

# ASSUMPTION COLLEGE

**Autonomous** Reaccredited by NAAC with 'A' Grade

CHANGANACHERRY



HAND BOOK & CALENDAR  
2016-2017



# ASSUMPTION COLLEGE

AUTONOMOUS Reaccredited by NAAC with 'A' Grade

CHANGANASSERY, KERALA - 686 101

☎ 0481-2420109

Founded - JULY 4 1950

*Patron*

**HIS GRACE MAR JOSEPH PERUMTHOTTAM**

*Archbishop of Changanassery*

*Manager*

**REV DR JAMES PALACKAL**

*Vicar General*

*Archdiocese of Changanassery*

*Principal*

**REV DR SR AMALA SH**

(Dr Sr Marykutty Joseph MSc B Ed MPhil Ph D)

*Vice Principal*

**REV SR CHERUKUSUMAM CMC**

(Sr Thresiamma Devasia MCA MPhil)

*Vice Principal*

**DR REGIMOL C CHERIAN**

MSc MPhil PhD

*Bursar*

**REV DR THOMAS PARATHARA**

MA MSc MSW MPhil BEd PhD

---

*Affiliated to Mahatma Gandhi University, Kottayam  
Dy Directorate of Collegiate Education, Kottayam*

*UGC College Code KLMG 034*

# C O N T E N T S

	Page No
1 The College Crest, Our Vision, Our Mission .....	5
2 Historical Notes .....	6
3 Succession List .....	13
4 Management .....	14
5 Staff Council .....	15
6 Internal Quality Assurance Cell (IQAC) .....	17
7 Members of the Faculty .....	18
8 Research Centre .....	25
9 Members of the Non-Teaching Staff .....	25
10 Courses of Study .....	27
11 Course-Scheme and Syllabus .....	31
12 Open Course .....	67
13 Enrichment Programme .....	68
15 Add-On Courses .....	69
16 Rules and Regulations .....	71
17 Admission .....	71
18 Scholarships .....	84
19 College Associations .....	95
20 Organisations and Extracurricular Activities .....	98
21 Student Services .....	101
22 Residential Facilities (Hostels) .....	101
23 Programmes in the College .....	106
24 Staff in-charge of Extra Curricular & Co-curricular Activities .....	109
25 RETAAC - Members of the Retired Faculty .....	119
26 Retired Non-Teaching Staff .....	125
27 Archbishop Powathil Assumption Community College (APACC) .....	127
28 Form of Application for Leave .....	130
29 Academic Calendar .....	131
30 Time Table .....	144
31 General Time Table .....	145
32 Important Telephone Numbers .....	149

## PERSONAL INFORMATION

Name : .....

Class & No. : .....

Permanent Address : .....

.....

.....

Residential Address : .....

.....

.....

Department : .....

Telephone No. : .....

E-mail : .....

Any other Information: .....

.....

.....

.....

.....

.....



The College Crest is a lotus shaped shield with the inspiring Latin motto "Sursum Corda," which means "Lift up your hearts." The golden crown depicted at the top and the motto predispose the student to be ever intent upon the things above, "to seek the kingdom of God first," so that they may eventually be worthy to be partakers of His glory. The whole emblem conveys the same idea that we are pilgrims on earth, sailing on the sea of life, canopied by dark heavy clouds, towards our heavenly shore. But we are guided along on this heavenward journey by the Star of the Sea, our Blessed Mother and the most complete expression of what is truly feminine, whose bodily assumption into heaven is celebrated in the name of the Institution. The journey is assisted by the Holy Spirit who is hovering above and by the Word of God symbolised by the open book. What the lighted torch signifies is that the learning one receives at the Institution is not to be kept to oneself, but to be disseminated among the multitude whose lives are still darkened by ignorance.

## OUR VISION

To maintain the highest academic standards upholding the noblest Christian ideals and moral values to create enlightened, empowered and socially committed women.

## OUR MISSION

- ◆ To equip students with skills which make them globally competent
- ◆ To create a research culture and instil devotion to academics
- ◆ To encourage higher education among the economically weak and socially backward sections of the community irrespective of caste and creed
- ◆ To create an awareness of the dignity of womanhood and help students develop an integrated personality
- ◆ To enable the students to contribute to the evolution and practice of sustainable development through eco-friendly activities
- ◆ To create socially productive citizens

## HISTORICAL NOTES

- 1949 Recognizing the need to facilitate university education for the women of Kerala, His Excellency Rt Rev Dr James Kalacherry, the Bishop of Changanassery establishes a separate section for women in St Berchmans College. The foundation stone for the women's wing is laid on 12 August. After the demise of Mar Kalacherry, the vision is taken up by Rt Rev Dr Mathew Kavukattu. The women's section of St Berchmans College is given the name 'Assumption College' to commemorate the proclamation of the Dogma of the Assumption of BL. Virgin Mary.
- 1950 The Institution gets affiliated to the University of Travancore; Intermediate courses are introduced. The Principal of S B College Rev Fr Thomas William CMI becomes the Principal of Assumption College. Rev Sr Mary Xavier SABS is appointed Vice Principal of the College.
- 1951 The College gets recognition as a Second Grade College.
- 1952 The first batch of students bag ranks and secure excellent results in the University Examinations.  
Assumption Hostel managed by Adoration sisters is established.
- 1955 The College is de-annexed from S B College. Rev Sr Mary Xavier SABS is appointed Principal and Rev Sr Teresa Mary CMC, the Vice Principal.
- 1956 Introduction of Pre-University Course.
- 1957 Assumption is raised to a First Grade College with the introduction of Degree Courses in Arts and Sciences : Economics, Physics, Chemistry, Botany and Zoology.  
Social Service League starts functioning.
- 1960 Affiliation for B Sc Home Science is granted.  
Vimala Hostel managed by CMC sisters is established.
- 1961 N C C unit formed.  
Amala Bhavan, an Adoration Congregation venture is established.
- 1962 St Pius X Hostel run by CMC sisters starts functioning.
- 1964 Two year Pre-Degree course is introduced.
- 1965 Rev Fr Thomas William CMI, the first Principal of the College passed away.  
Vijaya Bhavan managed by Sacred Heart Congregation is established.
- 1969 Rev Fr P C Mathew, former Principal passed away.  
Franciscan Clarist Congregation takes charge of Jyothi Hostel.
- 1975 College celebrates its Silver Jubilee.
- 1979 College undertakes UGC sponsored National Adult Education Programme [NAEP] with a view to educating 900 illiterate adults every year.
- 1983 College gets affiliation to Mahatma Gandhi University. A Community Outreach Programme "Assumption Jyothis" funded by United Board of Christian Higher Education Asia, to educate 200 women belonging to the nearby colonies is undertaken.

- 1990 Department of History is established.
- 1992 Assumption wins the Malayala Manorama award for the Best College in Sports and Games under Mahatma Gandhi University.  
College is honoured with this prestigious award in the years 1993, 1994, 1995 and 1999.
- 1993 BA Malayalam Course is introduced.  
Rev Sr Teresa Mary CMC, former Principal passed away.
- 1994 V Rev Msgr Jos P Kottaram assumes office as Manager. The 'Mar Kavukattu Memorial' Library building is inaugurated.
- 1995 B Sc Computer Science Course is introduced.
- 1996 Assumption wins the overall championship in the College Games.
- 1997 UGC sponsored BA Communicative English Course is introduced.
- 1998 Model II Vocational Course in B Sc Zoology with Food Microbiology as vocational subject is introduced.  
Rev Sr Mary Xavier SABS, former Principal passed away.
- 1999 Distance Education Programme of M G University is started with B C A course.  
M Sc Physics, the first P G Course in the College is introduced.  
AASA - the Alumni Association of Assumption College is formed.  
First Accreditation by National Assessment & Accreditation Council (N AAC) with three star.
- 2000 The College wins the prestigious R Shankar Award instituted by the Government of Kerala for the Best College in the State.  
The College celebrates its Golden Jubilee.  
Launching of Golden Jubilee Memorial All Kerala Basketball Tournament and Inter-Collegiate Elocution Competition in English and Malayalam.  
Assumption Institute of Technology [AITECH] is established.
- 2001 College becomes the first recipient of the Award instituted by Kerala Sports Council for the Best College for Sports & Games.  
College is approved as a Sub-centre for the Centre for Continuing Education, Kerala.  
  
Pre-Degree delinking is completed.  
P G courses in Computer Science and History (self financing) are introduced.
- 2002 Bachelor of Fashion Technology (BFT) Course (UGC sponsored) is introduced.  
Off-Campus Courses of M G University commence (2002-2008).  
P G Course in Home Science - Branch X E - Dietetics and Food Service Management (self financing) is started.  
Assumption wins overall championship in the College Games.
- 2003 College becomes the first Arts & Science College in India to introduce OPEN NSS programme.

- Dr I'ma Neerakkal, Department of Botany is honoured with the 'Young Scientist Award' by the Government of Kerala.
- Our students Chitra K Soman and K M Greeshma represent India in SAF Games and Afro Asian Games.
- Post Graduate Course in English (self financing) is introduced.
- Foundation stone is laid for Community College.
- Assumption wins the overall championship in the College Games.
- Women Champions in the College Games conducted by Kerala Sports Council.
- 2004** Networking of the Campus is undertaken.
- UGC sponsored Career Oriented Add-on Courses in 'Mushroom Cultivation, Healthy Yoga and Interior Designing' are introduced.
- MSW and B Com (self financing) Courses are launched.
- Our Student Chitra K Soman represents India in the Athens Olympics.
- Assumption wins the overall championship in the College Games.
- 2005** On 11 February Archbishop Powathil Assumption Community College is inaugurated by His Excellency Archbishop Pedro Lopez Quintana, Apostolic Nuncio to the Republic of India and the Kingdom of Nepal.
- B A Museology & Archaeology Course (UGC sponsored) is introduced.
- Centre for Women's Studies is established.
- Our alumna Jetty C Joseph wins G V Raja Award.
- 2006** Assumption wins the Overall Championship in College Games.
- Chitra K Soman wins silver medal at the Melbourne Common Wealth Games and Gold medal in Doha Asian Games.
- The College wins MG University Award for the Most Innovative Programme, Open NSS.
- 2007** Reaccreditation by NAAC with 'A' Grade status in February.
- College is honoured with:
- 'Shiksha Bharati Award' instituted by Indian Achievers Forum, New Delhi.
  - 'Gyan Bharati Shiksha Award' by Global Management Council, Ahmadabad, Gujarat.
  - 'Bharatiya Shiksha Ratan Award' of the Economic for Health and Educational Growth, New Delhi.
  - 'Sr Tessa Award' instituted by Citizens of Kochi for the Best College in M G University for the year 2005-'06.
  - 'C H Muhammed Koya Award' instituted by C H Foundations for excellence in innovative education to APAAC
- The Dept of History gets recognition as Research Centre, MG University.
- Rev Sr Mary Kaiathamattom SABS (Former Principal - 2005-'07) passed away on 5 September.



