

# OFFICE OF THE CONTROLLER OF EXAMINATIONS

Phone : 0481 - 2421437  
Mobile : 6238169239  
E-mail : ce@assumptioncollege.edu.in



# ASSUMPTION COLLEGE

CHANGANASSERY, KERALA, INDIA 686101 | AUTONOMOUS  
Accredited by NAAC with A+ Grade (Cycle 4) | ISO 9001:2015 Certified  
Principal - 0481 2401036, www.assumptioncollege.edu.in  
Affiliated to Mahatma Gandhi University, Kottayam, Kerala, India

No.AC-CE/1036/2025

03/03/2025

## NOTIFICATION

It is hereby notified that the II semester FYUGP (Honours - 2024 Admission) examinations are scheduled to be conducted from 02.04.2025. The examination fees can be remitted from 04.03.2025 onwards. The last date for **online registration and online payment of fees** is 07.03.2025 (without fine), 10.03.2025 (with a fine of Rs. 615) and 11.03.2025 (with a superfine of Rs. 1225). The fees can be remitted only on **online mode**.

<b>Details of the Date of Remittance of Fees</b>			
Date of Commencement of <b>Online Registration</b> and <b>Online Payment of Fees</b>	Last date of Payment of Fees <b>without Fine</b>	Date of Payment of Fees with a <b>Fine</b> of Rs. 615/-	Date of Payment of Fees with a <b>Superfine</b> of Rs. 1225/-
04/03/2025	07/03/2025	10/03/2025	11/03/2025

## PROCEDURE TO BE FOLLOWED FOR ONLINE REGISTRATION

- Step 1:** Log in to the student account through the following link.  
[www.assumptioncollege.edu.in](http://www.assumptioncollege.edu.in) ⇒ Login ⇒ Student Login
- Step 2:** In the student login, select the **EXAM REGISTRATION** option.
- Step 3:** Click on the **APPLY** button corresponding to the exam registration name. The subjects and the fees assigned to the selected exam registration will be displayed.
- Step 4:** Then click on the **REGISTER** button. The student will be asked to select the payment method. Select the required payment method and click on the **'PAY NOW'** button
- Step 5:** Click on the **'PROCEED TO PAY'** button. Then the student will be asked to choose the required **'PAYMENT GATEWAY'**. Select the required payment gateway and click on the **'PROCEED TO PAYMENT'** button
- Step 6:** Click on the **'CHECK THE PAYMENT STATUS'** button to ensure that the payment is success. If the status is success, the Registration Process is completed. If the status is seen **'PENDING' / 'FAILED'**, click on the **'CHECK STATUS'** button. If the status continues to be **'PENDING' / 'FAILED'**, then contact the **ERP Wing** of the college for further guidance.
- Step 7:** Take the print out of the Fee Receipt and submit it to the office of the Controller of Examinations on or before the last date prescribed for remittance of fees.

The last date stipulated for **online registration and online payment of fees** is applicable to all categories of candidates including those who have shortage of attendance. Those candidates who are eligible for **Condonation** shall submit the application in the prescribed format along with supporting documents to the Office of the Controller of Examinations **on or before 24.03.2025**. Late application will not be entertained on any account.

**Fee structure for Undergraduate (Honours) Examinations**

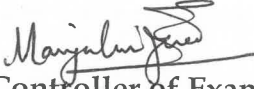
Sl No	Item	Fees (in Rs.)
1.	Examination Registration Fees	75/-
2.	Fee for Theory	75/- (per course)
3.	Fee for Practical	100/- (per course)
4.	Fee for Theory with Practicum	75/- (per course)
5.	Fee for Theory with Practical	175/- (per course)
6.	C.V Camp Fee	50/- (per course)

Hall Ticket can be collected from the Department concerned.

To

1. All Head of the Departments
2. The Principal
3. Office/Notice Board
4. ERP section
5. Stock file / File copy



  
**Controller of Examinations**