



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Assumption College Autonomous

- Name of the Head of the institution **Dr.Anitha Jose**
- Designation **Associate Professor**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **04812420109**
- Alternate phone No. **04812401038**
- Mobile No. (Principal) **9446402408**
- Registered e-mail ID (Principal) **ac@assumptioncollege.in**
- Address **Changanassery**
- City/Town **Kottayam**
- State/UT **Kerala**
- Pin Code **686101**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **09/03/2016**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Ms. Anne Mary Joseph**
- Phone No. **04812420109**
- Mobile No: **9847293851**
- IQAC e-mail ID **iqac@assumptioncollege.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://assumptioncollege.edu.in/>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://assumptioncollege.edu.in/examination/calendar>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|-------------------|-------------|-----------------------|-------------------|-------------------|
| Cycle 4 | A+ | 3.36 | 2022 | 30/08/2022 | 29/08/2027 |
| Cycle 3 | A | 3.10 | 2014 | 03/05/2014 | 31/12/2021 |
| Cycle 2 | A | Nil | 2007 | 10/02/2007 | Nil |
| Cycle 1 | Three Star | Nil | 1999 | 07/02/2000 | Nil |

6. Date of Establishment of IQAC **05/09/2001**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount |
|--|-------------|----------------|-----------------------------|----------------|
| Department of Physics | FIST | DST | 15/11/2012 | 5712586 |

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 06

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic audit

Preparation for IIQA and SSR

Upgradation of Infrastructure

Website upgradation

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

| Plan of Action | Achievements/Outcomes |
|-------------------------------|--|
| Starting a Media room | Media Room is operational. Campus News and related programmes are documented through the Media room. |
| Library renovation | Library renovated with added facilities |
| Preparation for IIQA and SSR | SSR submitted and NAAC accreditation process completed successfully with A+ grade |
| Upgradation of Infrastructure | Upgradation of infrastructure completed |
| Website upgradation | Website was modified |

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

| Name of the statutory body | Date of meeting(s) |
|----------------------------|--------------------|
| Academic Council | 22/03/2023 |

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

Data of the Institution

| | |
|--|--------------------------------------|
| 1.Name of the Institution | Assumption College Autonomous |
| • Name of the Head of the institution | Dr.Anitha Jose |
| • Designation | Associate Professor |
| • Does the institution function from its own campus? | Yes |
| • Phone No. of the Principal | 04812420109 |
| • Alternate phone No. | 04812401038 |
| • Mobile No. (Principal) | 9446402408 |
| • Registered e-mail ID (Principal) | ac@assumptioncollege.in |
| • Address | Changanassery |
| • City/Town | Kottayam |
| • State/UT | Kerala |
| • Pin Code | 686101 |
| 2.Institutional status | |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 09/03/2016 |
| • Type of Institution | Women |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the IQAC Co-ordinator/Director | Ms.Anne Mary Joseph |
| • Phone No. | 04812420109 |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Mobile No: | 9847293851 | | | | |
| • IQAC e-mail ID | iqac@assumptioncollege.edu.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://assumptioncollege.edu.in/ | | | | |
| 4.Was the Academic Calendar prepared for that year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://assumptioncollege.edu.in/examination/calendar | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
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| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount | |
| Department of Physics | FIST | DST | 15/11/2012 | 5712586 | |
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| • Upload the latest notification regarding the composition of the IQAC by the HEI | | | View File | | |

| | | |
|--|--|--|
| 9.No. of IQAC meetings held during the year | 06 | |
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| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Did IQAC receive funding from any funding agency to support its activities during the year? | No | |
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| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| Academic audit | | |
| Preparation for IIQA and SSR | | |
| Upgradation of Infrastructure | | |
| Website upgradation | | |
| 12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year: | | |
| Plan of Action | Achievements/Outcomes | |
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| 13. Was the AQAR placed before the statutory body? | Yes | | | | |
|--|--------------------|----------------------------|--------------------|-------------------------|-------------------|
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Academic Council</td> <td>22/03/2023</td> </tr> </tbody> </table> | | Name of the statutory body | Date of meeting(s) | Academic Council | 22/03/2023 |
| Name of the statutory body | Date of meeting(s) | | | | |
| Academic Council | 22/03/2023 | | | | |
| 14. Was the institutional data submitted to AISHE ? | Yes | | | | |
| <ul style="list-style-type: none"> Year | | | | | |
| <table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021-22</td> <td>15/02/2023</td> </tr> </tbody> </table> | | Year | Date of Submission | 2021-22 | 15/02/2023 |
| Year | Date of Submission | | | | |
| 2021-22 | 15/02/2023 | | | | |
| 15. Multidisciplinary / interdisciplinary | | | | | |
| <p>The College is keen to develop interdisciplinary and multidisciplinary courses combining contents, theories, methodologies and perspectives relevant to the contemporary world. The flexibility to choose subjects from science and humanities with the ability to also learn fine arts and sports will give students wider range of subjects to choose without any restrictions. This kind of approach will foster intellectual curiosity, a critical thought process, leadership and teamwork skills, a sense of commitment and heightened sensitivity to one's socio-cultural environment. It allows the students to learn and explore subjects of various disciplines and are not limited to a particular curriculum. The College is planning to introduce new interdisciplinary/multidisciplinary postgraduate courses in the coming academic years as well as vocational certificate and diploma courses.</p> | | | | | |
| 16. Academic bank of credits (ABC): | | | | | |
| <p>ABC allows the students multiple entry and exit options. It enables students' mobility across Higher Education institutions. The College is prepared to follow the principle of distributed and flexible teaching-learning that allows a student to learn as per her convenience, drop education mid-way and pick it up again as per their choice and continuance. The college is prepared to</p> | | | | | |

implement the Academic Bank of Credit as per the guidelines of UGC and Mahatma Gandhi University, Kottayam

17.Skill development:

Skill based learning is essential for students of the 21st century. The need of the hour is to concentrate on critical thinking abilities, analytical skills, and communication skills and enhance emotional intelligence. NEP 2020 will play a crucial role in the holistic development of a child. Skill development is a vital tool to empower graduate and postgraduate students to become equipped for the globalized job market. It is an important aspect that enhances employability. Skills augment one's academic status and improve competency levels of students.

Realizing the necessity of skill acquisition and enhancement, Assumption College Autonomous has developed the Assumption College Skill Acquisition and Development (ACSAD) certificate courses for students. This certificate courses to be upgraded to diploma and advanced diploma courses in future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College develops courses including Indian Knowledge System wherever is applicable by giving emphasis on learning mother tongue along with other languages. The college is planning to introduce online courses in Indian Culture and Heritage, Basics of Sanskrit, Hindi for Communication, Yoga for Fitness and Ayurveda for Wellness.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE empowers students to take more responsibility for their own learning and supports the move to greater student engagement with the curriculum and to student-centred approaches. The college has introduced OBE based undergraduate and postgraduate programmes and in the process of implementing it completely with the next syllabus revision.