- Computer General Lab - AITECH - is renamed as CAPTECH (Cardinal Antony Padiyara Technical Institute).
- Golden Jubilee year for five Departments - Botany, Chemistry, Economics, Physics and Zoology.
- 2008** Inauguration of 'Pope John Paul II Indoor Stadium' & 'Mar Powathil Hall'.  
Setting up of Assumption Heritage Museum.  
Inauguration of Research Centre in Department of History, Introduction of DTP Centre and Internet Cafe.  
Our Alumina Chitra K Soman participated in the Beijing Olympics 2008.  
Introduction of U G C Sponsored Career Oriented Add on courses in 'Journalism and Mass Communication' and 'Tally'.  
College wins the prestigious 'Sr Hertwige's National Award' for the Best College, instituted by the Xavier Board of Higher Education in India.  
Our Alumina Olympian Chitra K Soman received the Arjuna Award for the outstanding sports person in India.
- 2009** Introduction of Choice Based Credit and Semester System in the Under Graduate Programme.  
U G C Sponsored Career Oriented Add on course in 'Tourism Studies' begins.  
'Diamond Jubilee' celebrations commence.  
College becomes a Partner-Institute of IGNOU's Convergence Scheme, and started B Com, M Com courses (2009-2012)  
P S Job award by AIACHE for the best innovative programme - "Enrichment Module" - implemented in the college
- 2010** Winner of Malayala Manorama trophy and a cash award of Rs. 50,000/- for the overall champions in M G Unviersity Sports & Games for the academic year 2009-2010.  
Introduction of Centralised Allotment Process (CAP) to PG Admission.  
Introduction of BBA and MCA under the Convergence Scheme of IGNOU.  
Dr Sr Mercy Nedumpuram SABS becomes the Director of APACC.
- 2011** Assumption wins the overall Championship in the MG University Athletic Meet 2011.  
Started MBA & BCA under the Convergence Scheme of IGNOU.  
Introduction of Centralised Allotment Process (CAP) to UG Admission.
- 2012** Students Amenity Centre is established  
UGC Sponsored Women's Hostel for PG students (Alphonsa Hostel), a wing in Vimala Hostel managed by CMC sisters is established.  
Renovation of Auditorium and renamed it as 'Fr. William Memorial Hall' - in memory of Rev Fr Thomas William CMI MA LT, the first Principal of the College.  
Indoor Court for Basket Ball is established.  
Winner of Malayala Manorama trophy and a cash award of Rs. 50,000/- for the overall champions in M G Unviersity Sports & Games for the academic year 2011-2012.

Assumption wins the overall Championship in the MG University Athletic Meet 2012.  
Dr Sr Mercy Nedumpuram SABS is appointed Principal and Dr Sr Amala SH Vice Principal of the College.

Dr Sr Amala SH (Vice Principal) becomes the Director of APACC

College is honoured with 'Institutional Excellence Award' by 'All Kerala Catholic Congress, Archdiocesan Committee' for the Meritorious Contributions in the field of Higher Education in Kerala.

MSc Textiles and Fashions-is introduced (UGC sponsored).

2013 Dr Sr Mercy Nedumpuram SABS is honoured with the Best Principal Award instituted by Catholic Federation of India.

MCom, BCom with Taxation, BBA & BCA (self financing) courses started.

MSc Computer Science (aided) sanctioned and started

Assumption Business Incubation Centre for women at Community College starts on 12 April.

Federation of Indian Women Entrepreneurs (FIWE) South Chapter is launched on 12 April (MoU between FIWE, New Delhi and APACC on 1 March).

Winner of Malayala Manorama trophy and a cash award of Rs. 50,000/- for the overall champions in M G University Sports & Games for the academic year 2012-2013.

Assumption wins the overall Championship in the MG University Athletic Meet 2013.

Assumption Women Association of knac Entrepreneurial Charitable Society (AWAKE - Society) is registered on 14 June under the Charitable Scientific Literary Society Registration Act 1955, as an umbrella organisation to co-ordinate all the entrepreneurial initiatives at APACC.

EDYOUNET Tele classroom facility of Triune Televarsity started.

2014 Reaccredited (Third Cycle) by NAAC with 'A' Grade

Gymnasium and Health Club launched

Smt Ninamma Thomas, Head of the Department of Physical Education received 'Best Physical Education Teacher Award' for the Excellent Contributions in the field of Sports and Games for the year 2012-13.

College received Award for the 'Best College in Sports & Games' in the state of Kerala Instituted by Kerala Sports Council.

Winner of Malayala Manorama trophy and a cash award of Rs. 50,000/- for the overall champions in M G University Sports & Games for the academic year 2013-2014.

Assumption wins the Overall and Women Championship and received cash award of Rs 1,32,000/- in the college games conducted by the Kerala Sports Council.

Dr Poulami Aich Mukherjee, Dept of History was honoured with the 'Young Social Scientist Award' by the Indian Planning Commission for the project work on "Problems and Prospects on Women's Higher Education in Post Colonial India".

Students Business Group formed under Assumption Business Incubation Centre (Costume Leasing, Live Tourism, Organic Farming, Train the Trainers, Garment Manufacturing).

- 2015** Dr Sr Amala SH is appointed Principal and Sr Cherukusumam CMC Vice Principal of the College. Sr Cherukusumam becomes the Director of Assumption Community College (APACC)
- College honoured with K C Varghese Memorial Excellence Award.
- College honoured with Excellence Award for contribution to Kerala Education by Kerala Education Insider Education Conclave 2015 (DC Media DC Books)
- Assumption College received Community College Scheme of UGC (79.9 lakhs) sanctioned for Advanced Diploma Course in Textile and Garment Designing.
- Assumption wins the Overall and Women Championship and received cash award of Rs 1,37,500/- in the college games conducted by the Kerala Sports Council.
- Started MA Malayalam (Self financing).
- Dr Regimol C Cherian is appointed Vice Principal of the College.
- 2016** College attains **AUTONOMOUS** Status
- College received Award for the 'Best College in Sports & Games' in the state of Kerala Instituted by Kerala Sports Council.
- Winner of Malayala Manorama trophy and a cash award of Rs. 50,000/- for the overall champions in M G Unviersity Sports & Games for the academic year.
- College started Civil Service Coaching Institute, Changanacherry Civil Service Institute. College signed MoU with Sophia University, Japan.
- Dr Poulami Aich Mukharjee (Dept of History) awarded Golden Pen Honour for her Mission in Portugal instituted by the Ministry of External Affairs, Government of India at Portuguese Embassy, New Delhi.
- Commencement of SAP International Certification courses in ERP, Finance, ERP and Finance at Assumption Community College.
- Our Alumni Jaisha O.P represented India in Rio Olympics.

## SUCCESSION LIST

### Founder

His Excellency Rt Rev Dr James Kalacherry

### Patrons

1 Archbishop Mar Mathew Kavukattu	1950 - 1969
2 Archbishop Mar Antony Padiyara	1970 - 1985
3 Archbishop Mar Joseph Powathil	1986 - 2007
4 Archbishop Mar Joseph Perumthottam	2007 -

### Presidents of the Managing Board

1 Very Rev Msgr Thomas Puthenpurackal	1951 - 1958
2 Very Rev Msgr L J Chittoor	1958 - 1972
3 Very Rev Fr Joseph Powathil	1972 - 1977
4 Very Rev Msgr Kuriakose Parampath	1977 - 1981
5 Very Rev Msgr Joseph Karimpalil	1981 - 1986
6 Very Rev Msgr Mathew Pulickaparampil	1986 - 1994
7 Very Rev Msgr Jos P Kottaram	1994 - 2007
8 Very Rev Dr Joseph Naduvilezham	2007 - 2012
9 Very Rev Dr James Palackal	2012 -

### Principals

1 Rev Fr Thomas William CMI MA LT	1950 - 1953
2 Rev Fr P C Mathew MA	1953 - 1955
3 Rev Sr Mary Xavier SABS MA	1955 - 1965
4 Rev Sr Teresa Mary CMC MA LT	1965 - 1974
5 Rev Sr Roselin SABS MA	1974 - 1980
6 Rev Sr Pancrasius FCC MA	1980 - 1985
7 Rev Sr Roselin SABS MA	1985 - 1990
8 Rev Sr Cicy CMC MA	1990 - 1995
9 Rev Sr Maria S H M Sc	1995 - 2000
10 Rev Sr Geo Maria FCC MA MSW B Ed M Phil	2000 - 2005
11 Rev Sr Mary Kaithamattom SABS MA M Phil	2005 - 2007
12 Rev Dr Sr Suma Rose CMC MA B Ed M Phil Ph D	2007 - 2012
13 Rev Dr Sr Mercy Nedumpuram SABS M Sc M Phil Ph D	2012 - 2015
14 Rev Dr Sr Amala SH M Sc B Ed M Phil Ph D	2015 -

## MANAGEMENT

Assumption College, affiliated to University of Kerala in 1949, is at present affiliated to Mahatma Gandhi University, Kottayam. Included under section 2(f) and 12 B of the UGC Act, the College was accredited by the NAAC in the year 2000. The College was reaccredited successively by NAAC, with 'A' Grade in 2007 & 2014. This is a Christian minority institution established under article 30(I), Constitution of India. Owned and managed by the Archdiocese of Changanassery, it was established mainly to cater to the needs of Catholics of the Archdiocese of Changanassery. The Archbishop of Changanassery is the Patron of the College. The management of the College is vested in a managing board consisting of the Vicar-General of the Archdiocese (Ex-officio President), Principal (Ex-officio Secretary), Procurator, Vice-Principal and Bursar. The other members are nominated by the Patron.

