



22nd November 2018

Minutes of IQAC Meeting

The meeting of the IQAC held in the Conference Room adjacent to the principal's Office on 22 November 2018 discussed the following:

Members Present:

Sr. Cherukusumam CMC	Sd/-
Dr. Anitha Jose	Sd/-
Rev. Dr. Thomas Parathara	Sd/-
Dr Rani Maria Thomas	Sd/-
Dr. Jinsamma Joseph	Sd/-
Dr. Reethama O V	Sd/-
Dr Saji Mariam George	Sd/-
Dr Jissy Mathew	Sd/-
Ms. Linz Tom	Sd/-
Dr Jickey Issac	Sd/-
Dr Poulami Aich Mukharjee	Sd/-
Dr Jaisymol Augustine	Sd/-
Ms Rosmi Lukose	Sd/-

Matters Discussed:

- Green Audit: Review of station
 - Implementation of the green protocol
 - Walk with the specially skilled
 - Exit Exam – Schedule Date
 - Student IQAC
 - Criteria wise Presentation: Guidelines
 - Frequency of IQAC meeting.
- } Best Practice of IQAC

- IPR Cell and its activities.

The Principal addressed the gathering and informed the measures taken to conduct AESOP, the outreach programme for the current academic year beginning 23 November, 2018. The IQAC coordinator briefed the members about the constitution of a programme providing hand holding to the specially skilled. She informed that the sixteen students identified were divided among three teachers and entrusted to their care. The teachers being Dr Loona of History Department, Roshini Sebastian of Economics Department and Theresa Sebastian of Malayalam Department. She also provided the details regarding Green Audit conducted and the training given to selected students of the first year under the name Green Guardians. The fact that the green guardians, UNAI members are responsible are responsible for popularising a green culture was emphasised. The IQAC coordinator informed the members of the need for conducting an EXIT exam to the passing out graduates to evaluate their skills they have imbibed from the curriculum. It was decided to focus on language and communication skills, logical reasoning and mathematics as topics for the EXIT exam. It was also decided to schedule the exam on 3 December 2018; from 3-4 p.m. The IQAC coordinator put forward the idea of constituting a student IQAC for the college, seeking the feedback and suggestions in the academic activities of the college. It was suggested that the members of the CORALS (Core Group of Advanced Learners) together with the Union Chairperson could be members of the student IQAC. The meeting dispersed with the decision of meeting every Friday from 3.30 – 4.30 p.m.
