



No: AC- CE/950/2024

06/01/2025

## NOTIFICATION

It is hereby notified that the results of the I Semester Bachelor in Computer Applications & Bachelor in Business Administration (*Honours - 2024 Admission*) Examinations, November 2024 are published on 06/01/2025.

The fee for Revaluation is Rs. 500/- (Rupees Five Hundred only) per course and that of Scrutiny is Rs 250/- (Rupees two hundred and fifty only) per course. The Last date for applying for Revaluation and / or Scrutiny is **22/01/2025**.

### THE PROCEDURE TO BE FOLLOWED FOR APPLYING FOR REVALUATION

**Step 1:** Login to the student account through the following link.

[www.assumptioncollege.edu.in](http://www.assumptioncollege.edu.in) → Login → Student Login

**Step 2:** In the student login, select the '*Exam Revaluation*' option.

**Step 3:** Click on the '*Apply*' button corresponding to the exam Revaluation. The name of the Subject is displayed. Select the required subjects for Revaluation and click on "*Revaluation Type*". Then a drop down naming "*Revaluation*" will be visible. Click on "*Revaluation*" and then click on the "*Register*" button.

**Step 4:** The student will be asked to select the payment method. Select the required payment method and click on the "*Pay now*" button.

**Step 5:** Click on the "*Proceed to pay*". Then the student will be asked to choose the required payment gateway. Select the required payment gateway and click on the "*Proceed to payment*" button.

### THE PROCEDURE TO BE FOLLOWED FOR APPLYING FOR SCRUTINY

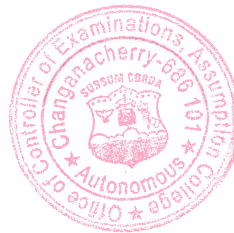
**Step 6:** If the candidate wishes to apply for Scrutiny, then also select the '*Exam Revaluation*' option. For scrutiny also, click on the '*Apply*' button corresponding to the exam Scrutiny and select the subjects concerned and Click on the "*Revaluation Type*". Then a drop down naming "*Scrutiny*" will be visible. Click on the "*Scrutiny*" and then click on the "*Register*" button. Then follow the steps detailed at 4 & 5 for making payment.


**Step 7:** 'Check the Payment Status' and ensure that the payment is success. If the status is success, Revaluation and /or Scrutiny Process is completed. If the status is seen "*Pending*" / "*Failed*", click on the "*Check Status*" button. If the status continues to be "*Pending*" / "*Failed*", then contact the Information Centre of the college for further guidance.

**The Softcopy of the Marksheet will be available in the Student Portal till 28/02/2025. Any request for the print out will not be considered thereafter.**

To

1. The Principal
2. Head of the Department Concerned
3. ERP
4. Office
5. Notice Board
6. Stock file / File Copy



  
**Controller of Examinations**