---

## GOVERNING COUNCIL

Chairman : Rev Dr James Palackal

Dr Sr Amala SH (Principal)

Sr Cherukusumam CMC

Dr Regimol C Cherian

Smt Rosamma VA

Dr Paula Banerjee (UGC Nominee)

Dr M S Latha (University Nominee)

Nominee of the Kerala State Higher Education Council (To be Nominated)

## ACADEMIC COUNCIL

Chairperson : Dr Sr Amala SH (Principal)

### Members

Dr Judith Sebastian

Dr Suma Cyriac

Smt Rosamma VA

Sr Cherukusumam

Smt Lilly Joseph

Dr Jisy Mathew

Dr Sr Mariamma Joseph

Smt Tessy Jose

Smt Manjulin Jacob

Dr Rani Maria Thomas

Smt Whyini Gopi

Smt Suja Mary George

Smt Anu Anna Koshy

Smt Siji Thomas

Sr Salini CMC

Dr B Harilal

Smt Lolitha N

Smt Roopa Francis

### Nominated Members

Dr Regimol C Cherian

Dr PC Aniyankunju

Dr Job Joseph

Smt Rosamma Jacob

### Experts from Outside the College

Dr Jancy James

Adv Joji Chirayil

Sri A V George

Sri Tony Kallukulam

### Conduct of Examination

Dr Regimol C Cherian (Controller of Examinations) Phone : 9207783444

Sr Cherukusumam CMC (Chief Superintendent of Examinations)

Smt Ann Mary Joseph (Deputy Controller of Examinations)

Prof Lilly Joseph (Director of Valuations)

## IQAC

([iqac.assumption@yahoo.com](mailto:iqac.assumption@yahoo.com))

The IQAC (Internal Quality Assurance Cell) functions to motivate and support the Departments in all their academic, extra curricular, research and extension activities thereby ensuring the quality enhancement of the Institution.

Dr Sr Amala SH (Principal)  
Sr Cherukusumam CMC (Vice - Principal)  
Dr Regimol C Cherian (Vice - Principal)  
Dr Rani Maria Thomas (IQAC Co-ordinator)  
Smt Ann Mary Joseph (Joint Co-ordinator)  
Smt Rosmi Lukose (Secretary)  
Dr Jinsamma Joseph  
Dr Reethamma O V  
Dr Saji Mariam George  
Dr Jissy Mathew  
Smt Linz Tom  
Dr Jikcey Issac  
Dr Paulami Aich Mukherjee  
Dr Stephen Mathews, Director, Management Studies, SB College  
Mr A V George, President, TIE Kerala

### Guest Members

Ms Theresa Thomas  
Dr Sr Mercyamma Mathew T SABS - Librarian  
Fr Thomas Joseph Parathara - College Bursar  
Student Representative - College Chairperson

## MEMBERS OF THE FACULTY

	Phone
Dr Sr Marykutty Joseph MSc B Ed M Phil Ph D (Sr Amala SH) (Principal)	0481-2402121 9526699629
Sr Thresiamma Devasia MCA M Phil (Sr Cherukusumam CMC) (Vice Principal)	0481-2402318 9495568475
Dr Regimol C Cherian (Vice Principal) MSc MPhil PhD	9447145803

DEPARTMENT OF ENGLISH  
deptofeng@gmail.com

UG & PG Programmes : 1. BA English Language & Literature  
2. BA Communicative English (Triple Main) (Self- Financing)  
3. MA English Language & Literature (Self- Financing)

1 Dr Judith Sebastian M A M Phil Ph D (Head of the Dept)	0471-2304010, 9446033010
2 Smt Theresa Thomas (FDP Leave) M A M Phil	9947337659
3 Smt Minu Mary Mathew (FDP Leave) MA MSc MA (Christian Studies) M Phil	9895884494
4 Smt Rosmi Lukose MA BEd	0477-2707390, 9656857426
5 Ms Amal P Mathews MA M Phil	8089182075
6 Smt Tanya Brigit Mathew MA	9447186055
7 Smt Neethu Tessa Baby MA	9496465668
8 Ms Sandra Juliet Jose MA	9496582727
9 Ms Lizmol Joseph MA B Ed	9947608102
10 Ms Linda P Joseph (FDP Faculty) MA	9633327566
11 Ms Reshma Jose (FDP Faculty) MA	8086461566

DEPARTMENT OF MALAYALAM  
deptmala@gmail.com

UG & PG Programmes : 1. BA Malayalam Language & Literature  
2. MA Malayalam Language & Literature (Self- Financing)

1 Dr Suma Cyriac M A B Ed Ph D (Head of the Dept)	9400915461
2 Dr Susy Joseph M A B Ed Ph D	0474-3211003, 9447618649, 9847400965
3 Dr Sr Margaret Maria Jose SABS (Sr Lino) M A B Ed Ph D	9961014411
4 Ms Jaisymol Augustine M A B Ed	2321559, 9447331828
5 Sr Jesseena Mathew SD (on FDP leave) MA BEd	2321046, 9605807085
6 Dr S Meera Bhairam (Sanskrit) M A B Ed M Phil Ph D	9645342150
7 Ms Sumi Surendran (FDP Faculty) MA BEd	9744873325

## HINDI

Dr Jinsamma Joseph M A M Phil Ph D (Head) 04828-205821, 9495042807

**DEPARTMENT OF MATHEMATICS**  
assumption.maths@yahoo.com

**UG Programme** : BSc Mathematics

1 Smt Rosamma V A M Sc M Phil	(Head of the Dept)	2471827, 9446124603
2 Smt Rinsy Thomas (on FDP Leave)	M Sc M Phil B Ed	2428962, 9400827765
3 Dr Jikcey Isaac	M Sc B Ed Ph D (Statistics)	2428585, 9447096427
4 Smt Ann Mary Philip (on FDP Leave)	M Sc	04828 - 248362, 9400637434
5 Smt Jayasree Thomas	M Sc	0477-2214622, 8547809064
6 Smt Alphy Joseph (FDP Faculty)	MSc Mphil	9447707250
7 Smt Treesa Maria Kuriakose (FDP Faculty)	MSc	8281446459

**DEPARTMENT OF COMPUTER SCIENCE**  
compsc95@gmail.com

**UG & PG Programmes** : 1 BSc Computer Science  
2 BCA (Self financing)  
3 MSc Computer Science

1 Sr Thresiamma Devasia (Sr Cherukusumam CMC)	(Head of the Dept) M C A M Phil	2402318, 9495568475
2 Smt Sarah Mendez	M C A M Phil	2720239, 9645896830
3 Smt Linz Tom	M Sc	2402600, 9447506555
4 Smt Mary Jaya V J	M Sc M Tech (Electronics)	2539355, 8547238851
5 Smt Sherin Babu	M C A	0468-2396577, 9846439882

**DEPARTMENT OF PHYSICS**  
phys.assum@gmail.com  
(BSc Physics & MSc Physics)

**UG & PG Programmes** : 1. BSc Physics  
2. MSc Physics

1 Smt Lilly Joseph M Sc M Phil	(Head of the Dept)	0469- 2687029, 9497322722
2 Dr Regimol C. Cherian	M Sc M Phil PhD	2425248, 9447145803, 9495905248
3 Smt Joli Joseph	M Sc BEd	0477- 2213959, 9961388747
4 Dr Marina Aloysius	M Sc Ph D	9446274460
5 Smt Joselin Xavier	M Sc (on FDP leave)	2725131, 9495749942
6 Dr Sherin Thomas	M Sc Ph D	2468940, 9633042658
7 Dr Jesly Jacob	M Sc Ph D	9744806005, 9446982547
8 Dr Vidhu V K (FDP Faculty)	MSc m Phil PhD	8893630311

**DEPARTMENT OF CHEMISTRY**  
deptofchemistry@yahoo.co.in

**UG Programme** : BSc Chemistry

1 Dr Jissy Mathew M Sc M Phil Ph D	(Head of the Dept)	04822-230587, 9496115701
2 Smt Neethu Cyril	M Sc	9497323705



3 Smt Seena Sebastian	M Sc B Ed	9495174590
4 Dr Nayana Joseph	M Sc Ph D	9446449021
5 Smt Anu James	M Sc	9995623206

**DEPARTMENT OF BOTANY**  
**botanyassumption@gmail.com**

**UG Programme** : BSc Botany

1 Dr Sr Mariamma Joseph	M Sc M Phil Ph D (Head of the Dept)	2401863 9744988753
2 Dr Sr Marykutty Joseph (Sr Amala SH) Principal	MSc B Ed M Phil Ph D	2402121, 9526699629
3 Dr Saji Mariam George	M Sc M Phil Ph D	2401627, 9447127195
4 Dr Julie John	M Sc B Ed M Phil Ph D	2424386, 9496727650

**DEPARTMENT OF ZOOLOGY**  
**deptofzoology@gmail.com**

**UG Programmes** : 1. BSc Zoology  
 2. BSc Zoology Model II Food Microbiology

1 Smt Tessy Jose	M Sc M Phil (Head of the Dept)	2722975, 9447722975
2 Smt Anitha Jose (on FDP Leave)	M Sc M Phil	0469-2682408 9446402408
3 Dr Reethamma O V	M Sc Ph D	2728068, 9446204038
4 Smt Smitha Mathews	M Sc	9447335575
5 Dr Anu P Sebastian	M Sc M Phil Ph D	9446195532
6 Ms Ann Lawrence (FDP Faculty)	MSc Zoology, MSc Biotechnology	8547147700

