



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Assumption College Autonomous
• Name of the Head of the institution	Dr. Thomas Joseph	
• Designation	Associate Professor	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04812401036	
• Alternate phone No.	7306277102	
• Mobile No. (Principal)	9447355840	
• Registered e-mail ID (Principal)	ac@assumptioncollege.in	
• Address	Changanassery	
• City/Town	Kottayam	
• State/UT	Kerala	
• Pin Code	686101	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	09/03/2016	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)																														
• Name of the IQAC Co-ordinator/Director	Dr. Whyni Gopi																														
• Phone No.	9388638445																														
• Mobile No:	9961838445																														
• IQAC e-mail ID	iqac@assumptioncollege.edu.in																														
3.Website address (Web link of the AQAR (Previous Academic Year))	https://assumptioncollege.edu.in/uploads/aqar-report/7/report.pdf																														
4.Was the Academic Calendar prepared for that year?	Yes																														
• if yes, whether it is uploaded in the Institutional website Web link:	https://assumptioncollege.edu.in/academics/calender/2022																														
5.Accreditation Details																															
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 4</td> <td>A+</td> <td>3.36</td> <td>2022</td> <td>30/08/2022</td> <td>29/08/2027</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.10</td> <td>2014</td> <td>03/05/2014</td> <td>31/12/2021</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>Nil</td> <td>2007</td> <td>10/02/2007</td> <td>Nil</td> </tr> <tr> <td>Cycle 1</td> <td>Three Star</td> <td>Nil</td> <td>1999</td> <td>07/02/2000</td> <td>Nil</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 4	A+	3.36	2022	30/08/2022	29/08/2027	Cycle 3	A	3.10	2014	03/05/2014	31/12/2021	Cycle 2	A	Nil	2007	10/02/2007	Nil	Cycle 1	Three Star	Nil	1999	07/02/2000	Nil
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Cycle 3	A	3.10	2014	03/05/2014	31/12/2021																										
Cycle 2	A	Nil	2007	10/02/2007	Nil																										
Cycle 1	Three Star	Nil	1999	07/02/2000	Nil																										
6.Date of Establishment of IQAC	05/01/2001																														
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?																															
<table border="1"> <thead> <tr> <th>Institution/ Department/Faculty/School</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of Award with Duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	Nil	Nil	Nil	Nil	Nil																				
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8.Provide details regarding the composition of the IQAC:																															
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File																														

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Quality enhancement training programmes for teachers 2. Leadership skill training for Advanced learners 3. Developing academic linkages through MOU with other institutions 4. Submission of SSR for IV cycle accreditation and Secured A+ grade 5. Registered in UBA as a partnering institute</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
Organizing capacity building programmes for teaching and non-teaching staffs	9 programmes organized	
Infrastructure development	Inauguration of the new Examination Centre on 13-03-2023	
Strengthening of Alumnae	Departmental Alumnae meetings organized, Alumnae lectures conducted	
Strengthening consultancy initiatives	Increase in consultancy and generation of revenue	
Enhancing academic linkages through MOU	8 New MoUs signed with Academic Institutions	
13.Was the AQAR placed before the statutory	Yes	

body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Academic Council	16/12/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021 - 22	15/02/2023
15. Multidisciplinary / interdisciplinary	
<ul style="list-style-type: none"> The College aims to achieve academic excellence and qualitative enhancement and, in this pursuit, the institution has already started to initiate different strategies to transform it into a multidisciplinary institution. The following steps were initiated: The existing CBCS system had already provided choices in Open Courses of a multidisciplinary nature. 5 career-oriented add-on courses and 17 Certificate courses under the Assumption College Skill Acquisition and Development Programme (ACSAD) were offered to equip students with different disciplines and make them globally competent. With the decision to implement the Four Year Under Graduate Programme (FYUGP), by Kerala Government, the college has already started orienting the faculty members in formulating new multidisciplinary courses. A proposal was forwarded to the parent University for the sanctioning of 5 Short-term multidisciplinary Courses The Departments of Physics, Computer Science, Home Science, and Fashion Technology submitted a combined inter-disciplinary research proposal for DST- Curie Grant in February 2023 and was sanctioned in October 2023. ACSAD was our good practice in this regard and preparations were made for and new list of 45 short-term courses of a multidisciplinary nature was proposed for the students to do within their curriculum structure. 	

16. Academic bank of credits (ABC):

The College is in its preparatory stage to register under ABC. Realizing the ample opportunities for students to do online courses and the possibility of securing parallel degrees from different institutions within the curriculum framework of a particular programme, the institution has already started familiarising the concept behind ABC and its implementation in the college. The institution was awaiting the decision of the State Government in this regard. Teachers were assigned to attend different programmes and seminars popularising the concept of ABC. The institution has made efforts to collaborate with different institutions in exchange and sharing of knowledge. The MoU with Sophia University, Japan was renewed in December 2022. Accordingly, selected students from Sophia University will attend sessions in the Kerala Study Programme and students and teachers of our college could arrange similar sessions in Sophia University as per their requirements. Such initiatives are taken by the institution as a part of the academic exchange programme.

But at present the institution awaits formal instruction from the parent university to proceed towards registration with the ABC.

17. Skill development:

- The Assumption Skill Acquisition and Development Programme (ACSAD) is an innovative venture of the college to impart necessary skills to the students to enhance their market readiness and make them globally competent. It consists of 17 courses which could be done by students together with their regular curriculum. This is an endeavour to ensure that every student takes one vocational course before graduating.
- The 5 Career oriented Add-on Courses also provide opportunities to add up the skills of the students.
- The Institution's Innovation Council(IIC), Innovation and Entrepreneurship Development Centre and the Incubation units organise talks and workshops led by Experts in specific fields to provide vocational skills.
- The Clubs, NSS and NCC incorporate different activities to develop humanistic, ethical, constitutional, scientific temper, citizenship values, peace, love and harmony.
- The Department of English and HR organises soft and communication skills enhancement programmes for the students.
- Coaching for Various competitive examinations is offered to equip students with skills in writing competitive exams.
- The college has submitted a proposal for the starting of Short-term courses which could be in the hybrid mode. Moreover

