



7th September 2018

Minutes of IQAC Meeting

The meeting of the IQAC held in the Conference Room adjacent to the Principal's Office on 7th September 2018 at 3:00 pm decided/discussed the following: -

Members Present:

Sr Cherukusumam	Sd/-
Dr Anitha Jose	Sd/-
Rev Dr Thomas Parathara	Sd/-
Dr Rani Maria Thomas	Sd/-
Dr Jinsamma Joseph	Sd/-
Dr Reethama O V	Sd/-
Dr Saji Mariam George	Sd/-
Dr Jissy Mathew	Sd/-
Ms Linz Tom	Sd/-
Dr Jickey Issac	Sd/-
Dr Poulami Aich Mukharjee	Sd/-
Dr Jaisymol Augustine	Sd/-
Ms Rosmi Lukose	Sd/-

Matters Discussed:

- Completion of AQAR
- NIRF Ranking
- Cultural Exchange Program
- Schedule of IPR Workshop and international Conference
- Green Audit: developing a green protocol for the college

- Walk with the Specially Skilled (Best Practice IQAC)
- Conduct of an Exit Exam for passing out students
- Schedule for Criterion Wise Presentation

The meeting focussed on the need for completion of the AQAR and the Principal emphasised the need for participating in the NIRF ranking. She also mentioned about a cultural exchange programme in the coming month of October. She said that a US delegation of twenty-six members will be visiting the college to study the culture of Kerala and to get a feel of the campus, the cultural and traditional art forms of Kerala. The IQAC Coordinator was asked to coordinate the programme with the college union. The IQAC Coordinator then briefed the other members about the arrangements made for conducting the International Conference on Gender and Sustainability. Committees were formed and duties divided. She also informed the members of the need for constituting the IPR Cell of the college together with organising a one-day workshop on IPR. The Conference and Seminar were scheduled to be held on the 14 November 2018 and 12 October 2018 respectively. The IQAC Coordinator stressed on the need for developing a Green Protocol for the college and for the need for conducting the Green Audit every year from 2018-19. It was decided to entrust the charge to our faculty members and to call upon Nature's green Guardian Foundation to conduct the Green Audit and train the students as Green Guardians. It was also decided that the selected students, UNAI members will popularise the need for green initiatives and its importance in the campus.