**DEPARTMENT OF HOME SCIENCE**  
**assumptiondeptofhsc@gmail.com**

**UG & PG Programmes** : 1. BSc Family & Community Science  
 2. MSc Dietetics and Food Service Management

1 Smt Manjulin Jacob	M Sc M Phil (Head of the Dept)	9447548424
2 Smt Anne Mary Joseph	M Sc M Phil	2409702, 9847293851
3 Sr Elizabeth Joseph SABS (Sr Linza)	MSc M Phil	9747390879

**DEPARTMENT OF ECONOMICS**  
**deptofeconomics25@yahoo.in**

**UG Programme** : BA Economics

1 Dr Rani Maria Thomas	MA M Phil Ph D (Head of the Dept)	2421404, 9895871037
2 Smt Anupa Leela George	MA M Phil (on FDP Leave)	2412446, 9746138247
3 Ms Salma Merin John	MA (FDP Faculty)	9496848271

**DEPARTMENT OF HISTORY**  
historydept@yahoo.com  
(BA History & MA History)

**UG & PG Programmes**

- : 1. BA History  
2. BA Archaeology & Museology (Self-Financing)  
3. MA History

1 Smt Whyani Gopi MA BEd	(Head of the Dept)	2566009, 9388638445
2 Rev Dr Thomas Joseph Parathara MA (History) MA (G T D S),		9447355840,
MA (Socio) M Sc (Psychology), MA (Pub. Ad),		9562625422
MA (Education), MSW, B Ed, M Phil, Ph D, MBA		
3 Dr Binumul Abraham	MA M Phil Ph D	9037666961
4 Smt Kamakshy V	MA (on FDP leave)	0484-2343564, 9495934564
5 Smt Loona C	MA	9495197285
6 Dr Poulami Aich Mukherjee	MA Ph D PDF	8547009057
7 Smt Jyolsna Elizabeth George MA B Ed		9497149007, 9995480177
8 Dr Anu Mariam Ninan	MA B Ed M Phil Ph D (FDP Faculty)	8281275084, 9495317084

**POLITICAL SCIENCE**

1 Smt Mariamma Jacob	MA M Phil (Head) (on FDP Leave)	2429025, 9447780538
2 Smt Rosamma Jacob	MA M Phil	2441969, 9495234931

**DEPARTMENT OF PHYSICAL EDUCATION**

sujageorge09@gmail.com

1 Smt Suja Mary George M P Ed	(Head of the Dept)	2402935, 9446024346, 9447306468
2 Dr Jimmy Joseph	MA MPES M Phil PhD	9447230990, 8281817567

**DEPARTMENTS WITH SELF FINANCING COURSES**

Dr P C Aniyankunju (Director) 9447660363

**DEPARTMENT OF ENGLISH**

**BA Communicative English (1997)**

**MA English (2003)**

1 Ms Aji James Varghese	MA B Ed (Co-ordinator)	9961380433
2 Ms Reema Mary Jose	MA	9447142383
3 Ms Rahael Mariam Kurian	MA	8129734984
4 Ms Ann Mary	MA	8891120588
5 Ms Reshma Elsa Reji	MCJ	8547530286
6 Ms Anju Varghese	MA	9567490959
7 Ms Keerthy Elsa Tes Mathew	MA	9567490959
8 Ms Sneha Lukose	MA B Ed	9847366863
9 Ms Sherin Tressa Tomy	MA	8281380433

**DEPARTMENT OF FASHION TECHNOLOGY**  
fashiontecassumption@gmail.com

**BFT (2002)****MSC Textiles & Fashion (2012)**

1 Smt Anu Anna Koshy (HOD)	MSc Textile & Clothing	9495085306
2 Smt Liz Thankom Mathew	MFA Textile Designing	7736673878
3 Smt Anu Mary Augustine	B Sc (Mathematics), Advanced Diploma in Computer Aided Fashion Designing	9605404712
4 Smt Jyothis Zacharia	M Sc Fashion Retail Management	9400935498
5 Ms Neelima R Thomas	PGD in Fashion Design Management	9633846307
6 Smt Nisha K Daniel	MBA HR and Marketing	9495765230
7 Ms Neethu Jose	MSC Textiles and Fashion	9656873456
8 Ms Geethy Ann George	MSC Costume Design and Fashion	8547666337
9 Dr Susan Paul	Ph D in Clothing Textiles (Visiting Faculty)	9747905155

**DEPARTMENT OF HOME SCIENCE**

**MSc Home Science (2002)**

1 Ms Chanjal Chacko	Msc Clinical Nutrition & Dietetics	9744671233
2 Ms Geethu Paul	MSc Clinical Nutrition & Dietetics	7558926161
3 Ms Jazna Naushad	MSc Food Service Management and Dietetics	9995367984

**DEPARTMENT OF COMMERCE**

commerced034@gmail.com

**BCom with Computer Applications (2004)****BCom with Taxation (2013)****Mcom Finance (2013)**

1 Dr Job Joseph	M Com Ph D (Course co-ordinator)	9446124543
2 Smt Siji Thomas (HOD)	M Com M Phil B Ed	2423310, 9747406661
3 Smt Sincy Kuriakose	M Com B Ed	0477-2753300, 9747545395
4 Smt Jincy Jacob	M Com M Ed	9446513702
5 Smt Jenifer Alexander	M A B Ed	9961446812
6 Smt Varsha Varghese	M Com B Ed	9995922889
7 Ms Thara Ann Thomas	M Com MBA	9847792465
8 Ms Anu Kuruvilla	M Com	9495474686
9 Ms Binta Elizabeth Thomas	M Com	8547024411
10 Ms Reshma Raju	M Com MBA	8157007262
11 Ms Sneha Mary Zacharias	M Com	8281516932
12 Ms Reenu Sebastian	M Com MBA	9446418924
13 Smt Seena S	M Com M Ed PGDM	9497103889
14 Dr Santha M	MA BEd PhD (Hindi)	9656380178
15 Sr Annie Xavier	(French)	9656110295
16 Smt Reena Varghese	(Malayalam)	9447602199

**DEPARTMENT OF SOCIAL WORK (2004)**  
socialworkdept2012@gmail.com, mswassumption@yahoo.co.in

1 Sr Shalini CMC MSW M Phil	(Head of the Dept )	0481-2402461,8289952461
2 Dr Sr Josy Maria SABS	MSW BEd PhD (Visiting Faculty)	9961358249
3 Sr Shaigy Augustine	MSW, M Phil	9526038961
4 Sr Jolly Joseph (Sr Lince Maria)	MSW LLB	8281883787
5 Ms Priya Philip	MSW	9961455945

**DEPARTMENT OF HISTORY**

**Museology & Archaeology (2005)**

1 Smt Sophiya Mathew	MA M Phil BEd	9447786669
2 Ms Archana R	MA Archaeology	9895592101
3 Smt Sonia Lobo	MA B Ed	9496722418
4 Smt Rehana George	MA B Ed	9446821038
5 Sr Zion Maria Kottasserry	MA B Ed	8301836481
6 Smt Ansamma Antony	MA B Ed	9446494239

**DEPARTMENT OF BBA**  
assumptionbba@gmail.com

**BBA (2013)**

1 Dr B Harilal (Course Coordinator)	MCom M Phil MBA Ph D	9495379123
2 Smt Lolitha N	MBA PGDT B Ed (HOD)	9846176270
3 Smt Elma George	MBA	9048026156
4 Smt Vijayalakshmi P	M Sc Maths M Phil	9605617289
5 Smt Blessy Maria Joseph	MBA	9847206402

**DEPT OF COMPUTER SCIENCE**

compsc95@gmail.com

**DEPT OF BCA**

bcaassumption@gmail.com

**MSc Computer (Self Financing)**

1 Smt Rini Elizabeth Jacob	MCA	9961585225
2 Ms Linu Joseph	ME	9447794373
3 Smt Roopa Francis	MCA MCP	9447139134

**BCA (2013)**

1 Smt Roopa Francis (Course Co-ordinator)		
2 Smt Chinnumol K V	MCA	9847646241
3 Smt Priya Joseph	M Tech	9495866893
4 Ms Chinnu Varghese	MCA	9496322511
5 Ms Nidhiya Cicily Joseph	MA English	9567322186

**DEPT OF MALAYALAM**

deptmala@gmail.com

**MA Malayalam (Self Financing)**

1 Ms Reena Varghese	MA PG DJ, MJC, MA (R Sc)	9447602199
2 Ms Sajinimol PS	MA, M Phil	9496129389

## FACULTY MEMBERS ON THE UNIVERSITY BOARD

- 1 Sr Thresiamma Devasia Member, Board of Studies PG Computer Science  
M G University  
Special Invitee, Board of Studies, UG Course in  
Computer Science & Application, M G University
- 2 Dr Regimol C Cherian Chairperson,  
Board of Studies PG Physics, M G University
- 3 Smt Anne Mary Joseph Member, Board of Studies PG Home Science,  
M G University
- 4 Smt Manjulin Jacob Chairperson, Expert Committee,  
MSc Textiles & Fashion BFT, M G University  
Member, Board of Studies Fashion Design, St. Teresa's  
College Ernakulam (Autonomous)  
Member Board of Studies UG Home Science,  
MG University
- 5 Dr Meerabhai Amma S Member, Board of Studies UG Sanskrit, M G University
- 6 Smt Liz Thankom Mathew Member, Board of Studies in Costume &  
Fashion Designing, University of Calicut
- 7 Smt Anu Anna Koshy Member, Expert Committee, Fashion Technology,  
PG and UG, MG University

## RESEARCH CENTRE

The Department of History is an approved Research Centre of the Mahatma Gandhi University. It conducts Course Work of Research Scholars in History. The following are the recognized Research Guides.