20.Distance education/online education:

Online education maximize the benefits of digital learning. For science subjects, virtual lab can be created wherein students can practice their theoretical knowledge and make the course content available in different languages. Realizing the significance and demand for online teaching-learning methods, Assumption College autonomous initiated the adaptation of the recent trends of blended learning by combining teaching with digital tools and

resources designed to deliver the best possible learning experience in the college by introducing LMS, Online Lecture Repository and MOOC courses.

Extended Profile

1.Programme

1.1

28

Number of programmes offered during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.Student

2.1

2223

Total number of students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

2.2

788

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.3

786

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.Academic

3.1

727

Number of courses in all programmes during the year:

| File Description | Documents |
|--|---------------------------|
| Institutional Data in Prescribed Format | View File |
| 3.2 Number of full-time teachers during the year: | 127 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.3 Number of sanctioned posts for the year: | 127 |
| 4.Institution | |
| 4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year: | 227 |
| 4.2 Total number of Classrooms and Seminar halls | 83 |
| 4.3 Total number of computers on campus for academic purposes | 349 |
| 4.4 Total expenditure, excluding salary, during the year (INR in Lakhs): | 39360518 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curriculum Design and Development | |
| 1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution. | |
| The curriculum designed and implemented for all the Programmes is, in tandem with the local, national, regional and global developmental needs | |

94 courses are designed to address the local/regional needs of the community. The College being located adjacent to the agricultural region in Kerala, courses such as Agri- based Microenterprises, Agribusiness, Pest and Waste Management for Wellness, Genetics and Biotechnology, Plant Breeding, Horticulture and Plant Pathology are introduced to equip the students to the local/regional needs. 197 courses in the various programmes such as MSW, MSc Textiles and Fashion, Dietetics and Food Service Management, Bachelor of Fashion Technology, BA Communicative English, BSc Computer Science, BCom Finance & Taxation, BCA, BSc Home Science are skill-based and job oriented. Undergraduate Programmes in Museology and Archaeology, History, English and Malayalam integrates Indian culture and heritage. Technological advances in Computer Programming, Data Mining, Cloud Computing, Microbiology and Immunology are integrated in the curriculum. Various courses in internationally relevant areas like Social and Political History of England, American Literature, World Art Appreciation, Modern Banking, International Economics, International Business, International Financial Management, Financial Accounting, E-commerce, Cloud Computing, Goods and Service Tax included in the curriculum are globally pertinent.

| File Description | Documents |
|---------------------------------------|--|
| Upload additional information, if any | View File |
| Link for additional information | NAAC Assumption (assumptioncollege.edu.in) |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

| File Description | Documents |
|--|------------------|
| Minutes of relevant Academic Council/BOS meeting | No File Uploaded |
| Details of syllabus revision during the year | No File Uploaded |
| Any additional information | No File Uploaded |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

713

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | No File Uploaded |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum of the various programmes offered by the college is

related to gender, environment, sustainability, human values and professional ethics.

- 49 Courses across all programmes focus on Environment and Sustainability.
- Compulsory three-credit course on Environment & Sustainability and Human Rights is offered. Seminars, workshops, study tours and societal activities are conducted.
- Days of importance - Wet Land Day, World Ozone Day, World Environment Day, National Energy Conservation Day, Wild Life Week, National Science Day, World Mental Health Day, Gandhi Jayanti- are celebrated hosting a number of activities and competitions.
- Being a Women's Institution, 99% teaching faculty and 100% students are women
- 33 courses related to gender equity and women empowerment are integrated across the various programmes.
- Courses such as Human Health and Sex Education, Gender studies, Social Policy and Social Legislation and Social Work Practise focusses particularly on the gender issues.
- Around 91 courses related to professional ethics are offered for the students. Ethics related to scientific research- patenting, copyright, plagiarism, laboratory etiquette, ethical practices in domestic and international fashion markets, ethics related to business contracts, ethics in social work practices, medical practices, marketing, accounting are addressed in various courses.
- Seminars on IPR are provided at the college level

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | No File Uploaded |
| Any additional information | No File Uploaded |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

117

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | No File Uploaded |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1393

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | No File Uploaded |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://assumptioncollege.edu.in/igac/sss-and-feedback |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File |
| Any additional information | View File |

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://assumptioncollege.edu.in/igac/sss-and-feedback |
| Any additional information | View File |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

739

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

114

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students through Induction and courses, Aptitude tests, group exercises, quizzes, class tests etc. The entry-level mark is also considered for categorizing the students as advanced and slow learners. Special programs for advanced learners and slow learners are devised.

Advanced Learners

- Participation in inter and intra collegiate competitions
- Short term Add-on courses, Organizing Seminars, Workshops, and Lectures.
- Walk with a Scholar(WWS)-Forging linkages with experts
- Additional Skills Acquisition Program (ASAP)
- The Core Group of Advanced Learners (CORALS) are identified and given opportunity to form the student IQAC.
- Toppers and best performances are felicitated with awards and scholarships/endowments.
- Internships, Student projects, Paper presentations, MOOC, and online training sections are encouraged
- Civil Service Academy-Motivated to join the Civil Service Coaching Institute in Assumption Community College.
- Library usage award for students and faculty.
- Peer-led communication leadership to train their peers.
- Encourage club activities and participation in seminars, workshops, and competitions
- E-resources
- JAM-IIT coaching
- Challenging assignments and special opportunities

Slow learners

- Tutorial Classes and Remedial coaching in subjects and communication skills.
- Academic support for disabled students
- Scholar Support Programme (SSP)
- Class PTA meeting
- Mentoring and Counselling
- Book bank facility
- Special assignments
- Financial assistance for study materials
- Mock test

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/05/2022 | 2223 | 127 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Assumption College enhances the learning experience of students by incorporating student-centric methods like experiential learning, participative learning, and problem-solving methodologies both inside and outside the classroom

- Field trips and study tours, industrial visits
- Virtual Labs
- E-Resources

- Roleplay.
 - Residence Course
 - Rural camp
 - Internship and OJT as part of the curriculum.
 - Street play
 - Add-on and certificate courses
 - Enrichment Modules for skill acquisition.
 - Craft documentation-The students of Fashion Technology visit different parts of India to research and document their indigenous arts and crafts.
 - Project work
 - Fests- Department-wise fests
 - Awareness campaign
 - Participative learning methods-like group discussions, group presentations, and group projects.
 - Students are involved in maintaining the herbal garden, orchidarium, and vermicomposting.
 - Heritage walks, Museum visits, Eco walk
 - Problem based learning -Learning the concepts through cases and problems is very effective in understanding the practical significance of the theory taught in classrooms.
 - Other Learner-Centric activities like
- 1 Specimen identification, collection
 - 2 Departmental Association competitions
 - 3 Presentations
 - 4 Exhibitions for school students

