

## ACADEMIC AUDIT REPORT

Name of the College: **Assumption College, Changanacherry- Autonomous**

### **Audit Team**

1. Prof. Stephen Mathews, Former Principal, S B College, Changanacherry (**Chairman**)
2. Prof P C Aniyankunju, Former Principal, St. Aloysius College, Edathua (**Member**)
3. Prof. Philip M P, Head, Department of Economics, S B College, Changanacherry (**Member**)

Date of audit: **23-06-2017**

Audited academic year: **2016-17**

### **General Information**

1	Year of establishment of the College	1950
2	Nature of the Institution	Autonomous college affiliated to Mahatma Gandhi University
2	Year of last accreditation by NAAC/ Grade	2014/ A
3	Year in which the College became Autonomous	2016
4	Whether participated in the NIRF ranking by the MHRD in 2016 / Rank	Yes, 84 <sup>th</sup> rank among the top 100 colleges in India
5	Number of programmes offered	19 UG , 10 PG and 1 Research Programme
6	Number of faculty members	Aided: 63 (24 PhD holders and 11 pursuing PhD) Self- financing: 62 (8 PhD holders)



**Curriculum planning and Development**

		<b>Observations</b>	<b>Remarks/ Suggestions</b>
1	Publication of the Academic Calender	Before the commencement of the classes by the Academic Council.	Prompt
2	Constitution of the Board of Studies/ meetings held	Board of studies were constituted in various subjects as per the guidelines for autonomous colleges and the records of the same and the minutes of the meetings are recorded and kept in each department.	Records are properly maintained and ratified by the Principal.
3	Whether syllabus revision has been done by the departments	Being the first year after becoming autonomous, syllabus of the Mahatma Gandhi University was followed in 2016-17. Syllabi of all UG and PG programmes were revised and approved by the Academic Council and Governing Council.	Revision of syllabi of all programmes is really commendable.
4	New UG/ PG programmes started/ discontinued	Nil. M A programme in Malayalam has been discontinued due to insufficient number of students.	
5	New Certificate/ diploma and advanced diploma courses introduced during the year	Nil	Socially relevant and skill imparting certificate courses have to be introduced.
6	Add on courses/ enrichment modules	All the departments conducted skill based	A very commendable and unique

		enrichment modules	feature.
7	Academic collaborations	8 departments have academic collaborations mainly with state level institutions.	Collaborations with institutes of national and international repute should be promoted.
8	International faculty/ student exchange programmes initiated	MoU has been signed with Sophia University in Japan on May 2, 2016.	
<b>Administration and Management (Supporting Academics)</b>			
1	Inputs and suggestions on good academic practices	Principal monitors the student feedback on teachers and suggest corrective measures.	Each department and IQAC maintains its records properly.
2	Support by the management in enhancing the quality of teachers	<ul style="list-style-type: none"> <li>The Management instituted award for the teacher with the maximum research output in terms of publications.</li> </ul> <p><b>Publications by the faculty:</b> Journals: National: 32      International: 18</p> <ul style="list-style-type: none"> <li>Encourages teachers to avail FDP.</li> <li>Conducts workshops</li> </ul>	Management could extend financial support to teachers to pursue research activities
3	Infrastructure for learning	Management fund is utilised for the maintenance of the campus, labs and also the class rooms. Clean environment with good library, class rooms and computer facilities are provided. Renovated Home Science, Chemistry, Physics and Botany labs and	Existing facilities are adequate. E-learning facilities, especially audio-visual rooms, could be enhanced.

		Zoology museum.	
4	Feed back on the learning outcomes	The Manager and the Principal meet faculty members of each department and make a critical evaluation of the university results and suggest ways to improve the results. The university results of the students pursuing Humanities and social sciences were low compared to previous years.	The social science departments should take the matter seriously and take adequate corrective measures.
<b>Teaching, Learning and Evaluation</b>			
1	Submission of the teaching plan and work diary	100 % of the teachers submitted the work diary.	Some of the work diaries were incomplete. Has to be enforced by the Principal.
2	Completion of syllabus	100 percent. The heads of the various departments monitors whether the teachers complete the syllabus and report to the principal.	Teachers should be appreciated for their commitment.
3	Use of ICT in teaching, learning and evaluation	Online assignments, power point presentations and e learning are encouraged in almost all the departments.	Online internal tests, quizzes and online discussion rooms could be implemented. E-learning both by the students and faculty should be encouraged and the faculty members should be motivated to pursue online certificate courses.