- 1 Dr Sr Suma Rose CMC, Assumption College Changanassery
- 2 Dr Sheela Irin Jayanthi J, Assumption College Changanassery
- 3 Dr Rosamma Mathew, K E College Mannanam
- 4 Dr P M Mathew, K E College Mannanam
- 5 Rev Dr James John, St Thomas College Pala
- 6 Dr P S Pratheep, Catholicate College, Pathanamthitta
- 7 Dr K B Suresh Kumar, NSS Hindu College, Changanacherry

## RESEARCH GUIDES IN OTHER DEPARTMENTS

- 1 Dr Reethamma O V : Zoology

**MEMBERS OF NON - TEACHING STAFF.**

Phone

**1 ADMINISTRATIVE STAFF**

1	Smt Rosamma K E (Jolly)	Senior Supdt	9847815834
2	Smt Rosamma Mathew	Head Accountant	9539969525
3	Smt Rosamma Scaria	Senior Clerk	2471672, 9497813475
4	Mr Johny Mathew	Senior Clerk	9447855262
5	Sr Lissamma Joseph (Sr Lissy SABS)	Senior Clerk	2401863
6	Sr Elsamma Joseph K (Sr Elsin FCC)	Senior Clerk	2401810, 9496701810
7	Sr Lillykutty TM (Sr Mary Ann CMC)	Higher Grade	2402318, 8943963993
8	Smt Beenamol Chacko	Higher Grade	9447858292

**2 LIBRARY**

9	Dr Sr Mercyamma Mathew T M A M L I Sc Ph D	Librarian	0481-2401863, 9447778326
---	---	-----------	-----------------------------

**3 LAB & LIBRARY ASSISTANTS**

10	Smt Annamma P V		9544762183
11	Smt Soosamma Scaria		9745828111
12	Smt Chinnamma Thomas		9287556127
13	Mr Shaji Joseph		2720878, 8606381725
14	Mr Tika Ram Sharma Subedi (Lib Asst)		2401005, 9496986587
15	Sr Somini Joseph (Sr Leema SH)		2402121, 8281737543
16	Smt Rosamma Joseph		9496359380, 9446927705
17	Smt Annie Thomas		3204491, 9446927710
18	Sr Saley E K (Sr Tessy SABS, Lib Asst)		2402351, 9747944778
19	Mr Josekutty P J (Library Asst)		2322544, 9633655258

**4 TECHNICAL STAFF**

20	Smt Annamma Varghese (Maya) Technical Assistant		9995353494
----	---	--	------------

**5 LAST GRADE STAFF**

21	Smt Sunitha Chacko		2401135, 8893510407
22	Sr Rosamma V Kurian (Sr Rose Kurian CMC )		2402973
23	Sr Aswathy Scaria (Sr Christina FCC )		2420433
24	Smt Lillykutty P M		0477-3294480, 9539281913
25	Mr Baby T S		2321868, 9496159812
26	Sr Celine T A SH		2402323, 2402412, 8281884996
27	Mr Viji Thomas		9497496083 (R), 9495749909
28	Mr George Joseph (Jolly)		0477-2736467, 9446617288
29	Sr Rosamma Joseph (Sr Dona CMC )		2402461, 8943591401
30	Sr Fancy Joseph (Sr Tessy SABS)		2401863
31	Sr Kunjumol Joseph (Sr Anu FCC)		2401810

**6 CO-OPERATIVE SOCIETY**

32	Smt Manjula Thomas (J Clerk)		3297225, 9446822593
----	------------------------------	--	---------------------

## COURSES OF STUDY

### A UNDERGRADUATE PROGRAMME EXTENDED OVER SIX SEMESTERS OF THREE YEAR DEGREE COURSES (CBCSS)

#### Aided Courses

	Core	Compl I	Compl II
<b>B A</b>			
1	English Language & Literature	History of British Colonisation	Political Science
2	Malayalam	Sanskrit	Kerala Culture
3	Economics	History	Political Science
4	History	Economics	Political Science
<b>B Sc</b>			
5	Mathematics	Statistics	Physics
6	Computer Science (No additional language)	Mathematics	Electronics
7	Physics	Mathematics	Chemistry
8	Chemistry	Mathematics	Physics
9	Botany	Chemistry	Zoology
10	Zoology	Chemistry	Botany
11	Zoology (Model II)	Food Microbiology (Voc)	Bio Chemistry(Compl)
12	Family & Community Science (Home Science)	Chemistry	Zoology

#### SELF FINANCING

13	Communicative English – Eng Literary Studies Business Communications	(Triple Main, Self financing, Job oriented)	
14	Museology & Archaeology (No additional language, Job oriented)	Sociology	Political Science
15	BFT - Bachelor of Fashion Technology		
16	B Com with Computer Applications		
17	B Com with Taxation		
18	BBA		
19	BCA		

### B POSTGRADUATE PROGRAMME (TWO YEARS - SEMESTER SYSTEM)

#### MA

- 1 English (Self financing)
- 2 History (Regular)
- 3 Malayalam (Self financing)

#### M Sc

- 4 Physics (Regular)
- 5 Computer Science (Regular)
- 6 Computer Science (Self financing)
- 7 Dietetics and Food Service Management (Self financing)
- 8 Textiles & Fashion (UGC Sponsored Innovative Programme)

**MSW** with Medical & Psychiatric work (Self financing)

**M Com** Finance (Self financing)

## UNDER GRADUATE PROGRAMME - CBCSS 2013

*Applicable to all regular non professional under Graduate programmes conducted by MG University with effect from 2013 admissions*

### 1 ADMISSION PROCEDURE

Eligibility of admission, Norms for admission, reservation of seats for various degree Programmes shall be according to the rule framed by the university from time to time. Admission to the UG and PG programme is through the Centralised Allotment Process (CAP)

### 2 DURATION

The duration of UG programmes shall be 6 semesters

The duration of each semester shall be 90 working days. The odd semesters are from June to October and even semesters from December to April. There will be one month semester breaks each in November and May.

A student may be permitted to complete the programme, on valid reasons, within a period of 12 continuous semesters from the date of commencement of the first semester of the programme.

### 3 REGISTRATION

The strength of students for each course shall remain as per existing regulations, except in case of open courses for which there shall be a minimum of 15 and maximum of 75 students per batch, subject to a marginal increase of 10.

Each student shall register for the course in the prescribed registration form in consultation with the faculty Advisor within two weeks from the commencement of each semester. Faculty Advisor shall permit registration on the basis of the preferences of the student and availability of seats.

The number of courses/Credits that a student can take in a semester is governed by the provisions in these regulations pertaining to the minimum and maximum number of credits permitted.

A student can opt out of a course/courses registered subject to the minimum credits requirements within thirty days from the commencement of the semester.

The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat courses to the university in the prescribed form within 45 days from the commencement of the Semester.

### 4 SCHEME AND SYLLABUS

The UG programmes shall include (a) Common courses (b) Core courses (c) Complementary Courses, (d) Open courses (e) Co-curricular activities and (f) extension activities.

Co-curricular shall be included in the programme, but the credit earned shall not be counted for the minimum required credits.

Zero Credits courses shall be included in the programme to encourage advanced learners.

Credits for more than the minimum number of credits may be given for extra work in a course and shall be counted as Zero Credits. Permission for obtaining such zero credits is limited and shall not exceed one such course per semester which shall be done only under the supervision of a faculty member of the Institution.



Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one university to continue their education in another university without break.

## 5 PROGRAMME STRUCTURE

Credits for various components	
Programme duration	6 semesters
Minimum credits required for successful completion of the programme	120
Minimum credits required from common courses	38
Minimum credits required from Core +complementary + vocational* courses including project	79
Minimum credits required from Open course	3
Minimum attendance required	75%

*\*the credit distribution for vocational course are to be decided separately.*

## 6 EXAMINATION

The evaluation of each course shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical.

There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory & practical), grades are given on a 07- point scale based on the total percentage of marks. (ISA+ESA) as given below:

Percentage of Marks	Grade	Grade Point
90 and above	A+ - Outstanding	10
80 - 89	A - Excellent	9
70 - 79	B - Very Good	8
60 - 69	C - Good	7
50 - 59	D - Satisfactory	6
40 - 49	E - Adequate	5
Below 40	F - Failure	4

*Note: Decimal are to be rounded to the next whole number*

## 7. CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a Course is calculated using the formula

$$CP = C \times GP, \text{ where } C = \text{Credit}; GP = \text{Grade Point}$$

Credit Point Average (CPA) of a Semester / Programme is calculated using the formula

$$CPA = TCP/TC, \text{ where } TCP = \text{Total Credit Point}; TC = \text{Total Credit}$$

## OPEN COURSE

The Regulation for UG Programmes (Model I, Model II and Model III) under CBCSS, as per clause 3.20, certain provisions for a four (4) credit open course. As per the Programme structure (Clause 8) it is mandatory for all the students of Under Graduate Programme to earn these four credits during the Fifth Semester of their programmes.

