



31st October 2019

Minutes of IQAC Meeting

The meeting of the IQAC held in the Conference Room adjacent to the Principal's Office on 31st October 2019 at 3:00 p.m. discussed the following:

Members Present:

Rev Sr Cherukusumam CMC	Sd/-
Rev Dr Thomas Joseph Parathara	Sd/-
Dr Anitha Jose	Sd/-
Ms Theresa Thomas	Sd/
Rev Tinju Tom	Sd/
Dr Rani Maria Thomas	Sd/-
Ms RosmiLukose	Sd/-
Dr Jinsamma Joseph	Sd/-
Sm Anne Mary Joseph	Sd/
Dr Jissy Mathew	Sd/
Smt Rinsy Thomas	Sd/-
Smt Linz Tom	Sd/-
Dr Jickey Isaac	Sd/-
Dr Jaisymol Augustine	Sd/-
Dr Marina Aloysius	Sd/-
Dr Binumol Abraham	Sd/-
Smt Suja Mary George	Sd/-

Matters Discussed:

- Briefing of the activities conducted.
- Expert lecture on –
 - i. Violence and Discrimination Against Women
 - ii. Artificial Intelligence

- Career Counselling Centre
- NIRF
- AQAR
- OBE

The IQAC co-ordinator addressed the members and briefed them on the Student Exchange Programme to Japan and the positive response of the students who attended the programme as part of the IQAC initiative. She also informed how 50 members of the faculty had attended the OBE Workshop held on the 25th and 26th of October 2019. She also mentioned that a session will be held for all the teachers of the institution. A further brainstorming will be conducted by the teachers in the department level and a list of 10 POs to be handed over to the IQAC. This has been the decision taken with regard to OBE. The Principal informed that a format for data collection for the NIRF must be send to the individual departments. It was also decided to conduct the Student Satisfaction Survey in the first or second week November for the whole college in accordance with UGC NAAC's Student Survey. The need for a Career Counselling Centre for the college was raised by the IQAC co-ordinator. It was decided that the Career Cell in the college would function with the HR for Career Counselling in the College. It was also decided to hold the next meeting on the 25th of November 2019 to evaluate the data collected for NIRF. The departments were asked to furnish details for the new format of AQAR for the academic year. Decision was taken to conduct the extension programme (Social Outreach) for the whole college in the Saturdays of November and December as well as to begin the Certificate Courses offered by the departments on every zero hour of the morning during the working days of November except on Day II the Value Education hour.