5 Wall magazine

6 Diet clinic

7 Flash mob

All these methods encourage continuous participative and collaborative learning processes at the college

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional Information | https://assumptioncollege.edu.in/naac/teaching-learning-and-evaluation/2-3-teaching-learning-process |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- All the departments have sufficient laptops, desktops, printers, scanners and projectors.
- The teachers conduct classes through Power Point presentations, YouTube, screen recorder videos
- Interactive boards and visualizes used in classrooms.
- Teachers provide E-resources and use Platforms like Zoom, Google Classroom, google meet, G-suite, GoogleDuo, Microsoft Teams, Cisco Webex, Watsapp and Telegram for teaching
- INFLIBNET, NPTEL, e-PATHSALA and MIT are the most commonly availed e-sources.
- Certified course on An Introduction to Latex, Workshops on Artificial Intelligence and Data Science to familiarize the usage of Artificial Intelligence and Data Science and their possibilities in future, Add on course on Computer-Based Mathematics and online certificate course in PYTHON Programming
- Free accessibility for computers to students in the library
- Specific software like SPSS, OS-3, Turbo C, C++, TASM, Oracle, Java, IDE, SQL, Notepad- Pro, HTML editor, Tomcat and Apache, LaTeX, R, MATLAB, Vision Fashion Studio, Reach PDS and Marker, Janome embroidery software digitizerJRV5 are available
- Virtual tours to museums and historical sites.
- Students are encouraged to incorporate ICT tools in their learning process.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://assumptioncollege.edu.in/college-resource/e-learn-assumption |
| Upload any additional information | No File Uploaded |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

106

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared and presented before the statutory bodies for approval. The approved one is published in the Handbook & Calendar and the website. The academic calendar shows all the relevant information regarding the teaching schedule, various events to be organized, dates of internal examinations, and end-semester examinations.

The Departments and the Controller of Examinations prepare their perspective action plans for the academic year and submit them to the IQAC after which it is given for approval by the Academic Council.

The timetable, for aided and unaided UG programs up to IV semesters, is prepared separately incorporating the common and complementary courses, value education courses, mentoring, tutorial sessions, and club activities. Each department prepares the timetable for the final year UG program and PG programs, allotting sufficient time for each core course as per the syllabi and curriculum.

The teaching plan for each course is prepared by the concerned teacher as per the curriculum, at the beginning of each semester and noted in the work diary.

The daily activity of the teachers is entered in the work diary. The work done each day will be monitored by the Head of the Department and finally signed by the Principal.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

127

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | No File Uploaded |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

44

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1112

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

56.94 Average

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

29.6 Average

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | View File |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has an examination policy based on the guidelines of University. The Controller of Examinations with the Principal, examination committees and Staff Council, carried out functioning of the examination system through consequent meetings.

Credit Based Semester System is followed for all the programmes with Semester end Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). There is a continuous internal assessment

for every course.

Examination Management System at Assumption College is completely automated and ICT enabled. The IT integrations has been enabled in the entire examination process and helps in speeded functioning of the system while making the whole process more transparent. The software installed for the exam management are Knowledge pro(2016-21) QnSmart.5 (2018-, Linways (2021-)

The reforms in Examination Management System during the year include:

As per the Order of affiliating University, question paper for End Semester exams was continued in the Covid relaxation pattern in the academic year 2021-2022.

2. Introduced barcoding on answer scripts to speed up valuation process and to ensure confidentiality during valuation of answer scripts.

3. Provisional Degree Certificate was issued by the college, for the first time, as per University order.

4. Appointed software developers in the office for technical support.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://assumptioncollege.edu.in/naac/teaching-learning-and-evaluation/2-5-evaluation-process-and-reforms |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College has ensured that the program outcomes, program-specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on the website and communicated to teachers and students. Programme outcomes of three-year undergraduate and two-year post-graduate Programmes are communicated to the students during the Bridge Course by Heads of

departments and the teachers in charge immediately after the commencement of classes. The Course outcomes of the various courses are communicated to the students before the commencement of each course by the concerned faculty in charge.

POs UG Programme

PO1

Domain Knowledge and Critical Thinking

PO2

Effective Communication

PO3

Problem solving

PO4

Environmental Consciousness

PO5

Global perspective and competencies

PO6

Gender Sensitivity and Women Empowerment

PO7

Ethics and human values

PO8

Holistic development & Lifelong learning

PO9

Effective Citizenship & Nation building

POs PG Programmes

P01

Domain Knowledge & Critical Thinking

P02

Effective Communication

P03

Environmental Consciousness

P04

Global Competency and Employability

P05

Gender Sensitivity and Women Empowerment

P06

Ethics and human values

P07

Holistic development &Lifelong learning

P08

Effective Citizenship &Nation building

P09

Research Aptitude

P010

Proficiency in Information and Communication Technology

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | No File Uploaded |
| Link for additional Information | https://assumptioncollege.edu.in/naac/teaching-learning-and-evaluation/2-6-student-performance-and-learning-outcomes |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated through different methods. They include test papers, quizzes, case analyses, practicals, research projects, problem-based assignments, presentations of papers, seminars, and theme-based subject-related exhibitions and shows.

Every course has its own course outcomes to be achieved by the students at the end of the course. They are linked to program-specific outcomes. The student's learning outcomes are measured systematically and sequentially throughout the degree program through internal and external assessment in a ratio 1:4.

Internal Assessment: This is a formative assessment, used to evaluate the academic performance of the student periodically. Measures employed include test papers, assignments, seminars, attendance and lab involvement, projects and viva. This method employed yield critical information for monitoring an individual's acquisition of knowledge and skills and evaluates analytical thinking, decision-making, and problem-solving abilities.

External assessment - Comprehensive evaluation of learning outcomes is carried out through the end-semester examination which determine the academic performance of the students at the end of the course besides the extent of outcomes that have been attained. The course outcome of each course is linked to program-specific and program outcomes.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

686

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://assumptioncollege.edu.in/uploads/nac/activity965.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://assumptioncollege.edu.in/uploads/survey-report/9/report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College developed a research policy to strengthen research and innovation activities. In order to implement and monitor the research activities of the college, Research Promotion Council was constituted. The research promotion and assessment council has framed policies for improving the research infrastructure and promotion of research motivating the faculty and students. The committee facilitates, channelizes, records and regulates academic

research, collaborative research projects and consultancy works. The committee assists the aspirants to transform new ideas into innovations and nurture their passion towards research. The following are the research initiatives.

