of Arts and Science, such as Mentor / Mentee System for Student Progress, Remedial measures for slow learners to come on par with the others.

They also suggested some areas for improvement – the need to include outcomes in the MoUs, improve the number of Publications in Scopus Index Journals and Web of Science, CSIR and NET Coaching to continue for Student support at Department Level. It was decided to award teachers with maximum publications..