



30th May 2017

Minutes of IQAC Meeting

The meeting of IQAC held on 30th May 2017 in the Conference Room adjacent to the Principal's Office at 2:00 p.m. discussed the following.

Members Present:

Dr. Sr. Amala SH (Principal)	Sd/-
Sr. Cherukusumam CMC	Sd/-
Dr. Regimol C. Cherian	Sd/-
Dr. Rani Maria Thomas	Sd/-
Ms. Rosmi Lukose (Secretary)	Sd/-
Dr. Jinsamma Joseph	Sd/-
Dr. Reethamma O.V.	Sd/-
Dr. Saji Mariam George	Sd/-
Dr. Jissy Mathew	Sd/-
Ms. Linz Tom	Sd/-
Dr. Jikcey Isaac	Sd/-
Dr. Paulami Aich Mukherjee	Sd/-
Dr. Jaisymol Augustine	Sd/-

Agenda:

- Mentor's meet
- Documentation
- Finalise the clauses of AESOP
- Syllabus Revision
- Revised NAAC Format
- Website updation
- Science Conference
- Induction Programme for the new academic year

Matters Discussed:

The minutes of the previous meeting was presented. It was decided -

- To hold the sessions of 'DIMENSIONS' during the General Body Meeting. 'Dimensions' to be under the Research Promotion Council.
- The Principal informed that the guidelines of revising the syllabus would be provided by Dr Regimol C Cherian, the controller of examinations.
- To hold the mentor's meet and an orientation programme for mentors to be held in the third week of June 2017.
- Each department has to assign a teacher to document the details of passed out students and their higher education status.
- To finalise the details of ASEOP –Assumption Extension and Social Outreach Programme –by Department of Social Work.
- Guidelines for Syllabus Revision.
- The proposed/new format of NAAC discussed
- To update the website
- To form a CORE committee of the departments celebrating the diamond jubilee for an international conference on Science.
- Finalised the details of Induction Programme to be held in June.