- No. of faculty members with PhD- 44
- No. of Faculty Members pursuing PhD - 22
- Two Research Centres - History, and Physics
- 9 Research guides and 24 Research scholars carry out research in diverse areas in under the faculty members
- Research awards for staff and students: awards for the best PG projects, and best research paper in history
- Interdisciplinary Research Journal-JET- published by the college
- Research amenities include DST FIST sponsored well-equipped instrumentation Centre
- Organised Seminars, workshops and have collaboration with other institutions,
- Teachers were awarded fellowships
- Projects- Major/ minor projects undertaken.
- Mechanism to check plagiarism
- Seed money is provided for faculty to carry out research

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://assumptioncollege.edu.in/research-history/research-policy |
| Any additional information | No File Uploaded |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.5

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | View File |
| Any additional information | View File |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

3

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | View File |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | View File |

3.2.2 - Number of teachers having research projects during the year

4

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

10

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

| File Description | Documents |
|---|---------------------------|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | Nil |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College aims at inculcating innovation, research, knowledge sharing and entrepreneurship skills among the students by developing a conducive eco-system. The entrepreneurial ventures of students are encouraged, motivating them to come up with innovative ideas and activities related to entrepreneurship and initiated various activities and programmes like:

Enrichment modules are designed mainly for the promotion of skills and Entrepreneurship among students. They include- Paper Waste Management and Paper conversion, Beautician Course, Food Preservation Techniques, Grooming of Leaders, Skill Development Programme in Handicraft, Hand Embroidery, Diploma in Basic Tailoring and Surface Ornamentation

- Workshop for aspiring entrepreneurs in collaboration with KITCO (Kerala State Industrial and Technical Consultancy Organisation) by ED Club.
- Industrial visits organised for students.
- Community College (APACC), an extension wing of the College, was formed with a mission of Women empowerment through education and employment. APACC offers Skill development Courses - Computer courses, Diploma and Certificate courses in tailoring, fashion designing and embroidery.
- Collaborative activities of various Departments -Assumption Extension and Social Outreach Programme. (AESOP)
- Registered in Institution Innovation Council, (IEDC) Young Innovators Programme- Cycle 2 Initiative of Kerala Startup Mission and Kerala Development and Innovation Strategy Council(K-DISC)
- Joined NISP Campaign Phase III under the Ministry of Education's Innovation Cell

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

17

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | No File Uploaded |

| 3.4 - Research Publications and Awards | |
|--|---|
| 3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software | A. All of the above |
| File Description | Documents |
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | No File Uploaded |
| 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year | |
| 3.4.2.1 - Number of PhD students registered during the year | |
| 03 | |
| File Description | Documents |
| URL to the research page on HEI website | https://assumptioncollege.edu.in/research-history/research-policy |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | No File Uploaded |
| 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year | |
| 09 | |

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

7

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

17

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

10.171

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | View File |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy | View File |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution extends support to students and neighbouring communities through various activities such as knowledge support, awareness programmes, community service, extension and social outreach programmes by way of the activities of NSS / NCC/Clubs/ Department/ and through the college extension programme, AESOP.

Extension Activities:

- AESOP -18-hour outreach programme
- .Flood relief activities
- Legal literacy survey in Kottayam District.
- Clean Campus Green Campus as part of Suchitwa Kerala Mission.
- Blood donation
- Workshop on Organic Fish Farming,
- Mosquito Eradication and Guppy Sale.
- Workshop on Mushroom Cultivation.
- Navangana -2019' - Women Innovators and Entrepreneurs Meet
- Training Programme for Women in self defense
- Planting of tree saplings.
- Swachh Bharat Summer Internship.
- Plastic pollution drive.
- Organic Farming.
- Preparation of Liquid soaps and Floor Cleaner.
- Paper bag making
- Socio-Economic Surveys, Cancer survey, Energy conservation survey.
- Covid - 19 Vaccine Drive: 'Tika Mahotsav' by NSS volunteers
- Orientation and awareness programmes on road safety (Sadak Sureksha), Social Justice, Covid - 19, Anti-drug awareness, and Disaster management.
- "Physics in Action"- workshop for higher secondary students.
- Museum opened for students of nearby schools
- Summer Sports Coaching Camp for school students during summers.
- Mission Day for financial assistance to students /support staff.
- Maintains the Anganwadi at Mattom Colony:

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | View File |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

178

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

909

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

11

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | No File Uploaded |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Campus :

The college is spread over 15 acres, with 7 building blocks (16 Departments -19 UG, 9 PG, and 2 PhD programmes) and 7 Hostels with associated facilities.

Infrastructure and physical facilities for Teaching Learning

- Built-up area of 29924 m2.
- 79 classrooms, of which 23 have an LCD facility
- Computing tools include 375 computers (63 are laptops. 349 for student use and 26 for administrative purposes)
- 4 multipurpose halls
- 43 laboratories/museums.
- Archbishop Powathil Assumption Community College (APACC)

Computing Facilities

- The entire campus is LAN connected. College avails of 200 Mbps Fibre Leased Line Connection, and 100 Mbps Internet Leased Line (1:1)BSNL Connection and BBVPN NME ICT connection with 10MB
- One Server room - Intel(R) Xeon (R) CPU ES-2620 V3 @ 2.40GHz x 12 Installed RAM - 15.5GB, 1.2TB HDD
- The firewall (Sophos XG 210)
- HD Outdoor Led Video Wall (Digital Board)
- 25 Wi-Fi access points
- ERP software Knowledge Pro/ Linways, Qn Smart 5.1

- 10-Vision Fashion Studio, SPSS, R, MATLAB, Notepad- Pro, Visual Studio PHP, Tomcat and Apache software, HTML editor.
- Library is fully automated, total area - 10748.47 sq ft and seating capacity - 200. It holds 68472 books, 197 journals, other periodicals and a Kindle e-reader with 500+ books

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://assumptioncollege.edu.in/naac/infrastucture-and-learning-resources/4-1-physical-facilities |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural Activities

- 4 Multi-purpose Halls -William Hall (800 seats), Pope John Paul multipurpose indoor court (1500 seats), Seminar Hall (100 seats), Archbishop Powathil Hall (150 seats), college quadrangle)

Sports and Games Facilities

Indoor Facility

The indoor sports facilities include

- Floodlit Multipurpose Indoor Court with rubberized flooring, (area of 30 x 15m)
- 32x19m floodlit roofed Basketball Court
- Facility for Table Tennis
- Facilities for Chess, Carroms, Dart, and Tennis

Outdoor Facility

- College share the 400m track at SB College Changanacherry.
- Access to Pala Municipal Stadium and Maharajas College Synthetic Tracks for rent.
- Volleyball court (20x10m)
- Tennis court (24x9m)
- Handball court (42x22m)
- Netball Court (32x16m)

- 20x2.5 metre cricket nets and athletics throwing arena
- The Handball court
- College has swimming Academy membership
- Sports cycling training facility
- Fencing with fencing equipment
- Gymnasium with 17 Stations having 2 Treadmills, 2 exercise cycles, 2 Orbitreks, 3 Swiss balls
- A music system for aerobics, 2 standard weight lifting Bars and Barbells
- Outdoor Gym facility- Open Green Fitness Park (10 stations)
- Gear Cycles

Additional facilities available are

- Chapel/Prayer Hall
- Rooms for NSS, NCC
- Sickroom
- Students Amenity Centre
- College Union room
- Conference rooms
- Guest House
- Guest Room
- Archives room
- Residential facility for Staff
- Carpenter Workshop
- Day Care facilities

| File Description | Documents |
|---------------------------------------|---|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | https://assumptioncollege.edu.in/naac/infrastucture-and-learning-resources/4-1-physical-facilities |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

83

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

63.77242

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Fully automated with ILMS - KOHA. Library Sections -Reading, Reference, Conference room, Own book section, Digital section, New arrivals and Researchers Cubicle.