### The Open Course offered by various Departments

#### Aided Programmes

SI No	Departments	Code & Title of Open Courses
1	English	EN0G3 - English for Careers
2	Malayalam	MAL5D02U - പുതുപുസ്തകങ്ങൾ
3	Mathematics	MM5D02 - Applicable Mathematics
4	Computer Science	BCS505 - Internet, Web Designing and Cyberlaws
5	Physics	PH5D012U - Energy and Environmental Studies
6	Chemistry	CH5D01.4 - Environmental Chemistry
7	Botany	B05D01U - Agribased Micro enterprises
8	Zoology	ZY5D02U - Human Genetics, Nutrition Community health and Sanitation
9	Family and Community Science (HSc)	HS5D01U - Nutrition for wellness
10	Economics	EC5D02U - Fundamentals of Economics
11	History	HYCP05 - Environmental History in Indian Context
12	Physical Education	- Physical Health and life skills education

#### Self Financing Programmes

SI No	Departments	Code & Title of Open Courses
1	Communicative English	ENOG3 - English for Careers
2	Museology & Archaeology	HYC/V/15/04 - Gender Studies
3	Fashion Technology	FT05DAC01 - Fashion Psychology and Grooming
4	Commerce	Fundamentals of Accounting
5	BBA	BB505 - Investment Management
6	BCA	BCA504 - Internet, Web Designing & Cyber Laws

### ENRICHMENT PROGRAMME OFFERED BY VARIOUS DEPARTMENTS

[Certificates are given by Assumption College]

- 1 Dept of English - Oral Communication Skills
- 2 Dept of Languages - Skill Development Programme in Handicraft
- 3 Dept of Mathematics - Practice Test Series in Reasoning and Quantitative Aptitude
- 4 Dept of Computer Science - M S Office & Internet Technology
- 5 Dept of Physics - Physics in Everyday Life
- 6 Dept of Chemistry - Chemistry in Everyday Life
- 7 Dept of Botany - Horticultural Practices

- |    |                                   |   |
|----|-----------------------------------|---|
| 8  | Dept of Zoology                   | - Beauty Care   |
| 9  | Dept of Home Science              | - Hand Embroidery   |
| 10 | Dept of Economics                 | - Surface Embellishment   |
| 11 | Dept of History                   | - UGC JRF / NET Coaching  |
| 12 | Dept of Fashion Technology        | - Ethnic Wear - Designing and Construction                          |
| 13 | Dept of Commerce                  | - Fundamentals of Accounting  |
| 14 | Dept of MSW                       | - Certificate Course in Counselling                                 |
| 15 | Human Resource Development Centre | - Personality Development   |
| 16 | Community College -               | 1. Jewellery Making<br>2. Flower Making<br>3. Computer Fundamentals |
| 17 | Dept of Management & Technology   | - Grooming up leaders (BBA)<br>Basics of Web Page Designing         |

### UGC SPONSORED CAREER ORIENTED ADD-ON COURSES

- Journalism & Mass Communication** (Media Production, Advertising, Corporate Communications, Print and Broadcast journalism, Photography, Public relations, Web designing) - **Departments of English and Malayalam.**
- Tally** (Over view of Computer system, Application of computers in financial accounting, Tally with electronic spreadsheet) **Departments of Commerce and CAPTECH**
- Tourism Management** (Nature and Scope of Tourism, Types of Tourism, Growth and Development of Modern Tourism, Impact of Tourism, Travel & Tourism - Industry and the Travel Professional, Air Fares and Ticketing etc.) - **Department of History.**
- Interior Designing** - Elements of Art, Principles of Design, Housing, Residential Interiors, Interior Decorating Elements, Illumination, Furnishing, Interior Space Organisation Commercial Interiors - **Department of Home Science.**
- Computer Based Mathematical Statistics (CBMAS)** - MS Office - Theory and Practical, Quantitative Techniques - Ratio and Proportion, Profit and Loss, Simple and Compound Interest, Time & Work and Work & Wages, Different methods and tools for Statistical Analysis - diagrams and graphs, different tests, survey analysis) - **Department of Mathematics.**
- Herbal Products for Health and Beauty** (Studies on Herbs, preparation of cosmetics, cosmetics potential of Herbal plants and their extracts, preparations of Natural Colours and dyes, skin protention, Dandruff Treatment, Dry Skin Treatment) - **Department of Botany**

#### Coaching for Entry into Services

Coaching for various competitive examinations like Civil Service, MAT,CAT, Bank Test and PSC exams are provided on Saturdays and other holidays

#### UGC DRAFT REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

In exercise of the power conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby defines "Ragging" as - 'Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student'.

**UGC's 24 xz 7 Anti Ragging Toll Free Helpline No: 1800-180-5522**  
**Assumption College E-mail ID : antiragassum@yahoo.in**

### **Punishment at the Institutional level:**

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the Institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or combination of the following:

- 1 Cancellation of admission
- 2 Suspension from attending classes
- 3 Withholding / withdrawing scholarship/fellowship and other benefits
- 4 Debarring from appearing in any test/examination or other evaluation process
- 5 Withholding results
- 6 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- 7 Suspension / expulsion from the hostel
- 8 Rustication from the institution for period ranging from 1 to 4 semesters
- 9 Expulsion from the institution and consequent debarring from admission to any other institution
- 10 Fine of Rupees 25,000/-
- 11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars.

## **RULES AND REGULATIONS**

### **1 ADMISSION**

Admission to all classes in the aided stream is governed by the agreement between the Management of the College and the Government of Kerala.

In all admissions

- ❖ 50% of the seats will be filled by open selection on the basis of merit.
- ❖ 10% of the seats shall be reserved for the Catholic students of the Archdiocese of Changanassery. These seats will be filled strictly on the basis of merit.
- ❖ 20% of the total number of seats shall be reserved for the students belonging to the scheduled castes and scheduled tribes (SC-15%,ST-5%).
- ❖ 20% seats will be filled by the Management's choice.
- ❖ 3% seats in all the courses will be reserved for students with disabilities.

The Management of the College appoints a committee every year for the purpose of selection of students under Management's choice. This committee makes the selection giving special weightage to educationally backward areas and low-income groups.

The selection of students under open merit, community merit and SC/ST/OEC/OBC will be governed by the revised rules of the Mahatma Gandhi University, in accordance with the State policy.

M G University has introduced Centralized Allotment Process (CAP) for admission to UG and PG programmes.

(For details of admission refer Prospectus of the College).

Provided that if a student studying in the Arts /Science/Sanskrit College for Plus two or Degree Course after obtaining Transfer Certificate from the institution is admitted to the same course of study in any other similar College, she shall not be called upon to pay over again the fees already paid for the semester in the College which issued the T.C. But special fees and caution deposit will have to be paid again at the new College.

A student who leaves a particular College affiliated to any of the Universities in Kerala and joins another College so affiliated during the course of a semester consequent on the transfer of any of the parents who is/are the employee of government or otherwise is liable to pay the prescribed fees for the semester concerned in both the Colleges.

### **COLLECTION OF FEES FOR LATE ADMISSION**

In the case of students admitted late after the commencement of the academic year, the fees for the preceding months if any, must be collected at the time of admission.

### **Fee Regulations**

At the end of the particular course of study, the caution deposit will be refunded on receipt of application after adjusting the dues, if any on account of (1) loss of library books, (2) recovery of fine for breakage of laboratory equipment and any other loss caused to any property of the College.

Every student should get her caution deposit refunded within six months of the completion of her course.

Fee will not be accepted on any day after 3 p.m. For every payment made to the Office, a receipt will be issued by the accountant, which should be produced if and when called upon to do so.

Mistakes, if any, in the receipts issued should be pointed out then and they should be corrected on the spot. Complaints made later will not be entertained.

### **3 IMPERATIVES**

Self discipline is the best means for the development of an individual. However, for the effective running of the Institution rules and regulations become necessary to enforce discipline when required. Every student of Assumption is expected to observe all the rules and regulations of the College thereby uphold the standards of the College, whether on or off the College campus.

The decision of the Principal shall be final in all matters.

- 3.1 The day begins with the morning prayer. The entire College participate in it with due respect and devotion. As soon as the prayer bell is rung, stand still and observe perfect silence till the prayer and announcements are over.
- 3.2 A call to the Auditorium or College quadrangle or Indoor Stadium for any programme must be promptly and strictly responded. No one is to remain in the classrooms or elsewhere during such occasions.
- 3.3 When a teacher enters the classroom, rise, greet her and remain standing during the short prayer.
- 3.4 If the teacher is absent, the class prefect should inform both the concerned Department and the Principal for immediate alternative arrangements.
- 3.5 Each class will be entrusted to a Class Teacher. Besides, students will also be divided into groups and entrusted to the care of a mentor.
- 3.6 Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra curricular activities.
- 3.7 Use of drugs and alcohol and stealing within the campus are strictly prohibited.
- 3.8 Every student should be decent, polite and refined in her behaviour. She must, in her talk, in movements and in her dealings with the staff, conduct herself in a manner worthy of a college student.

- 3.9 Students are not expected to leave the campus during the working hours. In case of an emergency, sanction must be obtained from the Principal by forwarding a written request duly countersigned by the parent/guardian/warden and the class teacher.
- 3.10 Co-operate in maintaining the College premises clean, healthy and beautiful. No member shall throw any waste material on the floor or ground, but shall drop them in the waste baskets and the bins provided for the purpose.
- 3.11 College properties should be handled with care. Do not disfigure desks/benches, walls and doorways with writing, fixing nails and pasting notices. Students will be penalised individually or collectively according to the gravity of the loss or damage caused.
- 3.12 **Students are strictly prohibited from use of Mobile Phones both in College Hostel and in the campus (via G.O.No. RT/No.346/05/Higher Edn. dtd 1.3.2005).** Suspension will be imposed in case of violation.
- 3.13 Information regarding various topics will be put up on the Notice Boards. Students should check the Notice Boards every day.
- 3.14 Letters officially addressed to the Principal should enclose self addressed, stamped envelope, if reply is needed.
- 3.15 Students are requested to see that personal letters to them are directed to the home address.
- 3.16 **Strict silence must be observed in Chapel and Library** and during the class hours. Chapel and its premises are used only for prayer. Discipline and decorum is expected from the students during programmes convened in the auditorium or else where.
- 3.17 Students are requested to see that an attitude of respect and love is reflected in their behaviour towards elders, teachers, peers and others.
- 3.18 Strikes and similar demonstrations are not allowed.
- 3.19 Prior permission from the Principal is essential to take part in Inter-Collegiate competition or in live photographic modelling, fashion shows or radio / T V programmes.
- 3.20 Going to hotels, restaurants or coffee shops for tiffin during the lunch interval is strictly forbidden. Lunch and snacks will be provided in the College canteen and cafeteria.
- 3.21 No meeting is to be held in the College buildings or anywhere in the College premises without the permission of the Principal.
- 3.22 Students are prohibited from bringing four wheelers into the college campus due to parking constraints
- 3.23 Students coming in two wheelers are expected to park their vehicles in the space allotted for parking two wheelers only.
- 3.24 All the members are welcome individually to bring to the notice of the Principal/Grievance Redressal Cell in the right spirit, any reasonable grievance or difficulty they might have.

