



5<sup>th</sup> June 2018

## Minutes of IQAC Meeting

The meeting of the IQAC held in the Conference Room adjacent to the Principal's Office on 5 June 2018 at 11:30 am discussed the following

### Members Present:

Sr. Cherukusumam	Sd/-
Dr Anitha Jose	Sd/-
Rev Dr Thomas Parathara	Sd/-
Dr Rani Maria Thomas	Sd/-
Dr Jinsamma Joseph	Sd/-
Dr Reethama O V	Sd/-
Dr Saji Mariam George	Sd/-
Dr Jissy Mathew	Sd/-
Ms Linz Tom	Sd/-
Dr Jickeyl ssac	Sd/-
Dr Poulami Aich Mukharjee	Sd/-
Dr Jaisymol Augustine	Sd/-
Ms Rosmi Lukose	Sd/-

### Matters Discussed:

- Evaluation of the Academic and Administrative Audit
- Action plan of the IQAC
- Guidelines to be provided to the departments for NAAC preparation
- Schedule Criterion Wise Presentation before an external expert
- International Conference on Gender
- National Workshop on IPR
- Selection of CORALS

It was decided that the IQAC co-ordinator will make a short presentation on the evaluation of the Academic and Administrative Audit as well as provide general guidelines to the department in preparation for the NAAC visit. It was also decided to make a criterion wise presentation before an external expert and to assimilate the relevant suggestion for improvement. In preparation the IQAC coordinator was expected to meet the criterion wise group members

Providing them with relevant data and material. It was also decided to conduct the International Seminar on Gender and Sustainable Development in the first half of the year as well as a workshop on IPR. The charge was entrusted to the IQAC core team.

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