a specific step for the conduct of Skill based courses, 45 in number is in its initial preparatory stage.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The College is concerned with promoting ideas and concepts related to the Indian knowledge system within its curricular structure. The Department of Oriental Languages, English and History offers various courses related to Indian Knowledge systems, languages, Cultural forms etc.
- Languages like Malayalam, Hindi and Sanskrit are taught.
- Classroom delivery is allowed in bilingual mode. The students in the humanities section are allowed to write their exams in either English or Malayalam
- The EBSB, Yoga and Folklore Clubs have organised programmes on national integration, Indian knowledge systems, art and cultural forms in their attempt to preserve and promote the Indian knowledge system.
- The Assumption Heritage Museum displays various objects and ideas related to Indian and Kerala history and it inspires students to know more about India's rich heritage.
- In the coming year, new short-term courses in traditional knowledge system has been planned.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College has taken every step to implement OBE-based evaluation. The College has ensured that the program outcomes, program-specific outcomes, and course outcomes for all programs offered by the Institution are stated and displayed on the website and communicated to teachers and students. Program outcomes of three-year undergraduate and two-year post-graduate Programmes are communicated to the students during the Bridge Course by Heads of departments and the teachers in charge immediately after the commencement of classes. The Course outcomes of the various courses are communicated to the students before the commencement of each course by the faculty in charge. The student's learning outcomes are measured systematically and sequentially throughout the degree program through internal and external assessment in the ratio of 1:4.The Initiatives in this regard included orientation and training for faculties.

- The IQAC organized a FDP on OBE on 14.7.2022
- The Curriculum Committee and IQAC organised a Day Workshop on OBE- A Journey Towards Curriculum Restructuring on 25.11.2022
- Teachers have undergone FDPs on OBE as part of preparing OBE

Syllabus

20.Distance education/online education:

Realizing the significance and demand for online teaching-learning methods, Assumption College Autonomous initiated the adaptation of the recent trends of blended learning by combining teaching with digital tools and resources designed to deliver the best possible learning experience in the college by introducing LMS, Online Lecture Repository, and MOOC courses. The college is in its beginning stage regarding the offering of Online and Distance education programs. Teachers are encouraged to participate in workshops for e-content development. The Media Room is fully set up for recording video classes. The Linways Software provides an LMS facility for online mode of teaching. Gradually the teachers would be given technological training to impart courses online.

Extended Profile**1.Programme**

1.1	28
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Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	1990
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Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2	831
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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	801
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Number of students who appeared for the examinations conducted

by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	727	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	124	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	120	
Number of sanctioned posts for the year:		
4.Institution		
4.1	227	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	84	
Total number of Classrooms and Seminar halls		
4.3	349	
Total number of computers on campus for academic purposes		
4.4	359.13	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		

CURRICULAR ASPECTS**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curricula of all the programmes are created and executed in accordance with the needs of regional, national, local, and international development. The 94 courses are made to meet the community's demands on a local and regional level. Because the college is near an agricultural area in Kerala, it offers courses in agribusiness, agri-based microenterprises, pest and waste management for wellness, genetics and biotechnology, plant breeding, horticulture, and plant pathology to prepare students for needs in the area. A total of 197 courses are skill-based and career-oriented in the various programmes, including MSW, MSc Textiles and Fashion, Dietetics and Food Service Management, Bachelor of Fashion Technology, BA Communicative English, BSc Computer Science, BCom Finance & Taxation, BCA, and BSc Home Science. Indian culture and heritage are integrated into undergraduate programmes in English, Malayalam, History, Archaeology, and Museology. The curriculum incorporates new developments in computer programming, data mining, cloud computing, microbiology, and immunology. The curriculum includes a number of globally relevant courses in subjects like American literature, world art appreciation, modern banking, international business, international finance management, financial accounting, e-commerce, cloud computing, goods and services tax, and the social and political history of England.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://assumptioncollege.edu.in/uploads/naac/activity4.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

712

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College provides a favourable ambience for the integrated development of the intellectual, emotional and social attributes of the students. 49 courses focus on Environment and Sustainability. Compulsory three-credit course on Environment & Sustainability and Human Rights is offered. Seminars, workshops, study tours and societal activities are conducted. Days of importance - Wetland Day, World Ozone Day, World Environment Day, National Energy Conservation Day, Wild Life Week, National Science Day, World Mental Health Day, Gandhi Jayanti- are celebrated in a vibrant manner. 33 courses related to gender equity and women empowerment are integrated across the various programmes. Courses such as Human Health and Sex Education, Gender studies, Social Policy and Social Legislation and Social Work Practise focuses particularly on gender issues. Student athletes have represented India in the Olympics and Asian Games. Outstanding sports women have gained employment. Around 91 courses related to professional ethics are offered. Ethics related to research patenting, copyright, plagiarism, laboratory etiquette, ethical practices in domestic and international fashion markets/business contracts/social work practices/medical practices/marketing and accounting are also addressed. Seminars on IPR are also conducted annually. Thus the institution addresses various cross-cutting issues in a highly productive manner.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1990

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1473

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://assumptioncollege.edu.in/uploads/naac/activity32.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://assumptioncollege.edu.in/uploads/naac/activity32.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

563

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

205

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution employs a comprehensive approach to assess student learning levels, with aptitude tests, group exercises, and quizzes during the Induction program. Entry-level marks categorize students into advanced and slow learners, enabling tailored teaching methodologies and continuous monitoring by mentors. Special programs are crafted for each group, addressing specific needs, contributing to the dynamic evaluation, and ensuring a personalized educational experience.

For advanced learners, opportunities include participation in competitions, Add-on courses, National and International seminars/workshops, and student exchange programs. Special groups like the Student Quality Assurance Cell (SQAC) are formed, and initiatives like the Additional Skills Acquisition Program (ASAP) are emphasized. Recognition, scholarships, internships, and leadership roles in various activities are provided. Slow learners benefit from remedial coaching and peer group learning. Special assignments, e-resources, counseling, and tutorial classes are tailored to support their needs.

Assumption College Skill Acquisition and Development (ACSAD), Professional and Life Skill Development, Career Enhancement Cell, and HRD programs aim at the overall quality enhancement of the students. These programs provide students of all categories to equip themselves with relevant skills and abilities. The Equal Opportunity Cell ensures that proper awareness is given about different opportunities to different groups.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/uploads/naac/activity554.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/11/2022	1990	124

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Assumption College enhances students' learning experiences through student-centric methodologies like experiential, participative, and problem-solving approaches, both within and beyond classrooms. Field trips, study tours, and industrial visits are strategically integrated to bridge the gap between theoretical knowledge and practical application, fostering a comprehensive understanding of concepts.

