OFFICE OF THE CONTROLLER OF EXAMINATIONS

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SURSUM CORDA

ASSUMPTION COLLEGE
CHANGANASSERY, KERALA, INDIA 686101 | AUTONOMOUS
Accredited by NAAC with A+ Grade (Cycle 4) | ISO 9001:2015 Certified
Principal - 0481 2401036, www.assumptioncollege.edu.in
Affiliated to Mahatma Gandhi University, Kottayam, Kerala, India

No.AC-CE/660/2023   04/05/2023

NOTIFICATION

It is hereby notified that the II semester B.A, B.Sc, B.Com, BCA, BBA, BFT Improvement / Supplementary (CBCS – 2021 Admission) Examinations are scheduled to be conducted from **20.06.2023**. The examination fees can be remitted from **05.05.2023** onwards. The last date for **online registration and payment of fees** is **09.05.2023** (without fine), **10.05.2023** (with a fine of Rs. 100) and **11.05.2023** (with a super fine of Rs. 500). The fees can be remitted only on **online mode**.

Details of the Date of Remittance of Fees			
Date of Commencement of **Online Registration** and **Payment of Fees**	Last date of Payment of Fees **without Fine**	Date of Payment of Fees with a **Fine** of Rs. 100/-	Date of Payment of Fees with a **Superfine** of Rs. 500/-
05/05/2023	09/05/2023	10/05/2023	11/05/2023

The procedure to be followed for online registration is detailed below:

Step 1: Log in to the student account through the following link.
www.assumptioncollege.edu.in $\Longrightarrow$ Login $\Longrightarrow$ Student Login

Step 2: In the student login, select the **Supplementary/Improvement** option.

Step 3: Click on the **Apply** Button corresponding to the exam registration name.
The subjects and the fees assigned to the selected exam registration will be displayed. Select the required subjects and click on the 'Register' button

Step 4: When clicked on the **Register** button, the student will be asked to select the payment method. Select the required payment method and click on the 'Pay now' button.

Step 5: Click on the **'proceed to pay'**, then the student will be asked to choose the required payment gateway. Select the required payment gateway and click on the **'Proceed to payment'** button.

Step 6: Check the **'Payment Status'** and ensure that the payment is success. If the status is success, the Registration Process is completed. If the status is seen **'Pending'/'Failed'**, click on the 'Check Status' button. If the status continues to be **'Pending' / 'Failed'**, then contact the Information Centre of the college for further guidance.

Step 7: Take the print out of the Fee Receipt and submit it to the office of the Controller of Examinations on or before the last date prescribed for remittance of fees.

The details of fees to be remitted by the candidates are given below:

Amount of fees to be remitted for Theory Examinations	One course	Two courses	Three courses	Four courses	Five courses	Six courses
	275	475	675	875	1075	1275

In addition to the above, an amount of Rs. 150/- shall be paid towards fee for each Practical Examination and Rs. 250/- per course towards Internal Re-do

(Fee for Theory Examinations: Rs. 100/- per course. Practical Examinations: Rs. 150/- per practical, Improvement/Supplementary / Internal Re-do Registration Fee: Rs. 75/- & CV Camp fee for Theory Examination: Rs. 100 per course.)

There is no provision for improvement of Internal / Practical Examinations. However, failed candidates can redo / reappear for the same.

Hall Ticket can be downloaded from the student portal or the same can be collected from the department concerned.

Controller of Examinations

To
1. All Head of the Departments
2. The Principal
3. Office/Notice Board
4. ERP section
5. Stock file / File copy