#### 4 DRESS CODE - DISCIPLINE

Students are expected to dress themselves modestly. They are earnestly advised not to use transparent materials and gaudy colours. They are not allowed to wear the following dress:

- Tights ● mini/ long skirts and blouses ● sleeveless and deep necklines ● flimsy clothes
- short tops ● midi ● jeans ● pants ● legins ● churi bottom etc.

A fine of Rs 50/- will be imposed on those who violate these instructions.

Two pairs of uniform has to be obtained from the office and the students are expected to wear them as per the directions provided.

## 5 ATTENDANCE AND LEAVE OF ABSENCE

- 5.1 Students are not permitted to absent themselves without leave for the whole or part of a day.
- 5.2 Reason for leave should be entered in the Open NSS learning Journal with Signature of Guardian
- 5.3 Attendance will be marked at the beginning of each period.
- 5.4 Absence without leave for part of a day will entail forfeiture of attendance for the whole day. Absence without leave shall be considered as absence for a day.
- 5.5 Late comers may be given or refused attendance for the period, or marked late at the discretion of the teacher concerned.
- 5.6 A student absent from the College for more than 15 consecutive working days without satisfactory explanation is liable to have her name removed from the rolls. A student seeking admission after such a removal should pay the prescribed re-admission fee.
- 5.7 Duty leave for Physical Education activities will be granted only to athletes representing the College or the University in various matches, tournaments and sports events.
- 5.8 Duty leave for enterpreneurial activities will be granted to incubation groups students
- 5.9 A student deputed to participate in matches, tournaments and sports events should submit her leave application to the Principal for necessary action not later than one week after the event, and it should be recommended by the Head of the Department of Physical Education. For the purpose of attendance, every working day, irrespective of the number of working periods shall be considered a full working day.
- 5.10 The annual certificate of attendance and progress required by the University for promotion or for admission to the University Examination will not be granted unless (1) the student has attended not less than 75% of the number of working days of the academic year and (2) the Principal is satisfied with the student's progress and conduct.
- 5.11 Percentage of attendance of the students should be displayed on the Department Notice board at the end of each semester.
- 5.12 To be considered for exemption from the shortage of semester attendance, a student has to pay the University charges Rs 100/- for ten days and Rs 200/- for twenty days. (II & III DC students)
- 5.13 Students who absent themselves without leave on the reopening days will be fined Rs 50/-.
- 5.14 Students should bring their parents both class PTA & General PTA.

Leave from the class for one period for valid reasons may be granted by the teacher in-charge of the concerned period. If a student wants to leave the College early, she must get permission directly from the Principal against a written request countersigned by Parent/Guardian/Warden and Class teacher. Strict action will be taken against students who leave classes or College without prior permission.

A student absenting herself for a period exceeding five working days, whether with leave or without leave application should report herself to the Principal, on her return to the College.

A student who repeatedly absents herself on insufficient grounds or who obtains leave under a false pretext will be seriously punished.

Leave of absence should be applied to the Principal in the prescribed form and should be countersigned by the teacher in-charge.

## 6 EXAMINATIONS

All the examinations conducted by the Department or College are obligatory. Internal examinations are regularly scheduled. Absence from an examination without the prior permission of the Principal will incur a fine of Rs. 50/- per paper. In case of illness, the leave application must be submitted beforehand. The medical certificate is to be produced without delay. If a student is absent from an examination, the teacher/Department concerned may assign a supplementary examination for the concerned student. The date, duration, venue and other details are left to the discretion of the teacher or Department concerned. Any malpractice at the general or class examination will be dealt with seriously.

Progress reports are issued by the Departments at the completion of each internal examination. These reports on the student's performance are information to the parents on the academic standard and progress of their daughter/s. Therefore the cards are to be examined carefully by the parents/guardians and signed in front of the class teacher on the prescribed day.

### RULES REGARDING CONDUCT OF UNIVERSITY EXAMINATIONS

- Candidates should take their places in the Examination Hall soon after the second bell. Candidates presenting themselves more than half an hour after the appointed time should not be admitted.
- Strict silence shall be maintained in the Examination Hall. Candidates are not allowed to write on the question papers supplied to them.
- The Register Number should be written by the candidate on the answer books both in words and in figures.
- All books, note-books, manuscript etc. brought by the candidates should be placed outside the Examination Hall. This instruction shall be strictly enforced.
- Any candidate detected of malpractice in the University Examination Hall should not be permitted to sit for the remaining examinations, if the Chief Superintendent is *Prima faice* satisfied about the guilt of the candidate. All such cases should be reported to the Controller of Examinations, as soon as they are detected. Statements may be got recorded from such candidates and the Assistant Superintendents concerned and arrangements for conducting enquiry according to rules should be made with expedition.
- Answer books of candidates who are detected of malpractice should not be sent along with the answer books of other candidates. Such answer books together with the necessary documents such as Report of the Assistant Superintendent invigilating in the Examination Hall, report of the Chief Superintendent, manuscripts and such other relevant material recovered from the candidates should be handed over to the Principal of the College, who will arrange for conducting an enquiry into the case of malpractice committed by the candidate.
- Candidates shall be permitted to leave the Examination Hall only after her answer book is taken by the invigilator on duty in the hall.

## 7 COLLEGE LIBRARY

### Service Hours of the Library

On class days	:	08.30 am - 06.00 pm
Time of issue & return	:	09.30 am - 04.30 pm
On Saturdays	:	10.00 am - 04.00 pm

The College has a well stacked Library with more than seventy thousand volume of books and forty journals on all relevant subjects. The Library is also subscribing e journals and e books through INFLIBNET (Information Library Network) and YMCA e-J portal. The General Library consists of the Reading room cum reference, Online Public Access Catalogue (OPAC) System (ground floor), the General stack cum reading area, Electronic Information Centre with Browsing,



Documentation Centre (first floor) and the Reference section (second floor). The library books of the various Departments are housed on Ground floor, First floor and Second floor.

Library is fully automated. All the books in the library are bar-coded. All the members of the College have smart ID cards. Library has ID card Reader Machine. Members are requested to put their ID card in the machine as and when they enter the library. Library also have a closed circuit TV Security system.

- Silence must be strictly observed in and around the Library.
- Only the staff and students of the College are members of the Library.
- Books will be issued only on production of borrower's tickets. The ticket is not transferable and a fine of Rs 5/- will be charged for the loss of borrower's tickets.
- Students will be permitted to take three (UG) and four (PG) books on loan at a time; books of the reference section will not be lent out.
- Books taken out by students/teachers shall not be retained for more than a fortnight from the date of issue. Failure to return a book on the due date makes the student liable to pay a fine of Rs 1/ - per day of delay for each book.
- Members must, on receiving books, examine them and report to the librarian any damage found therein. If they fail to do so, they will be held responsible for any damage that may be detected afterwards.
- All markings, underlining etc. in any book, manuscript or map belonging to the library are absolutely forbidden.
- If a book is damaged or lost by a member, she shall pay the cost of the book including the postage.
- Students are not allowed to pass books from one to another or to lend them to any one in or out of the College. If any one is found guilty, the membership may be suspended.
- Every member who has to pay money as library due should remit the same to the office and show the receipt to the librarian.
- It shall be the duty of the librarian and her staff to examine the books returned by the borrowers and to take immediate action in all cases of mutilation and damage.
- Any book may be recalled at any time even if the period of loan has not expired.
- The Library will remain closed during May for the stock verification.
- The librarian shall submit to the Principal at the end of every term the list of students who have incurred library fine together with a statement of books overdue from students for necessary action.

## 8 CONDUCT CERTIFICATE AND TRANSFER CERTIFICATE

- Ø Application for Conduct Certificate and Transfer Certificate should be given as soon as possible after the student leaves the College.
- Ø No student who has previously studied in any recognised school or College shall be admitted to the College unless she presents a Transfer Certificate.
- Ø Ordinarily a notice of 24 hours is necessary for the issue of a Certificate.
- Ø A search fee of Rs 50/- is to be paid for every 5 years.

## SCHOLARSHIPS

### I GOVERNMENT OF INDIA SCHOLARSHIPS

- 1 National Merit Scholarship based on the highest marks in the qualifying examination.
- 2 Merit Scholarship to the children of school teachers.

- 3 Hindi Scholarship based on marks in Hindi.
- 4 NSO-SAI scholarship for the outstanding students in Sports and Games.
- 5 National Loan Scholarship based on marks of the student and income of the parents.
- 6 Scholarship for the differentially abled.

## II GOVERNMENT OF KERALA SCHOLARSHIPS

- 7 Scholarship for excellence in Sports and Games based on performances.
- 8 State Scholarship based on academic merit.
- 9 State Scholarship to those who secured 50% marks in the first year of study and whose parents do not earn more than Rs 7500/- per year.

## III UNIVERSITY SCHOLARSHIPS

- 10 Merit Scholarship for Degree students, solely based on their academic excellence.
- 11 Lady Willington Scholarship for Botany students.
- 12 Sports merit scholarship for the outstanding students in Sports and Games in the University.
- 13 Sports incentive scholarship to the Athletes and players who secure I, II, & III place in the All India Inter University Competitions.

