



28th October 2021

Minutes of IQAC Meeting

The meeting of the IQAC held on 28th October 2021 at 2:00 pm in the Powathil Hall discussed the following

Agenda

- Outcome Analysis-Parameters and Techniques
- Syllabus Revision –Next Year
- Quality Initiatives (Inter departmental Lectures/Community Activities/Stress Management
- Alumna Lecture Series-December
- FDP –Teaching (in teaching Ethics, leadership, Institutional Leadership. Maintenance of Files) and Non-teaching
- New Skill Development Programmes if any
- BoS Meeting in December
- NIRF- Registration 2020-21
- Internship/ Summer School

Members Present:

Dr Anitha Jose	Sd/-
Ms Anne Mary Joseph	Sd/-
Dr Paulami Aich Mukherjee	Sd/-
Ms Rinsy Thomas	Sd/-
Ms Linz Tom	Sd/-
Dr Jickey Isaac	Sd/-
Dr Marina Aloysius	Sd/-
Dr Binumol Abraham	Sd/-
Ms Suja Mary George	Sd/-
Ms Rosmi Lukose	Sd/-

Matters Discussed:

It was decided to

- Complete the outcome analysis of the current syllabus with appropriate guidance by December.
- Syllabus Committee to chart out the framework for syllabus revision for the next academic year and the departments have to co-relate with the suggestions to revise the syllabus according to OBE guidelines.
- Suggestions for Quality Initiatives include
 - Stress Management Sessions for Students to be conducted in the first week of November
 - Departments to collaborate with the corresponding departments in other higher education institutions in research.
 - Organise Montessori training in Community College for graduate women
 - Offer Driving Classes in Community College for students and local community
 - Open a fitness centre and yoga clinic for local women
- To organize Training Programme for Teachers on team building, leadership, teaching ethics
- Training Programme for non-teaching staff on PF and to provide uniforms for cleaning staff
- To remind Teachers who availed the seed money facility to present their report to the research criterion
- To complete the Curriculum Feedback Analysis and to give it to the departments before BoS meeting scheduled in December
- To launch new ACSAD Course on foreign language teaching to be incorporated in French, German and Japanese
- To persuade First Year students to participate in summer internships for a period of 7 days and to encourage students to join online MOOC Courses
- To instruct Teachers to take special care in updating the website and it was conveyed that the registration for NIRF 20-21 was completed.