Science departments utilize Virtual Labs for simulation-based training, and E-Resources compiled by each department support self-directed learning. Roleplay activities, residence courses, rural camps, internships, and on-the-job training are integral parts of the curriculum. Street plays addressing social issues, Add-on courses, and enrichment modules contribute to skill acquisition. Fashion Technology students undertake craft documentation through visits across India, and project work includes organized talks and alumni lectures. Department-wise fests and awareness campaigns on societal and environmental issues enhance experiential learning.

Participative methods like group discussions, presentations, and projects develop teamwork and communication skills. Students engage

in maintaining herbal gardens, orchidarium, and vermicomposting, participating in Heritage walks and Eco walks. Problem-based learning is emphasized in various departments, and academic extension programs promote community engagement.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://assumptioncollege.edu.in/community/students/outreach-programme

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Assumption College seamlessly integrates Information and Communication Technology (ICT) into its teaching and learning processes, fostering a dynamic and technologically enriched academic environment. The widespread adoption of technology is evident through the expanded use of e-resources, the creation of digital content, the facilitation of online education opportunities, and the establishment of an efficient digital communication system on campus.

All departments are well-equipped with laptops, desktops, projectors, and Wi-Fi-enabled networks for streamlined web page and video streaming. Teachers utilize PowerPoint presentations, YouTube, and screen recorder videos, encouraging student presentations. Interactive boards and visualizers enhance the teaching experience, supplemented with E-resources. The Media Room that functions on the campus provides the facilities for e-content preparations and such materials are uploaded to the College YouTube channel. Specialized courses on LaTeX, Artificial Intelligence, and Data Science emphasize software usage. The library offers free computer accessibility, and departments train students in subject-specific software. Virtual tours, online courses, training sessions, discussions, and interactions through online and hybrid modes were provided to the students. Students were familiarised with MOOC courses and online resources for project preparation.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://assumptioncollege.edu.in/college-resource/e-learn-assumption
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

124

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution annually formulates an Academic Calendar before each academic year, subject to approval by statutory bodies, disseminated through the Handbook & Calendar and the official website. It encompasses teaching schedules, events, and examination dates. Departments contribute action plans for the academic year, consolidated by the IQAC, and integrated into the calendar. The Academic Council approves this collective calendar, guiding effective program implementation.

Distinct timetables are designed for aided and unaided UG programs, ensuring compliance with the stipulated working days. The college demonstrates a commendable work culture, adhering to the specified number of working days. Department heads allocate courses, and teachers create semester teaching plans aligned with the curriculum. The plans, covering classroom sessions, labs, seminars, quizzes, and internships, ensure timely curriculum completion. Daily activities undergo scrutiny by the department heads, promoting accountability. The Controller of Examinations oversees end-of-semester evaluations, aligning with the examination calendar, reflecting the institution's commitment to organized and transparent academic management.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

124

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

43

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1138

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

8

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

225

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Assumption College's examination policy aligns with university procedures, emphasizing collaboration between the Controller of Examinations, Principal, examination committees, and Staff Council. The continuous internal assessment system follows the Credit Based Semester System (CBCS) across programs, integrating various components to ensure a comprehensive evaluation process. Examination procedures adhere to standardized protocols outlined in the Examination Manual, emphasizing transparency and efficiency.

The institution's IT-integrated Examination Management System employs automation and software components, fostering transparency and efficiency. Notable reforms include online submission, expert question paper setters, external examiners, multiple question paper sets, blueprint-based question setting, a question bank, secure answer booklets, barcodes on examination papers, and shuffling and coding of answer scripts. These measures enhance confidentiality, prevent malpractice, and streamline the evaluation process.

The College's commitment to E-governance is evident through online processes, from examination registration to result publication. These reforms, alongside a pre-valuation process and continuous monitoring mechanisms, underscore the institution's dedication to maintaining a robust and transparent examination management system.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/uploads/naac/activity126.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The IQAC organized a two-day workshop on Outcome-Based Education (OBE) to emphasize its significance, wherein Program Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) were identified and articulated.

Ensuring transparency, the institution communicates the Program Outcomes, Programme Specific Outcomes, and Course Outcomes on its official website for all programs. The three-year undergraduate and two-year post-graduate program outcomes are conveyed to students through a Bridge Course at the commencement of classes, led by department heads and designated teachers. Additionally, faculty members communicate Course Outcomes for specific courses before each course begins.

For the Undergraduate Program, the Program Outcomes (POs) include acquiring domain knowledge and critical thinking, effective communication, problem-solving skills, environmental consciousness, global perspective and competencies, gender sensitivity, ethics and human values, holistic development, lifelong learning, and effective citizenship for nation-building.

The Postgraduate Program extends these outcomes and adds research aptitude and proficiency in Information and Communication Technology (ICT). This comprehensive framework aligns with the institution's commitment to nurturing well-rounded, socially conscious, and technologically adept individuals.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://assumptioncollege.edu.in/academics/programme-outcomes-pso-co

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Evaluation methods at the institution encompass a diverse range, including test papers, quizzes, case analysis, practicals, research projects, problem-based assignments, presentations, seminars, and subject-related exhibitions. These methods are strategically designed to assess Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). Critical thinking is gauged through case analysis, while presentations assess communication, analytical, and comprehension skills. Problem-based assignments specifically target the evaluation of creative, critical, and analytical abilities.

Course Outcomes are intricately linked to program-specific outcomes, forming a cohesive framework for assessment. The evaluation process follows a systematic and sequential approach, with internal and external assessments maintained at a 1:4 ratio. Internal assessments involve formative measures such as test papers, assignments, seminars, and vivas, providing insights into course outcomes and allowing for targeted learning interventions. Seminars evaluate knowledge proficiency and communication skills, assignments assess understanding and critical thinking, while viva-voce interactions measure knowledge and critical thinking. Attendance, lab involvement, and project work are also integral components, contributing to a comprehensive evaluation system. External assessments, conducted at the semester's end, provide a conclusive evaluation of academic performance, linking each course outcome to program-specific and program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/uploads/naac/activity130.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

710

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://assumptioncollege.edu.in/uploads/files/618/AR%20Exam.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://assumptioncollege.edu.in/uploads/survey-report/10/report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College has formulated a comprehensive research policy aimed at enhancing research and innovation endeavors. To effectively execute and oversee the research activities within the institution, a Research Development Cell has been established. This cell is dedicated to developing and implementing policies that enhance research infrastructure and foster a culture of research motivation among both faculty and students. In its role, the committee actively facilitates, directs, documents, and oversees academic research, collaborative research projects, and consultancy activities. The following outlines key research initiatives undertaken by the institution.

