



30<sup>th</sup> November 2020

## Minutes of IQAC Meeting

The meeting of the IQAC held in the Principal's Office at 12 pm on 30<sup>th</sup> November discussed the following:

### Agenda

- AQAR Data collection
- NIRF data Presentation
- Criterion wise Data Presentation
- Department wise Documentation List
- Completion of Alumni Lecture Series.

### Members Present:

Rev Sr Cherukusumam CMC	Sd/-
Rev Dr Thomas Joseph Parathara	Sd/-
Dr Anitha Jose	Sd/-
Dr Rani Maria Thomas	Sd/-
Dr Jinsamma Joseph	Sd/-
Ms Anne Mary Joseph	Sd/-
Dr Jissy Mathew	Sd/-
Ms Rinsy Thomas	Sd/-
Ms Linz Tom	Sd/-
Dr Jickey Isaac	Sd/-
Dr Marina Aloysius	Sd/-
Dr Binumol Abraham	Sd/-
Ms Suja Mary George	Sd/-
Rev Tinju Tom	Sd/-
Ms Rosmi Lukose	Sd/-

## Matters Discussed:

This short meeting was held to evaluate the work of criterion committees and increase the pace of documentation. The coordinator briefed the members about the completion of NIRF data collection and the fact that the work on AQAR was also simultaneously going on. She also informed that a checklist of documents to be made available, will be sent to the departments and they must ensure that all documents are ready. The outcome of the meeting was

- To hold the Criteria wise presentation of the consolidated data on the 16<sup>th</sup> of December 2020.
- To form a Committee for the NAAC Accreditation process and the task was entrusted to Dr. Anitha Jose.
- The Principal informed the members about the successful completion of the Alumni Webinar Series and congratulated the departments.
- To present the consolidated data of NIRF in the last week of December before uploading.

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