Details of current ILMS software

- Name of the ILMS software - KOHA
- Nature of automation (fully or partially) - Fully
- Version - 21.11.01.000
- Year of automation - 2021
- Link for Library OPAC - <http://library.assumptioncollege.edu.in>

Other Library Facilities and Services

- Wi-Fi enabled with 100mbps internet speed
- AC conference room and Cubicle for Researchers
- Own book section
- Kindle e-reader with 500 plus books
- INFLIBNET NList

- Competitive exams texts
- PG, M Phil and PhD theses
- Reprographic facility
- 20 CCTV cameras

Programmes Organized by Library

- webinars and FDPs

Support for the Differently Abled

- NVDS screen reading software
- Kindle e-Reader has a built-in screen reader
- Ramp is set at the entrance of the library
- Special furniture

Academic Portal

Online Academic portal can be accessed through URL (<http://assumptionportal.com>) or through the library page in the college website (<https://www.assumptioncollege.edu.in/college-resource/library>).

The main modules in the portal are

- OA e-books, e-journals
- e-thesis
- Question Bank
- Repository
- Government Data
- Career websites
- e-newspapers
- Academic Search Engines
- Digital Libraries
- Audiobooks
- COVID-19 Info
- Course Contents
- OA Video Resources
- Online encyclopaedias
- Article Index of Periodicals
- Feed Back
- Academic videos created by the library

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://assumptioncollege.edu.in/naac/infrastucture-and-learning-resources/4-2-library-as-a-learning-resource |

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.48211

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

494

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | View File |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT Policy

- IT Policy aims to facilitate and promote the development of students and staff in the areas of academics and research, skill development, self-competence and entrepreneurship. It covers gadgets, systems, tools, databases, logs, webspace and networking.
- IT Committee consists of a System Administrator appointed by the Management, and personnel in charge of ERP, Network, Library Management and the Web Administrator.
- College avails of 200 Mbps Fiber Leased Line Connection, and 100 Mbps Internet Leased Line (1:1)BSNL Connection and BBVPN NME ICT connection with 10MB. BSNL LL 8Mbps 1:1 1/2/2010; BSNL LL 16 Mbps 1:1 July 2017; BSNL LL 100 Mbps 1:1 Oct 2021. BSNL NME 2008-2009 and Asianet Broadband LL 200Mbps in 2020
- The firewall (Sophos XG 210) security device supports up to 150 - 200 users

Cyber Security

The Assumption Information Security Policy aims to protect private information and data availability to the right person at the right time as follows

- Confidentiality
- Integrity
- Availability
- The College has implemented a centralised firewall management system
- The college owns and manages the assumptioncollege.edu.in domain, and staff avail email facility of this domain free of cost
- The college promotes IPR laws regarding digital content and copyright licensing

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 2223 | 349 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | View File |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**188.68**

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Systems and procedures for Maintenance

Maintenance Policy details the systems and procedures for the maintenance of the academic and non-academic infrastructure of the College.

- The Internal Maintenance Committee is in charge of the maintenance and contract negotiations and The Finance Committee, Building Committee and the Purchase Committee take care of the maintenance work
- Budget is allocated for maintenance every year
- AMC for lab equipment, photocopier machines, intercom, water purifiers, and generators
- College management seeks the service of an external electrician and plumber.
- The College has a carpenter for annual carpentry works
- Maintenance of computers is done by external agencies.

Maintenance of Physical Facility

Funds are allocated in the annual budget and the Building Committee of the college ensures the overall maintenance of the college buildings.

Maintenance of Laboratory/Classroom/ Library Facility

- Annual maintenance is taken up during the months of April-May.
- Library Advisory Committee and the Librarian ensure the maintenance of the library.

Maintenance of IT Facility

- The IT Committee and the System Administrator maintain the computers and related accessories
- Maintenance of hardware and software is done with the help of an external agency

Sports Facility

- The Physical Education Department looks after Periodic repairs and up-gradation of sports equipment and accessories

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

674

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

220

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are

A. All of the above

organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

| File Description | Documents |
|---|---|
| Link to Institutional website | https://assumptioncollege.edu.in/departmen t |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

599

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

243

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

367

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

35

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- The executive members of College Union are elected every year through the parliamentary mode of election as per the rules and regulations of the MG University.
- The Union include Chairperson, Vice-Chairperson, Union Secretary, Arts Club Secretary, 2 UUC, Magazine Editor and a nominated Sports Secretary.
- The College Union/Student Council promotes and organises students' cultural competitions and events..
- Their activities include, the College Day celebration, Talents Day,Contests for the title of Ms Assumption, Malayali Manka, Nasrani Manka and Monjathi, farewell for retiring teachers and final year students, Annual Sports Day , Merit Day , student's cultural forum.

Activities organised by departments

- Malayalam- creative Platform 'Arangu' ,
- Folklore club 'Thanimma' disseminating folk culture of the state.
- Mathematics -MAPS, Maths Fest, and lectures.
- Physics - student lecture series, National Science day observation, Quiz
- Home Science -Nutritia Quiz, Food fest, exhibitions

- History -exhibition on cultural heritage,
- Fashion technology -CREAZIONE- 'earn while you learn'
- Economics -OIKONOMIA- -Edufest
- EMBLAZON- Management Fest,
- ZENITH- English Literary Fest
- AZIMUTH Chemistry Association -Expert Talks, Quiz
- Commerce -COMMINUS- Fests, Management Talks, and Training Programmes
- Social Work -ELYSIUM - Awareness Programmes and Camps.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://assumptioncollege.edu.in/igac |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

59

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | View File |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Association of Assumption Alumnae (AASA) aims at fostering fellowship among alumnae and maintaining continuous contact with their Alma Mater. Creative involvement of the Alumnae in the activities and progress of the college is also aimed at.

- Alumnae members of Kuwait Chapter (ACCAA) and those of North America (SBACAANA) sponsor scholarships and many other incentives.
- Alumnae Lecture Series and motivation classes are organised by departments each year.
- Provides assistance to pay fees, buy textbooks.