- No. of faculty members with PhD- 43
- Two Research Centres - History, and Physics
- 12 Research guides and 21 Research scholars carry out research

in diverse areas under the faculty members.

- Research awards for staff and students: awards for the best PG projects.
- Organized Seminars and workshops and collaboration with other institutions.
- 27 Workshops/Seminars conducted on Intellectual Property Rights (IPR), Research Methodology, Entrepreneurship and Skill Development during the year.
- Teachers were awarded fellowships by different Government and Non-Governmental Funding Agencies.
- Mechanism to check plagiarism using Grammarly software.
- Rs. 205000/- has been sanctioned as seed money for 6 teachers for carrying out research work.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://assumptioncollege.edu.in/research-history/research-policy
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

205000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

4

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

1.9525

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

12

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://assumptioncollege.edu.in/uploads/naac/activity727.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College works to create an atmosphere where students are encouraged to innovate, conduct research, share knowledge, and develop their entrepreneurial skills. The establishment has created a supportive environment to accomplish this goal. Students are strongly encouraged to investigate entrepreneurial endeavors, which motivates them to come up with creative ideas and take part in entrepreneurship-related activities.

In support of this initiative, the college has introduced various programs and activities, such as

- Workshop for budding entrepreneurs organized by IEDC Assumption in collaboration with Assumption Business Incubation Centre (ABIC), ED Club, and Institution's Innovation Council (IIC).
- Seminars on Intellectual Property Rights.
- Hands-on Workshops organized by IEDC in association with Departments.
- Industrial visits organized for students.

- Ideathon organized by IEDC.
- Bootcamp on Personal Entrepreneurial Competencies.
- She talks by the student entrepreneurs in the campus.
- As part of IPL 2.0, IEDC Assumption conducted an Innovation Talk (I-talk).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/innovationdetails/iedc

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

28

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to

recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**3.4.2.1 - Number of PhD students registered during the year**

4

File Description	Documents
URL to the research page on HEI website	https://assumptioncollege.edu.in/research-history/research-policy
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

35

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/uploads/naac/activity1002.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

50

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

12

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

9.27

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

9.69

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution actively supports students and neighbouring communities through diverse initiatives, including knowledge support, awareness programs, community service, extension activities, and social outreach programs. The following efforts were orchestrated through the collaborative involvement of NSS, NCC, various clubs, departments, and the college as a whole:

- Donation of Books at St. Joseph's LP school, Mundakkayam
- Blood Donation Camps
- Training on Paper bag making and distribution of paper bags
- Kit Distribution to senior citizens of Changanacherry municipality on Senior Citizens Day
- Swachhata Rally
- Planting Thulasi on International Day for the Preservation of the Ozone Layer
- Helpdesk Facility - Voters ID and Aadhaar Linking
- Nutrikit Distribution
- Awareness classes

- Distribution of meal packets to needy ones
- Plastic Bottle Collection Drive
- Hair Donation Campaign
- E-waste pledge to save the Earth
- Organic Farming
- Distribution of useful things to non-teaching staff on Kindness Day
- Voter Enrolment Online Campaign
- Visit to the school of differently-abled students
- Laid foundation stone for 2 houses as part of Snehaveedu Project
- Distribution of cloth made carry bags
- Mission Day Activities
- Exhibition cum sale of various products
- Industrial Visit
- Nutrition Education Programme at St. Joseph's English Medium School, Changanassery
- Visit to Chethipuzha, Mercy Home, Home for the disabled and destitutes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/community/students/student-union

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

59

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

308

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

230

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

21

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Campus

The college is spread over 15 acres, with 10 building blocks (16 Departments -19 UG, 9 PG, and 2 PhD programmes) and 7 Hostels with associated facilities.

Infrastructure and physical facilities for Teaching Learning

- Built-up area of 30502.54 m².
- 79 classrooms, of which 23 have an LCD facility
- Computing tools include 375 computers (63 laptops. 349 for student use and 26 for administrative purposes)
- 5 multipurpose halls
- 48 laboratories/museums.
- Archbishop Powathil Assumption Community College(APACC)

Computing Facilities

- The entire campus is LAN-connected. College avails 200 Mbps Fibre Leased Line Connection, and 100 Mbps Internet
- Leased Line (1:1) BSNL Connection and BBVPN NME ICT connection with 10MB
- One Server room - Intel(R) Xeon (R) CPU ES-2620 V3 @ 2.40GHz x 12 Installed RAM - 15.5GB, 1.2TB HDD
- The firewall (Sophos XG 210)

- HD Outdoor Led Video Wall (Digital Board)
- 50Wi-Fi access points
- ERP software Knowledge Pro/Linways, QnSmart 5.1
- 10-Vision Fashion Studio, SPSS, R, MATLAB, Notepad- Pro, Visual Studio PHP, Tomcat and Apache software, HTML editor, Samsung signage display board 55-inch, Interactive board.

Library

- Library is fully automated, total area-10748.47 sq.ft and seating capacity-200. It holds 68649 books, 88 print journals, 48 other periodicals, and a Kindle e-reader with 500+ books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/infrastructure-and-learning-resources/4-1-physical-facilities

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural Activities

- 4 Multi-purpose Halls -William Hall (800 seats), Pope John Paul multipurpose indoor court (1500 seats), Seminar Hall (100 seats), Archbishop Powathil Hall (150 seats), college quadrangle)

Sports and Games Facilities

Indoor Facility

- Floodlit Multipurpose Indoor Court with rubberized flooring, (area of 30 x 15m)
- 32x19m floodlit roofed Basketball Court
- Facility for Table Tennis, Chess, Carroms, Dart, and Tennikoit
- Wrestling mat Gravalite 8mX8m (1mX8m), Cover 8mX8m

Outdoor Facility

- College shares the 400m track at SB College Changanassery.