4	Value added programmes provided for improving the learning outcomes	All the departments adopt subject specific value added programmes. They include field visits, expert talks, socially relevant projects, group discussions, quizzes, enrichment programmes etc. Besides, peer led communication skills training is undertaken. The student project scheme SPYTiS was availed by the students of the Chemistry department.	Value added programmes are very relevant and effective.
5	Support facilities for weak students	Tutorials for slow learners are adopted by all the departments and the records are maintained. Special tuition in English Grammar and Communication is provided by the History department to its weak students free of cost. Scholar Support Programme (SSP) of the Government of Kerala is availed by the students.	Tutorial records are missing in some of the departments.
6	Additional facilities for advanced learners	Walk with the Scholar (WWS), Talenton, presentation by advanced learners, Additional Skills Acquisition Programme (ASAP) etc.	Programmes are run successfully.
7	Mentoring	All the departments conduct mentoring of their students.	In departments like Economics, History, Commerce mentoring is done effectively eventhough the

			where the teacher- student ratios are high.
8	IT infrastructure	All the departments have adequate computer facilities, smart boards and projectors. 7 departments have wifi facility.	Very good.
9	Library	Computerised with adequate stock of books, journals, magazines and e learning facilities.	Good.
10	Conduct of examinations and publication of results	Exams, both internal continuous and end semester, were conducted as per the schedule and the results were published.	Confidentiality and transparency are maintained
11	Feed back on teaching, learning and evaluation	IQAC collects feed back through Academic Monitoring Cell for Excellence (AMoCE), analyses and reports to the Principal.	
<b>Achievements in Sports and Games.</b>			
1	Participation in national and international games/ Medals won	Medals won: Inter university: 27 National: 30 International: 2 Awards: 1. Best College in Sports and Games instituted by the Kerala Sports Council. 2. Best College in Sports and Games in Mahatma Gandhi University.	Excellent

**Institutional Social Responsibility**

1	Contribution to clean, green environment	Most of the departments have eco-friendly initiatives like awareness on 'No Plast', organic cultivation, paper recycling, cloth and paper bag making and exhibition. The college has 'eco-burn', rain water harvesting, solar energy panels, vermin composting etc.	Very good.
2	Extension and social outreach activities	Programmes for school children by the science departments, awareness programmes on AIDS, Cancer, Healthy life styles, drug addiction by NSS, CSM and various departments, socio- economic surveys by the Department of Business studies and social Work.	Excellent. Should explore the possibility of making the extension activities mandatory for all students.

**Industry- Academia Linkage and placements**

1	Industry Association Membership/ Collaboration	Assumption College is a member of TiE Kerala and conducts programmes of the Confederation of Indian Industries. Entrepreneurship Development Club of the department of Economics gave training to 110 students on entrepreneurship in association with KITCO, Kerala.	Certificate/ Diploma course on Entrepreneurship may be started by the college in association with industry associations.
2	Placements	40 students got placed in Infosys, TCS and	Placements should be strengthened.

		Believer's medical college. Human Resources Department provide grooming to the students, organise job fairs and provide information regarding placement opportunities. They also conduct career orientation seminars.	
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**General Remarks:** The College runs both autonomous and non-autonomous batches simultaneously during the assessment year. ERP system is used for admissions, publication of results and other activities. This ensures transparency and efficiency of the academic management process. The College is well known for its achievements in sports and games. Cleanliness of the campus, discipline and extension activities of the various departments need special mention and the Management is very supportive in achieving academic excellence. **Assumption Community College** is conducting a number of skill development courses for the students and women in the locality. **Changanacherry Civil Service Institute**, located in the Assumption Community College provides coaching classes to civil service aspirants.

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*Stephen Mathews*

*Philip M P*

*Marykutty Joseph*

Dr. Sr. Marykutty Joseph

**PRINCIPAL**



*Marykutty Joseph*  
Principal  
Assumption College  
Autonomous  
Changanacherry