- Award for the outstanding alumna is organised every year.
- AASA honours the PhD recipients of the year, among the alumnae with Excellence Awards.
- AASA stresses the importance of Alumnae gathering and the role of alumnae in voluntary programmes like mentoring the students in their areas of expertise. Executive meetings are regularly held to coordinate Alumni activities in college campus.
- Alumnae members conduct free medical camps at college.
- Alumnae Association of Assumption College is a registered society.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://assumptioncollege.edu.in/community/alumnae |

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The mission of the College is:

- To equip students with skills that make them globally competent.
- To create a research culture and instill a devotion to academics.
- To encourage higher education among the economically weak and socially backward sections of the community, irrespective of caste and creed.
- To create an awareness of the dignity of womanhood and help students develop an integrated personality.

The Managing Board of the college headed by the Patron- Archbishop

of the Archdiocese of Changanerry is in overall charge of the affairs of the college, especially in the financial and broad policy matters and meets twice a year. The Principal, assisted by the Vice Principals, take the final decisions in the routine affairs of the College in tune with the policies of the management. All major decisions and policy changes are implemented after presenting before the Staff Council, Board of Studies, Academic Council and Governing Council. The quality initiatives suggested by the IQAC and the Staff Council are discussed in the general body meetings of the teaching staff and the non-teaching staff. The Students' Union, The Grievance Redressal Cell and other student support systems also ensure the interaction of the leadership with students and faculty members.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://assumptioncollege.edu.in/uploads/nac/activity470.pdf |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization and participative is made possible by the concerted efforts by the Management, the Statutory bodies -The Governing Body, Academic Council, Board of studies and Finance Committee, along with the various other committees.

- Administration - The Board of Management and the top leadership of the College have clearly defined the policies, powers and processes to be followed
- The Staff Council chaired by the Principal, with all the Heads of Departments is an apex body that caters to the academic activities.
- IQAC- IQAC takes initiatives for quality improvement, functions to motivate and support the departments, research and extension activities

Other Committees

- Admission Committee-The committee headed by the Principal ensures the smooth conduct of the admission process.
- Finance Committee- The financial delegation of powers is well defined at the College, the committee headed by the

Principal is responsible for the financial management. The day-to-day transaction of the college is monitored by the Bursar.

- Purchase Committee-Participates and fulfills the executive responsibilities regarding the purchase of equipment and other resources for academic purposes.
- Representation of faculty in all statutory bodies, committees like examination, library, students club activities ensures decentralisation.
- Departmental Associations -encourages students' leadership in organising activities

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://assumptioncollege.edu.in/uploads/nac/activity477.pdf |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution envisions itself as a 'self-sufficient, research-oriented national institution of excellence creating empowered educated women.'

Perspective plans :

ICT integration and Management Information System- For efficient administration, computers with the latest tools and software, internet connectivity with high bandwidth and an integrated ERP are installed for admission, examination and other academic purposes. ILMS installed in the library.

Quality Development and Sustenance - The Internal Quality Assurance Cell of the College formulate systems and procedures for quality management and communicate to all the stakeholders. Participation in NIRF ranking, ISO certification and NAAC Accreditation are strictly undertaken.

Industry-Academia Collaborations and Entrepreneurship Promotion-

Collaborations and industrial linkages were initiated and MoUs signed for sustaining academic excellence, providing practical knowledge and experiential learning to students along with the traditional classroom learning.

International Collaborations- Assumption International Students Facilitation Centre for International Student Exchange was initiated for processing of the admissions and accommodation of students from other states and countries.

Assumption Extension and Social Outreach- initiated to build emotional, mental, physical, economic health among the local people

Infrastructure Development- Perspective planning is visible in the physical infrastructure development processes like the renovation of the library, renovation of washrooms, tiling work, construction of new examination wing.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://assumptioncollege.edu.in/uploads/nac/activity477.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organizational structure reflects the democratic character with which decentralization and participative management take place.

- Managing Board - highest decision-making body that is in constant touch with the Principal on all matters.
- Governing Body meets at least twice a year to discuss all the major issues related to the College
- The Academic Council scrutinizes and approves the proposals of the BoS, academic regulations, syllabi and modifications.
- Board of Studies constituted in 13 subjects as per the UGC guidelines, revised the syllabi for various courses
- Bursar ensures effective utilization of funds available for college, and is responsible for matters related to budget

and financial audit.

- Internal Quality Assurance Cell ensures the quality of teaching and learning environment in the college.
- Recruitment and Promotion-The College follows the norms of statutory regulatory bodies and obtains concurrence of the government of Kerala for appointments in the aided stream. Career advancement in the aided stream is based on UGC Regulations and API scores. Selections of the Assistant Professor on Contract for self-financing programmes are done annually.
- Service rules-. Faculty in aided stream must follow the M G University Statutes and Kerala Service rules and self-financing streams should follow the rules framed by the college management.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://assumptioncollege.edu.in/college-administration#Organogram |
| Upload any additional information | View File |
| Paste link for additional Information | https://assumptioncollege.edu.in/igac/policy-document |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Leave Benefits

- 15 days of casual leave plus 2 restricted holidays for both teaching and non-teaching staff and 20 half pay leave for the permanent faculty members
- Duty leaves of maximum 30 days to the teaching staff are provided to attend various Training Programs as per the Government rules.
- Assistant Professor on contract for aided stream gets all the benefits as per the government norms.
- The self-financing faculty are given incentives for NET, M Phil and PhD holders.
- 15 days of casual leave, 2 months maternity leave and vacation leave with salary for the self-financing faculty.

Capacity Building

- Seminars, conferences, training programmes and FDPs are organised for faculty enhancement.
- Programmes for skill up-gradation and training are organized for both teaching and non-teaching staff
- Permission granted to participate in various FDP/Workshop/ Refresher programmes

Financial/ Loan Benefits

- PF and ESI insurance scheme for self-financing faculty and Management staff.
- Assumption College Staff Co-operative Society Ltd No 459
- Financial assistance from management as and when the need arises.

Health and Wellbeing

- Spiritual Enlightenment Programmes
- Sports Day for both teaching and non-teaching staff
- Staff Association

Support Facilities

- Facilities includes Staff Hostel, Free Wi-Fi, Rest Room, ATM and Car Parking Facility

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://assumptioncollege.edu.in/uploads/nac/activity490.pdf |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

61

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

18

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

52

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college conducts audits for each financial year. The Finance Committee guides the College to manage and utilize funds effectively for the development of the institution. The UGC and management funds are audited by a licensed auditing agency. Finance Committee scrutinizes the audited utilisation certificate and expenditure for each year and forwards it to the Governing Council for approval. The Utilisation Grant Certificates are annually submitted to UGC

Internal Audit is a continuous process in which Income/Expenditure is closely monitored by the Bursar, the Principal and the Section Officer after each and every financial transaction for transparency and financial accuracy. Quotations are called for purchases above 5000/-and prices are compared. The Institution has formed a Purchase Committee for this purpose.