- Access to Pala Municipal Stadium and Maharajas College
- Synthetic Tracks for rent.
- Volleyball court (20x10m)
- Tennis court (24x9m)
- Handball court (42x22m)
- Netball Court (32x16m)
- 20x2.5 meter cricket nets and athletics throwing arena
- Membership in Swimming Academy
- Sports cycling training facility
- Fencing with fencing equipment
- Gymnasium with 17 Stations having 2 Treadmills, 2 exercise cycles, 2 Orbitreks, 3 Swiss balls
- Music system for aerobics, 2 standard weight lifting Bars and Barbells
- Outdoor Gym facility- Open Green Fitness Park (10 stations)
- Gear Cycles

Additional facilities available are

- Prayer Hall
- Rooms for NSS, NCC
- Sickroom
- Students Amenity Centre
- College Union room
- Conference rooms
- Guest House
- Guest Room
- Archives room
- Residential facility for Staff
- Carpenter Workshop
- Day Care facilities

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/infrastructure-and-learning-resources/4-1-physical-facilities

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

84

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

7.68

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Fully automated with ILMS-KOHA. Library Sections-Reading, Reference, Conference room, Own book section, Digital section, New arrivals and Researchers Cubicle.

Details of current ILMS software

- Name of the ILMS software-KOHA
- Nature of automation (fully or partially)-Fully
- Version - 21.11.01.000
- Year of Automation - 2021
- Link for Library OPAC - <http://library.assumptioncollege.edu.in>

Other Library Facilities and Services

- total area - 10748.47 sq. ft
- Seating capacity-200

- 68649 books, 88 print journals, 48 other periodicals
- Wi-Fi enabled with 100mbps internet speed
- AC conference room and Cubicle for Researchers
- Own book section
- Kindle e-reader with 500 plus books
- INFLIBNET NList
- British Council Digital Library membership
- Competitive exam texts
- PG, M Phil and PhD theses
- Reprographic facility
- 20 CCTV cameras

Programmes Organized by Library

- Webinars and FDPs

Support for the Differently Abled

- NVDS screen reading software
- Kindle e-Reader has a built-in screen reader
- Ramp is set at the entrance of the library
- Special furniture

Academic Portal - <http://assumptionportal.com>

- OA e-books and e-journals
- e-thesis
- Question Bank
- Repository
- Government Data
- Career websites
- e-newspapers
- Academic Search Engines
- Digital Libraries
- Audiobooks
- COVID-19 Info
- Course Contents
- OA Video Resources
- Online encyclopaedias
- Article Index of Periodicals
- Open Source Text Editor Software
- Feed Back

Academic videos created by the library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/infrastructure-and-learning-resources/4-2-library-as-a-learning-resource

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**3.81**

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****137**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT Policy

- IT Policy aims to facilitate and promote the development of students and staff in the areas of academics and research, skill development, self-competence and entrepreneurship. It covers gadgets, systems, tools, databases, logs, webspace and networking.
- IT Committee consists of a System Administrator appointed by the Management, and personnel in charge of ERP, Network, Library Management and the Web Administrator.
- College avails 200 Mbps Fiber Leased Line Connection, and 100 Mbps Internet Leased Line (1:1)BSNL Connection and BBVPN NME ICT connection with 10MB. BSNL LL 8Mbps 1:1 1/2/2010; BSNL LL 16 Mbps 1:1 July 2017; BSNL LL 100 Mbps 1:1 Oct 2021. BSNL NME 2008-2009 and Asianet Broadband LL 200Mbps in 2020
- The firewall (Sophos XG 210) security device supports up to 150 - 200 users

Cyber Security

The Assumption Information Security Policy aims to protect private information and data availability to the right person at the right time as follows

- Confidentiality
- Integrity
- Availability
- The College has implemented a centralised firewall management system
- The college owns and manages the assumptioncollege.edu.in domain, and staff avail email facility of this domain free of cost
- The college promotes IPR laws regarding digital content and

copyright licensing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/infrasturcture-and-learning-resources/4-3-it-infrastructure

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1990	349

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/infrastructure-and-learning-resources/4-3-it-infrastructure
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

198.28

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Systems and procedures for Maintenance

Maintenance Policy details the systems and procedures for the maintenance of the academic and non-academic infrastructure of the College.

- The Internal Maintenance Committee is in charge of the maintenance and contract negotiations and The Finance Committee, Building Committee and the Purchase Committee take care of the maintenance work
- Budget is allocated for maintenance every year
- AMC for lab equipment, photocopier machines, intercom, water purifiers, and generators
- College management seeks the service of an external electrician and plumber.
- The College has a carpenter for annual carpentry works
- Maintenance of computers is done by external agencies.

Maintenance of Physical Facility

Funds are allocated in the annual budget and the Building Committee of the college ensures the overall maintenance of the college buildings.

Maintenance of Laboratory/Classroom/ Library Facility

- Annual maintenance is taken up during the months of April-May.
- Library Advisory Committee and the Librarian ensure the maintenance of the library.

Maintenance of IT Facility

- The IT Committee and the System Administrator maintain the computers and related accessories
- Maintenance of hardware and software is done with the help of an external agency

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/agar/infrastructure-and-learning-resources/4-4-maintenance-of-campus-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

385

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

412

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://assumptioncollege.edu.in/student-support/professional-and-life-skill-development
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

665

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

269

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

324

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

16

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College Union is elected annually through a parliamentary process adhering to MG University rules. Representatives are empowered to nominate candidates for various positions, including Chairperson, Vice-Chairperson, Union Secretary, Arts Club Secretary, 2 University Union Counsellors, Magazine Editor, and a nominated Sports Secretary. The Union Advisory Committee oversees both the student union and arts club, promoting and facilitating co-curricular and extra-curricular activities.

The Union orchestrates diverse events like College Arts Day, Talents Day, Freshers Day, and organises competitions for identifying creative talents among students. They also host farewells for retiring teachers and final year students, Annual Sports Day, and Annual Day celebrations.

Campus-wide activities include Merit Day, recognizing student achievements. During the pandemic, the College Union seamlessly transitioned activities online through the student's cultural forum.

Students participate in administrative bodies like IQAC, RUSA, and SQAC, engage in departmental associations, and contribute to platforms like the Malayalam department's 'Arangu' for creative writing and the 'Thanimma' folklore club. The departmental associations organize lectures, events, and festivals, enriching the campus experience. The Clubs under students' leadership organise and conduct competitions, Day observances, and awareness programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/community/students/student-union

5.3.3 - Number of sports and cultural events / competitions organised by the institution

71

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumnae Association of Assumption(AASA) College actively fosters fellowship among alumnae and organizes an Annual Meet, with the 22nd reunion held at William Hall on June 11, 2022. Ms. Annamma Thomas, General Manager at AXA Insurance (Alumna of Zoology), was the Chief Guest. The main highlight of AASA is the Distinguished Alumna Award for the outstanding alumna of the college constituted by St Berchman's, Assumption College Alumni Association of Chicago (SBACAAC).The award goes to Dr. Rose Mary K. Abraham, an Economics alumna and Director of DEEPAM. Mrs. Mariamma, a Zoology alumna, acknowledged as the eldest member and fourteen Ph.D. awardees were celebrated for their contributions.

