



30th September 2019

Minutes of IQAC Meeting

The meeting of the IQAC held in the Conference Room adjacent to the Principal's Office on 30th September 2019 at 3:15 p.m. discussed the following

Members Present:

Rev Sr Cherukusumam CMC	Sd/-
Rev Dr Thomas Joseph Parathara	Sd/-
Ms Theresa Thomas	Sd/-
Rev Fr Tinju Tom	Sd/-
Dr Rani Maria Thomas	Sd/-
Ms Rosmi Lukose	Sd/
Dr Jinsamma Joseph	Sd/-
Smt Anne Mary Joseph	Sd/-
Dr Jissy Mathew	Sd/-
Smt Rinsy Thomas	Sd/-
Smt Linz Tom	Sd/-
Dr Jickey Issac	Sd/-
Dr Jaisymol Augustine	Sd/-
Dr Marina Aloysius	Sd/-
Dr Binumol Abraham	Sd/-
Smt Suja Mary George	Sd/-

Matters Discussed:

- Outcome Oriented Workshop
- Employability Enhancement Programme
- Student Progression (documentation)
- Introducing MOODLE (Learning Management System)
- Student Satisfaction Survey (General) – SQAC
- Documentation

After presenting the action taken report the co-ordinator emphasized the need for collective effort for accountability. The need for outcome based syllabus before the syllabus revision was raised and it was decided to conduct a workshop on Outcome Based Education during the month of October. The co-ordinator informed that she has already contacted Prof. N. T. Rao from IISC Bangalore and is awaiting his reply. It was also decided to meet the students to inform them of the Employability Enhancement Programme in November. A schedule to prepare the Student Satisfaction Survey was entrusted to Dr. Jinsamma. Ms. Linz., Dr. Jikcey was entrusted with the task of collecting the Student Progression Details from all departments. It was also suggested to conduct an expert lecture on AI.