External Audit- The main accounts and other subsidiary accounts and registers are maintained as prescribed in the relevant Act/Rules/Standing instructions and has been duly audited by the designated auditors.

The audit wing of the Collegiate Education of the Kerala government also visits the college periodically and inspects all the files pertaining to the financial matters that the college has availed of and all the receipts and payments in the college are certified.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Major sources of institutional receipts/funding: is generated from fees of students of various self-financing programmes, and from UGC Grant / RUSA

Apart from the above sources, funds are also mobilised from various government and non-government sources for the purpose of research projects. The college PTA, private donors, and members of teaching/non-teaching staff contribute towards fee-concession and scholarships for students. Private organisations also provide sponsorship for organising department and college festivals.

Utilization of Resources

- The College has a Governing Body, Planning and Purchase Committee, Finance Committee and various associated bodies which help in the preparation, division, allocation and utilization of funds.
- UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.
- Fees received from students are used for infrastructure augmentation and maintenance of the college, unaided faculty salaries, and are audited annually.
- Physical and Academic facilities are augmented for students.
- Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased.
- Workshops and seminars are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Two Best practices:

1. Assumption College Skill Acquisition and Development (ACSAD): All the departments started skill acquisition certificate courses of minimum 30 hours duration related to their subjects.
2. Induction and Bridge Course- was introduced to fill the gap in the competency levels of the students coming from school level to the undergraduate programmes.

Other quality initiative includes-

- E-governance: ERP was implemented for effective conduct of admissions, examinations, administration and finance.
- Infrastructure Development: Renovation of the labs, media centre, construction of new blocks for self-financing programmes and examination session.
- Syllabus Restructuring: BoS was constituted for all programmes and syllabus based on OBE was restructured.
- Revamped the Mentoring System
- Peer led Communication Skills training
- ICT enabled teaching and learning
- Assumption Extension and Social Outreach Programme (AESOP): Compulsory 18 hours social involvement programme for instilling social commitment in the minds of students.
- Academic Collaborations and Linkages: Collaborations with different institutions and agencies for student exchange, research, internship and on the job training was initiated.
- Finishing School: An innovative venture to provide the final year students with employability skills, soft skills and life coping skills.

- Walk with Specially Skilled-Provision of teacher mentor to give continuous hand holding to special students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://assumptioncollege.edu.in/uploads/nac/activity787.pdf |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- Academic Audit- The IQAC prepared an evaluative report format, considering the various criteria to assess the teaching- learning process.
- Outcome Based Curriculum- The syllabus revision has been undertaken by all the departments to make it more relevant and outcome based.
- Student feedbacks of Teachers are collected every year through the Academic Monitoring Cell for Excellence, a wing of the IQAC. The feedback is elicited each semester by online mode. The analysed feedback report is handed over to each teacher individually by the Principal.
- Student Satisfaction Survey on teaching and learning is conducted to evaluate the teaching learning methodologies.
- Value added- certificate courses helps to impart professional skills, thus providing opportunity to students to augment their and make them competent.
- Online Teaching Learning- Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.
- Experiential learning takes place through educational tours, industrial visits, field study, skill-based workshops, seminars conferences and webinars.
- Industry-Academia collaborations and linkages are established wherein students get the opportunity to keep themselves abreast of the latest trends in the various fields.
- PTA meetings by the departments organised in each semester provides opportunity to parents to interact with their children's class tutor/mentor/teachers.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://assumptioncollege.edu.in/igac/minutes-and-reports |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://assumptioncollege.edu.in/igac/annual-report |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures undertaken

- Core Course on Human Rights and Environment Studies for every Undergraduate Programme includes modules for Women Rights.
- Offer Open Courses on Gender Studies, Women Empowerment, Skill and Leadership Development.
- Devised 'Gender-Policy' and 'Policy-for-Sexual-Harassment' for effective Gender Sensitization.

- The Women-Cell prepares the 'Annual Gender Sensitization Action Plans' for gender equity promotion activities.
- Intra-collegiate, inter-collegiate level activities annually on the following themes: Women Rights and Legal Literacy, Menstrual Health and Hygiene, Mental Health and Counselling, Financial Literacy, Women Empowerment Classes, Mind Mastering Classes, Self-Defense Training Classes, Cyber Awareness and Cyber Security.
- International, National level Seminars/Workshops/Conferences, Invited Talks, Lecture Series on 'Gender and Women' to promote research on gender.
- The Community College (APAAC) promotes skill development programmes for unemployed women and housewives.
- Day-Observations: International-Women's Day, Girl-Child Day, Menstrual-Hygiene Day, Women-Entrepreneurship Day, International-Day for the Elimination of Violence against Women etc.

The facilities provided for women on campus include:

- a) Safety and Security: Experienced security guards, CC TV surveillance, Emergency exits, Grievance Redressal Box
- b. Counselling: Fulltime Counsellor and life guidance classes
- c. Common Rooms: Amenity Centre, Cafeteria, Open Gym, Rest Room
- d. Day Care Centre: On Campus Day Care facility available

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://assumptioncollege.edu.in/naac/institutional-values-and-best-practices/7-1-institutional-values-and-social-responsibilities |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Assumption College is aiming for a 'zero-waste campus' by giving thrust to the philosophy of 'Reduce-Reuse-Recycle' through a well-developed waste management system implemented successfully by adopting the 'Green-Protocol' and 'Green-Policy'.

Measures undertaken-21-22

Solid-Waste Management

- The Green Protocol/Green Policy stress avoiding plastic items to the best possible capacity.
- Plastic Free Campus-Plastic Collection Day, Awareness Programmes.
- 'Paperless office': Installed ERP and other electronic means to reduce paper-based waste.
- Reuse of waste papers/newspapers in creative practices/decoration for college events.

Liquid Waste Management:

- Liquid wastes from the laboratories are segregated into organic and inorganic waste.
- Wastewater management system.
- Recycled water is used for gardening.
- Rain Water Harvesting system.

Biomedical Waste Management

- Sanitary Pad Incinerators are installed in every block.

E-Waste Management

- E-wastes are collected from students and faculty under the leadership of the Department of Computer Science.
- E-wastes are segregated and utilized for the Annual Hardware Exhibition.

Waste Recycling System

- Bio-degradable wastes are used for Mushroom Cultivation
- Vermi-reactor for Compost preparation
- Recycled solid and e-wastes are used for crafts-making.