Financially, the Alumnae of BSc. Food Microbiology initiated a Rs.15,000 scholarship deposit, and Ms. Annamma Thomas and Physics

alumnae contributed Rs. 25,000. Various departments supported needy students, and the Cheriathundam family donated Rs.1,39,750 for Merit cum Means Scholarships, with additional academic scholarship endowments totalling Rs.10,000. Executive meetings ensured effective coordination of alumnae activities. Alumnae chapters in Kuwait and North America sponsored scholarships. Departmental alumnae lectures aimed at connecting students with past experiences, fostering continuity within the academic community. The event showcased a collective commitment to recognizing achievements, supporting education, and strengthening alumnae bonds

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/community/alumnae

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Assumption College is an educational institution for women managed by the Archdiocese of Changanassery which envisions in maintaining the highest academic standards upholding the noblest Christian ideals and moral values to create enlightened, empowered and socially committed women. The Manager is the representative of the Archdiocese to guide, support and lead the institution in all its academic and non academic pursuits. The management of the college is vested in the managing board consisting of nominated members who suggests and recommends activities and programmes aiming at the qualitative upliftment of the institution.

The Governing body which is constituted by representatives of the government, management, teachers, Kerala State Higher education Council, industry and students functions as the apex body with

regard to the approval and sanction of all the perspective plans within the period. The Academic Council with the teachers representatives, University nominees, experts from outside the college and nominated members discuss and present various measures for the upgrading of academic ventures of the institution. The teachers are the active participants of the Internal Quality Assurance Cell, Finance and Purchase committees and Staff Council and engage in decision making and implementation processes focusing on the development and progress of the institution

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/aqar/governance-leadership-and-management/6-1-institutional-vision-and-leadership

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The conduct of examinations is an area where decentralization and participatory management are efficiently carried out. The Principal is the Chief Controller of Examinations has constituted various committees for the smooth conduct of examinations. The Examination Office, headed by the Controller of Examinations and two Deputy Controllers and assisted by four technical staff is responsible for the preparation of examination calendar, issue of examination notification, question paper generation and printing, preparation of tabulation register, the conduct of pass board and result publication. The Chief Superintendent of Examination, assisted by three other faculty members is in charge of the conduct of the examinations. Faculty members are assigned duties as invigilators and squad to prevent malpractice. The Valuation Camp Director with two faculty members and office staff, is in charge of all procedures related to the valuation of answer scripts. The Internal Examination Committee conducts internal examinations and publishes the internal marks. The Internal Assessment Complaint Committee and the Attendance Committee resolves issues related to continuous assessment and minimum attendance respectively. The faculty in charge of ERP and the assistants monitors the examination-related modules of the software.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/examination

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution envisions itself as a 'self-sufficient, research-oriented national institution of excellence with visibility in the international academic circles, creating empowered educated women with strong values and social commitment.' In this regard a perspective plan has been devised in its 'Vision 2025'

An activity which was successfully implemented based on the perspective plan during this academic year was Industry-Academia Collaborations and Entrepreneurship Promotion. Collaborations and industrial linkages are initiated and MoUs signed for sustaining academic excellence, providing practical knowledge and experiential learning to students, along with the traditional classroom learning. A total of 21 MoUs were signed by different department with different purposes leading to academic excellence and qualitative upliftment. As per the MoUs departments initiated programmes which were in online and offline mode. These activities included facilities of training, field experiences, sharing and exchange of ideas, joint organisation of programmes on different themes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://assumptioncollege.edu.in/iqac/strategic-plan
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The organizational structure of Assumption College reflects a democratic character based on the principles of decentralization and participative management. The Principal, the Vice-Principals, Controller of Examinations, Teaching and Non teaching staff, ensure the smooth functioning of the college.
- Managing Board is the highest decision-making body that manages the smooth functioning of the Institution
- Governing Body discusses issues relating to finance, infrastructure, faculty recruitment, new courses and matters related to the overall development of the College
- Academic Council scrutinizes and approves the academic activities.
- Board of Studies evaluates the syllabi, suggests the panel of question paper setters and examiners.
- Bursar ensures effective utilization of funds available and is responsible for the financial management of the whole college.
- IQAC ensures the overall quality development of the college and institutionalizes all good practices.
- The College follows the norms of Kerala government in the aided stream and the service rules of College Management for unaided stream. Every faculty is bound to follow the Statutes of Mahatma Gandhi University
- Anti-Ragging Committee prevents and settles issues related to ragging and the Grievance Redressal Cell ensures that all grievances are settled smoothly

File Description	Documents
Paste link to Organogram on the institution webpage	https://assumptioncollege.edu.in/college-administration#Organogram
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/uploads/naac/activity705.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Following include the various measures taken to support the overall well-being of teaching and non-teaching staff within the organization

- Staff associations which serve as a collective voice for employees, addressing grievances, organizing recreational and professional development activities
- Staff Co-operative Society offering financial services, including loans, deposits, and chit funds
- On-campus residential facilities for teaching staff
- Creche facility for child care of teaching and non-teaching staff
- Free medical camps for yearly health check ups mostly under the auspices of the Alumnae/MoUs with medical colleges
- Staff rooms and offices equipped with sufficient almirahs and utility space of each staff
- Dedicated area within the library for carrying out research and interaction with research students in a peaceful ambience
- Casual, earned, medical and maternity leaves as per the rules of state government. Provision of availing loans from their PF contribution
- Medical Insurance Schemes
- Gym and other recreational facilities
- Additional Increment for faculty after obtaining PhD
- Financial assistance for doing research work as seed money and additionally for attending workshop attendance, seminars, paper presentations and research publication
- Empowerment programmes related to upskilling, career advancement and professional ethics aiming at career enhancement

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/governance-leadership-and-management/6-3-faculty-empowerment-strategies

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

39

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

56

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

At the commencement of the fiscal year, an annual budget was formulated, allocating funds across various categories. Primary funding sources included funds from RUSA and fee from self-financing Courses. The Finance Committee provides guidance on effective fund management for institutional development. Principal, and Section Officer, ensured transparency and financial accuracy after each transaction. Payments of the central government funds go through the Public Finance Management System. Under this system major purchases were made through the GeM portal, verifying the quotations before any purchase. Open tenders are also invited in certain cases.

External audits were conducted per relevant Acts/Rules/Standing instructions, covering main and subsidiary accounts. This was conducted by a licensed auditing agency for all the amounts received from the central and State Governments and that generated at the institution. The Finance Committee scrutinized audited utilization certificates and the expenditures, forwarding them to the Governing Body for approval. Visits by the audit wing of the Collegiate Education, Kerala government, ensured inspection of all financial assistance-related files. Ledgers and books were provided to the auditors to clarify every transaction. Corrections based on audit reports were implemented, and any required remittances were made to the Treasury

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**8.625 Lakhs**

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Major source of funding during the academic year, for the institutional expenses was generated from fees of students of various self-financing programmes, central and state government agencies, donations from various agencies and bodies . The RUSA fund from the central government was exclusively utilised for the construction of a new building. The government funds are utilised towards the e-grants and other government scholarships and research projects.

The funds generated from the fee from self-financing programmes are used for meeting the salary of the faculty under self-financing stream. The college Alumnae, PTA, private donors, and members of teaching/non-teaching staff also contributed towards the financial resources the above sources, funds are also mobilised from government, non-government sources for the purpose of infrastructure augmentation, research upliftment, other student welfare measures and for conducting faculty development programmes etc. Private organisations also provided sponsorship for fees and organising department and college programmes which are highly beneficial for the students. The consultancy related activities have also contributed to the revenue generation of the college.

The Governing Body, Planning and Purchase Committee, Finance Committee and various associated bodies help in the preparation, division, allocation and utilization of funds. Separate accounts are managed for the funds under varying agencies The utilization of these funds is ensured through internal and external financial auditing at the end of the financial year

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/uploads/naac/activity785.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of Assumption College plays an important role in ensuring quality of the functioning of administrative and academic units of the College. Two practices institutionalised at Assumption College with IQAC initiatives are:

Assumption Business Incubation Unit:

- Assumption Business Incubation Centre was started in 2014
- Aimed to create and nurture entrepreneurial talents in faculty and students
- It provides an ecosystem for knowledge-based and skill-based start-ups.
- The Coordinator of the Entrepreneurship Development Club is the CEO of the Incubation Centre. Incubation is generally provided for a period of a maximum of three years after which they have to exit
- The students who start the business units will be under the guidance of the incubator team and mentoring by a faculty member/ Department.

Upliftment of Research Ecosystem: The IQAC aimed to enhance the research quality and output for which the following initiatives were taken:

- Registration of 49 faculty in Vidwan Portal
- Seed Funding programme for Multidisciplinary Research for faculty
- Organised a month FDP on Advanced Research methodology and Publishing
- Research Award given to faculty for more publications

- MoUs for the promotion of research
- Financial assistance for publication

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/aqar/governance-leadership-and-management/6-5-internal-quality-assurance-system

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC aims to attain qualitative enhancement of the institution. With this objective, IQAC reviews its activities through the following mechanisms

- IQAC Meetings were conducted in which discussions, evaluation and decisions were taken regarding quality measures to be implemented, improved and modified. This year 6 meetings were conducted.
- Curriculum feedback is taken by the Curriculum Committee and the IQAC to come out with a restructured syllabus which is outcome based. The Curriculum feedback from students and stakeholders has helped in the formulation of new syllabus.
- The Student Quality Assurance Cell (SQAC) collects a general feedback from the students through their initiative and presents it in the IQAC. This helps the institution to understand its strength and weakness.
- Student feedbacks of Teachers are collected every year through the Academic Monitoring Cell for Excellence (AMoCE), a wing of the IQAC. The analysed feedback report is handed over to each teacher individually by the Principal and the specific corrective actions are suggested to the teacher concerned.
- Academic and Administrative Audit is conducted annually as a part to evaluate the developments and progress of various departments and suggest measures for further improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assumptioncollege.edu.in/iqac/minutes-and-reports

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://assumptioncollege.edu.in/uploads/annual-report/20/report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Assumption College right from its inception created an environment of women empowerment through education, skill-based courses and other co-curricular activities. Almost all undergraduate programmes include modules on Women's Rights and Gender Sensitization. Several International and national level Seminars/Workshops/Conferences, Invited Talks and Lecture Series on 'Gender and Women' were conducted to promote research on gender. The college has devised 'Gender-Policy' and 'Policy-for-Sexual-Harassment' for effective Gender Sensitization. The Women-Cell prepares the 'Annual Gender

Sensitization Action Plans' for gender equity promotion activities. ED Club encourages the students to take up entrepreneurial projects and fosters a suitable economic environment for the marginalized sector. The Community College (APAAC) promotes skill development programmes for unemployed women and homemakers. Most of the department and clubs conduct Intra-collegiate and inter-collegiate level activities on the following themes: Women's Rights and Legal Literacy, Menstrual Health and Hygiene, Mental Health and Counselling, Financial Literacy, Women Empowerment Classes, Mind Mastering Classes, Self-Defense Training Classes, Cyber Awareness and Cyber Security. Some of the day observations include International Women's Day, Girl-Child Day, Menstrual-Hygiene Day, Women-Entrepreneurship Day and International Day for the Elimination of Violence against Women etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://assumptioncollege.edu.in/uploads/naac/activity509.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Assumption College projects a 'zero-waste campus' by giving thrust to the philosophy of 'Reduce-Reuse-Recycle' through a well-developed waste management system implemented successfully by adopting the 'Green Protocol' and 'Green-Policy'. The college promotes the use of jute bags made by the BFT Department instead of non-biodegradable bags for all the common programmes conducted on the campus. The college also encourages using digital display boards instead of flex and plastic banners for seminars and other activities. As a part of