Hazardous Chemical and radioactive Waste management

- Chemical wastes from the labs are collected and segregated.
- MoU with KEIL for management and disposal of chemical wastes.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy undertaken by the institution

| | |
|---|------------------------------|
| <p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|---|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|------------------------------|
| <p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p> | A. Any 4 or all of the above |
|---|------------------------------|

reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | View File |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College provides an inclusive environment for everyone with tolerance and harmony

- Students from various backgrounds are admitted to the college.
- The Information Centre, Akshaya Centre, and the Cardinal Antony Padiyara Technical Institute (CAPTECH) provide special support to students
- Fee waiver facility and free noon meal facility for needy students.
- Equal Opportunity Cell
- The Human Rights Cell promotes the activities of the Human Rights Commissions at the State and National levels.
- The Grievance Redressal Cell offers the students an opportunity to present any grievance they faced.
- Sexual Harassment Cell addresses complaints against sexual harassment.
- Internal Complaint Committee of the college takes special care to look into the grievances.
- Institute has a code of ethics for students and a separate code of ethics for teachers and other employees.
- Discipline Committee and Anti-Ragging Committee is functioning according to the Code of Conduct Policy and Anti-Ragging Policy.
- The NCC/NSS units, 20 Clubs and Cells take the initiative to promote the ideals of equality, the significance of inclusiveness and diversity among the students
- Regional and National festivals are celebrated in the

college.

- Various seminars, workshops and conferences, and cultural activities are organized in connection with Azadi Ka Amrit Mahotsav.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

For the promotion of Constitutional Obligations following initiatives were undertaken regularly by the college

- National Anthem is played every day.
- The college established policies that reflect core values.
- The Code of Conduct is prepared for students and staff and everyone should abide by the conduct rules.
- The curriculum on Human Rights and Environment for undergraduate programmes.
- Compulsory Value Education Diploma Courses for students. Prescribed textbooks on Value Education include the Fundamental Rights of Indian Citizens.
- Constitution Day Observation-Quiz/Reading the preamble.
- National Flag hoisting and NCC parade on Independence Day and Republic Day.
- Intercollegiate 'Freedom Quiz Competition-From Munity to Millennium' is conducted annually to promote national feelings among youth-led by the Department of History.
- Programmes related to Azadi Ka Amrit Mahotsav conducted
- The Women Cell, Human Rights Cell, Equal Opportunity Cell, UNAI Chapter of the college organize various activities to promote national values and other constitutional values.
- Participation of students in Sports and Games, NCC and NSS at the National level to strengthen nationwide bonds and relations.
- The College Union Election follows the parliamentary mode.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Most of the nationally significant days like Independence Day, Republic Day observations are supervised and led by NCC Cadets of our college. The wing helps the institution in maintaining the discipline of the campus and for observing official decorum like providing a guard of honour to the esteemed invited guests during important college programmes. Constitution Day, National Unity Day, Gandhi Jayanthi, Ambedkar Jayanthi, Parakram Diwas, Army Day, Martyrs Day, Kargil Vijay Diwas, Voter's Day are some of the significant days observed with great respect by students.

- The vibrant NSS wing of the college has two units, which coordinate most of the day observations of international, national and regional importance related to socio-cultural and political aspects like The Swachhata Abhiyan movement.
- The Department of Social Work also contributes in this regard by observing International Women's Day, Human Rights Day, UN Day, International Peace Day, International Day of Tolerance, International Day for Persons with Disability, Hiroshima Day, Blood Donation day, Child Rights Day, and Cancer Awareness Day.
- During the academic years 2021-22 despite the challenging situation due to the pandemic, students of the college organized, coordinated and participated wholeheartedly to uplift the values of the day observation programs using various social platforms.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. ASSUMPTION COLLEGE SKILL ACQUISITION AND DEVELOPMENT (ACSAD) PROGRAMME

Assumption College has been imparting holistic education to generations of women for the last seven decades and has always been focused on the comprehensive development of students. The College has devised several skill development certificate courses for students to upgrade their employability under the banner of ACSAD since 2018. At present, 14 Departments of the college are offering 19 courses for students. Its successful implementation has helped the students to identify their interests and develop skills for their achievements and success.

2. ASSUMPTION EXTENSION AND SOCIAL OUTREACH PROGRAMME (AESOP)

Assumption Extension and Social Outreach Programme (AESOP) is a compulsory 18 hours social involvement programme for instilling social commitment in the minds of students and to equip them to understand and respond to the socio-economic realities of the society as well the nation. During 2021-22, AESOP was conducted focusing on the theme: 'Assumption Online Knowledge Sharing Initiative'. In this academic year around 19 schools located in rural areas in and around Changanacherry were selected by the College for its extension and social outreach programme. Each department was given the responsibility to plan their activities for a particular school selected. The activities include conducting online knowledge sharing, orientation for higher studies and other interactive programmes.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://assumptioncollege.edu.in/naac/institutional-values-and-best-practices/7-2-best-practices |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Student Participation, Orientation and Rejuvenation through Sports (SPORTS)

Excellence in academics, sports, entrepreneurial initiatives and outreach activities for women makes Assumption unique. The stakeholders of Assumption College realised the necessity to initiate the process of gender mainstreaming through sports with the establishment of the Department of Physical Education in the year 1956. Since then, Assumption family is keen to locate the hidden talents, identify them, bring them to college, mentor and coach them to achieve their highest goals from state to international levels by providing them with social recognition, economic support and security. Over the years, Assumption College has earned a reputation in the field of Athletics and Games and our girls have distinguished themselves in International, National, Inter-University, State and Inter-Collegiate levels. A large number of athletes get placement in various government sectors like Indian Railway, ICF, Income Tax, Navy, LIC, Kerala

Police, CRPF, BSF, SSB, CISF, KSEB and various departments of the central and state Governments.

Highlights and Achievements of the College 2021-22

- Champion College in the Kerala State College Games
- M G University Best sports Performing College
- National PEFI Award for the Best Physical Education Teacher

| File Description | Documents |
|---|---|
| Appropriate link in the institutional website | https://assumptioncollege.edu.in/sports/achievements/awards |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- Quality enhancement Programmes for Teachers- More opportunities for Teachers' participation in Faculty Development Programmes, Seminars, Conferences
- Initiatives to improve publications among faculty -Encouraging teachers to do publications through projects for which Seed money was allocated
- Improve consultancy activities and to provide possibilities to develop such activities by each department.
- Rejuvenation of Alumnae activities by encouraging Departments to take their own measures
- Curriculum revision by emphasizing more skill-based and student-centric activities
- A provision for Extra Credit was proposed in the Curriculum revision incorporating possibilities for the social, emotional, physical and moral upliftment of students.
- Extension of Outreach programmes by registering through Unnat Bharath Abhiyan to provide students to participate in community development programmes
- Training for administrative staff for updating themselves with the latest government reforms in the collegiate sector
- New Infrastructure for the Examination Centre
- Maximize the potential of the newly renovated media room as a hub for technological involvement collaboration and creativity among students and faculty