an eco-conscious campus, the used papers are recycled as reusable books in collaboration with Fiat Mission. The campus also encourages electronic means for office purposes. The institution periodically collects e-waste under the initiative of the Department of Computer Science and utilizes it for the Annual Hardware Exhibition and Craft Making. The biodegradable wastes are used for Mushroom Cultivation and to create organic compost. Wastewater is recycled and used for watering lawns and gardens in the college. The institution has done a MoU with KEIL for the proper collection and disposal of chemical wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>C. Any 2 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of</p>	<p>A. Any 4 or all of the above</p>
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reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College provides an inclusive environment for everyone with tolerance and harmony. Students from various backgrounds are admitted to the college. Scholarships and freeships are offered to needy students. Assumption College Equal Opportunity Cell ensure that students and faculty belonging to various diverse backgrounds of community, religion, region, gender or ability are not deprived of their basic opportunities. The institute has a code of ethics for students and a separate code of ethics for teachers and other employees. The Grievance Redressal Cell offers the students an opportunity to present any grievance they face. Sexual Harassment Cell addresses complaints against sexual harassment. The Human Rights Cell promotes the activities of the Human Rights Commissions at the State and National levels. The Discipline Committee and Anti-Ragging Committee are functioning according to the Code of Conduct Policy and Anti-Ragging Policy. Assumption College possesses an active structured mentor-mentee system to take special care of the students. The Information Centre, Akshaya Centre, and the Cardinal Antony Padiyara Technical Institute (CAPTECH) provide special support to students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Assumption College policies inculcate constitutional values among the students thereby creating a responsible citizen. College committees like Women Cell, Equal Opportunity Cell, and various clubs like Peace Club, EBSB Club and UNAI Chapter of the college organize activities to promote constitutional values. College NCC and NSS units undertake various events striving towards a sense of discipline and responsibility through RD Camp, Rashtriya Ekta Diwas, Martyr's Day, Swacchatha League etc. The Department of History organized an Intercollegiate Quiz Competition on the Freedom Movement annually to promote national feelings among youth. The department also observed Constitution Day through various programmes. The College Union Election follows the parliamentary mode. This year Electoral Literacy Club was inaugurated to encourage students to participate in the electoral process. Every year National Voter's Day is observed to commemorate the founding day of the Election Commission of India. The NVD was chosen by the Govt. of India as a way to encourage the youth to participate in the voting process. The theme for NVD 2023 is 'Nothing like Voting, I Vote for Sure.'

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the academic year 2022-23, as a part of Azadi Ka Amrit Mahotsav to commemorate the 75 years of India's Independence, Assumption College also organized several programmes under the banner of various clubs and departments. National events like Independence Day and Republic Day observations are organised by NCC Cadets of our college. The wing helps the institution maintain the discipline of the campus and for observing official decorum like providing a guard of honour to the esteemed guests during important college programs. Har Ghar Thiranga, Constitution Day, National Unity Day, Gandhi Jayanthi, Ambedkar Jayanthi, Parakram Diwas, Army Day, Martyrs Day, Kargil Vijay Diwas, Voter's Day, National Integration Day, Kargil Vijay Diwas, Senior Citizen Day, National Unity day are some of the significant days observed with great respect by students. The vibrant NSS wing of the college has two units, which coordinate most of the day's observations of international, national, and regional importance related to socio-cultural and political aspects like the Swachhata Abhiyan movement. The departments also contribute in this regard by observing International Women's Day, Human Rights Day, UN Day, International Peace Day, International Day of Tolerance, International Day for Persons with Disability, Hiroshima Day, Blood Donation Day, Child Rights Day, and Cancer Awareness Day. The NSS units in collaboration with EBSB Club and Physical Education Department celebrated International Yoga Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Entrepreneurship Promotion Initiatives

The entrepreneurial ecosystem of Assumption College reflects a forward-looking approach to preparing students for the challenges and opportunities of modern times by instilling in them entrepreneurial acumen and motivating them to take up entrepreneurship as a valuable and viable career path. Assumption Business Incubation Centre nurtures budding entrepreneurs on the campus by handholding them throughout their journey of starting business ventures. One of the highlights of this year was the inauguration of Mercato, the Campus Shopping Zone in August 2022 to promote the sale of products of student business ventures. IIC, IEDC and ED Club coordinate the entrepreneurship promotion activities.

Eco-Conscious Campus: Inspiring Minds, Managing Waste and Nurturing Environmental Awareness

In compliance with the UN sustainable goal and the government policies for environmental sustainability, Assumption College has taken significant strides towards fostering a green and eco-friendly campus. The College employs a multifaceted approach to solid waste management, utilizing an Eco-burn incinerator for non-degradable waste and employing various techniques like a biogas plant, vermireactor, and vermin gas plant for degradable waste. The campus encourages the use of bicycles and establishes pedestrian-friendly pathways. The College follows a well-defined green policy and all the stakeholders are expected to adhere to it.

File Description	Documents
Best practices in the Institutional website	https://assumptioncollege.edu.in/agar/institutional-values-and-best-practices/7-2-best-practices
Any other relevant information	https://assumptioncollege.edu.in/uploads/naac/activity742.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Women Empowerment through Education, Entrepreneurship and Humanitarian Activities

Assumption College, an autonomous women's college, has been committed to the empowerment and holistic development of women attuned with its vision of maintaining the highest academic standards upholding the noble Christian ideals and values to create enlightened, empowered and socially committed women. Besides the regular Programmes, the College offers Add-on courses, ACSAD Certificate Courses, Enrichment modules and Social Outreach programmes, to make the students market-ready and globally competent. Most of the students are from weaker sections and the Institution continuously supports them by providing scholarships, freeships, academic counselling and mentoring opportunities. Assumptionites always keep up their great tradition in the field of sports and games. The institution promotes an innovation-driven entrepreneurship culture among the students through ABIC, IEDC, NISP, IIC, EDand YIP. Business units run by the students on the campus are an outcome of this initiative. The College encourages initiatives, intended to impart life skills, under NSS, NCC, and 20 clubs. The students are motivated to participate in social outreach programs like AESOP and other humanitarian projects including the Mission Day Programme. Through these programmes, the College equips them to face the needs and challenges of tomorrow with courage and confidence.

File Description	Documents
Appropriate link in the institutional website	https://assumptioncollege.edu.in/agar/institutional-values-and-best-practices/7-3-institutional-distinctiveness
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC is planning to conduct a Workshop on IPR, Gender-related matters, OBE Mapping with AI Tools, new teaching methodology, ABC and four-year degree Programme-related matters for faculty members in collaboration with the departments and various committees. Orientation programme for the newly appointed non-teaching members, software and administration training for administrative assistants. IQAC is planning to give an orientation to the newly appointed SQAC members and a special mentoring session for Divyangyan and the weaker category. The graduate programme and student exchange programme with Sophia University will be revived onboard after the COVID-19 pandemic and the implementation of UBA activities for the student group.