## IV SCHOLARSHIPS BY OTHER AGENCIES

- 14 Merit Scholarship for the children of ex-servicemen (Income is also taken into consideration)
- 15 Scholarship for the children of fishermen.
- 16 K P C R Fee Concession for Student of low income families (Rs 25000/- for D C) of the forward communities who do not benefit from any other fee concession.
- 17 Rubber Board Stipend for students whose parents work in rubber estates.
- 18 Coffee Board Stipend for students whose parents work in coffee estates.
- 19 Cheriathundam Scholarships
- 20 Post Matric Scholarship for first year students of UG / PG / Ph D who belong to minority community (Muslim/Christian etc.)
- 21 Central Sector Scholarship for U G students
- 22 State Merit Scholarship for UG / PG students
- 23 Hindi Scholarship for U G students with Hindi as one of the subjects
- 24 Muslim Nadar Girls Scholarship for first year U G students who belong to forward of BPL family and backward community.
- 25 Suvarnajubilee Merit Scholarship for first year UG / PG students who belong to BPL family
- 26 Sanskrit Scholarship (SSE) for U G students with Sanskrit as one of the subjects.
- 27 Muslim Girls Paloli Committee Scholarship for UG / PG students who belong to Muslim, Latin, converted Christian community and should be a native of Kerala.
- 28 Blind / PH Scholarship for Blind / PH/Deaf students
- 29 Scholarship for dependant of Jawans.
30. Merit cum means scholarship.  
(Website : [www.dcescholarship.kerala.gov.in](http://www.dcescholarship.kerala.gov.in))
31. Higher Education Scholarship ([website:kerala.gov.in](http://website:kerala.gov.in))
32. Prof. Anniekutty Antony Cash Award for the student who secured highest mark in B Sc Botany de gree examination instituted by her daughter Prof Mary Jayamol Antony.

### SCHOLARSHIPS & AWARDS INSTITUTED BY ASSUMPTION COLLEGE

(All awards are given to the students who get the highest marks unless specified otherwise)

	<b>Awards, Scholarships and Prizes</b>	<b>Awarded to</b>
1	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	III BA English Literature
2	Mr Mathew Joseph Kalapurackal Memorial Award instituted by his son	BA Eng Literature
3	Ms Alice Paulson Cheriathundam Scholarship	IBA English Literature (to be continued during the course of study)
4	Rev Sr Teresa Mary Memorial Award instituted by the Staff Association	III BA student who secure highest marks in Part I English
5	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	III B A Communicative English
6	Jai P Mathew Memorial Award instituted by her parents	Best outgoing student of B A Communicative English
7	Ms Sujatha Anupkumar Memorial Award instituted by her family	III B A/B Sc in Part I, English
8	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	III B A Malayalam
9	Rev Sr Depazi SH Endowment Scholarship instituted by old student Smt. Graceamma Mathew	B Sc Botany in Part II Malayalam
10	Mother Maurus and Rev Sr Visitation Memorial Scholarship instituted by the Non-Teaching Staff Association	BA/BSc Part II Malayalam
11	Mother Maurus Memorial Cash Award instituted by the Staff Association	Best Team in Malayalam Debate
12	Sr Alben and Sr Rachel Endowment Scholarship	The best BA Malayalam student from instituted by Sr Rachel & Sr Alben of Dept of Malayalam Dalith Catholic Community BA/BSc Part II Hindi a) The Best speaker in English b) The Best speaker in Malayalam
13	Rev Sr Visitation and Prof K Gomathi Bai Memorial Scholarship	
14	Prof D Varghese Panamparampil & Mrs Mary Varghese (Former teachers) Memorial Endowment Scholarship instituted by their daughters, Prof Valsamma George Pulickal & Mrs Carmel Benjamin Thomas (Former teachers)	

15	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	:	III B Sc Mathematics
16	Prof Kamalam Antony and Prof Kunjamma Joseph Endowment Scholarship instituted by the Department of Mathematics	:	III B Sc Mathematics
17	Daisy J Thottukadavil Endowment Scholarship (Chapter) and Thottukadavil family	:	B Sc Mathematics Catholic student instituted by SBAAACAANA (Alumni of North American)
18	Ms Nidhin George Varanath Memorial Cash Award instituted by her mother Prof Nirmala George Varanath, Dept of Chemistry	:	Best Student in BSc Mathematics
19	Ms Sarala Joseph Cherithundam Scholarship	:	I BSc Mathematics (to be continued during the course of study)
20	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	:	III BSc Computer Science
21	Cardinal Mar Antony Padiyara Episcopal Silver Jubilee Award instituted by the Staff and Students of the College	:	M Sc Computer Science
22	Daisy J Thottukadavil Endowment Scholarship instituted by SBAAACAANA and Thottukadavil family	:	B Sc Computer Science Catholic student
23	Cash Award instituted by the first batch students of Computer Science	:	Best outgoing student in B Sc Computer Science
24	Archbishop Mar Mathew Kavukattu Memorial Award instituted by the Staff Association	:	III BSc Physics
25	Prof M T Kurian Memorial Award instituted by his daughter Prof. Santhamma K Philomina, Dept of Physics	:	B Sc Physics
26	Prof. Brigeethamma John Memorial Scholarship instituted by the Department of Physics	:	III B Sc Physics student who secure the highest marks in Physics
27	Daisy J Thottukadavil Endowment Scholarship instituted by SBAAACAANA and Thottukadavil family	:	II B Sc Physics Catholic student

28	Reena Thomas Moozhayil Scholarship	:	Best student in B Sc Physics
29	Ms Claris Mathew Cherithundam Scholarship (to be continued during the course of study) instituted by her sister Rani Thomas	:	I BSc Physics
30	Merit Scholarship instituted by the Alumnae Association Kuwait Chapter (ACCAA):	:	The best student in B Sc Physics, who continues her studies here for M Sc Physics and also to the best student in I M Sc
31	Prof T J Joseph Thundiylil Memorial Cash award instituted by his sons	:	Best outgoing student in M Sc Physics
32	Mrs Marykutty Kurian Memorial Scholarship instituted by her daughter Prof Santhamma K Philomina, Dept of Physics	:	Best student in I M Sc Physics
33	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the College Management	:	III B Sc Chemistry student
34	Msgr L J Chittoor Memorial Award instituted by his niece Prof C J Aleyamma	:	III B Sc Chemistry student
35	Miss Binu Francis Choorakkuttiyil Memorial Award instituted by her mother Prof Valsa Francis	:	III B Sc Chemistry student
36	Rev Sr Jane Endowment Scholarship instituted by the Department of Chemistry	:	III B Sc Chemistry student
37	Daisy J Thoittukadavil Endowment Scholarship instituted by SBAACAANA and Thoittukadavil family	:	II B Sc Chemistry Catholic student
38	Golden Jubilee Memorial Cash Award instituted by the Department of Chemistry	:	II BSc Chemistry student
39	Prof A E Thankamma memorial scholarship	:	IIIDC Chemistry catholic student who secures highest mark in religion exam
40	Ms Elizabeth Peter Cherithundam Scholarship	:	I BSc Chemistry (to be continued during the course of study)
41	Mr & Mrs Kuttappan Thachenkary Memorial Award instituted by their daughter Santhi Tom Kavilaveetil	:	The Best BSc Chemistry student from Assumption to pursue M Sc Chemistry in St Berchmans College, Changanassery

42	Mr & Mrs C M Cheria Marangattu Chiravalayil Memorial Endowment Scholarship	:	The Best II B Sc Chemistry student
43	instituted by their daughter Dr Omana Regi Mathew Archishop Mar Mathew Kavukatt Memorial Award	:	III B Sc Botany
44	instituted by the Staff Association Prof Daisy Sara Varghese Cash Award	:	B Sc Botany
45	instituted by her colleagues Mrs & Mr Thomas Varghese Memorial Award	:	B Sc Botany
46	instituted by his daughter Prof Daisy Sara Varghese Mariamma Paul Cheriatkundam	:	I BSc Botany (to be continued during the course of study) III B Sc Zoology
47	Archbishop Mar Mathew Kavukatt Memorial Award	:	III B Sc Zoology Model II
48	instituted by the Staff Association Archbishop Mar Mathew Kavukatt Memorial Award	:	B Sc Zoology
49	instituted by the Staff Association Prof Annamma George Manimuriyil Award	:	Best Student in III BSc Zoology
50	instituted by the Department of Zoology Golden Jubilee Memorial Scholarship	:	Best Student in III BSc Zoology (Voc ML II)
51	instituted by the Department of Zoology Golden Jubilee Memorial Scholarship	:	instituted by the Department of Zoology I BSc Zoology (to be continued during the course of study) III B A Economics
52	Ms Aneyamma George Cheriatkundam	:	B A Economics
53	Archbishop Mar Mathew Kavukatt Memorial Award	:	B A Economics
54	instituted by the Staff Association Rev Sr Mary Xavier Memorial Award	:	Best and the needy in III BA Economics
55	instituted by the inmates of Assumption hostel Prof Mary Jacob Ayyhamattathil Memorial Award	:	
56	instituted by the Department of Economics Prof Glory Abraham Pittathankal Memorial Scholarship	:	
	instituted by her family		

57	Mr K T Abraham Karimpalli Memorial Scholarship instituted by his daughter Prof Glory Abraham	:	Best All-rounder in BA Economics
58	Ms Kochu Thresia Antony Cheriathundam Scholarship	:	I BA Economics (to be continued during the course of study)
59	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the Staff Association	:	III BA History
60	Rev Sr Roselin Endowment Scholarship instituted by the Department of History	:	I BA History
61	Rev Sr Mary Kaithamatom Memorial Scholarship instituted by the Dept of History	:	The Best student in II BA History
62	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the Staff Association	:	III B Sc Home Science
63	Rev Fr Thomas William and Fr Abraham Tharakan Anyil Memorial Scholarship	:	I B Sc Part III Home Science
64	Rev Sr Paula Endowment Scholarship instituted by the Staff and Old Students of Department of Home Science	:	B Sc and M Sc Home Science
65	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the Staff Association	:	III B Com
66	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the Staff Association	:	III BFT
67	Prof I Z Anna and Prof Celine Joseph Endowment Scholarship	:	Best Sports person of the year
68	Archbishop Mar Mathew Kavukatt Memorial Award instituted by the Staff Association	:	III UG - Religion and Moral Science
69	Prof M T Kurian Memorial Scholarship instituted by his daughter, Prof Santhamma K Philomina, Dept of Physics	:	Best student in I UG Religion
70	Rev Sr Visitation Memorial Scholarship instituted by the Non-teaching Staff	:	Best student in II UG Religion

71	S A B S Centenary Memorial Scholarship instituted by Amala Bhavan Convent Changanassery	:	Best Student in I PG Religion
72	Merit scholarship instituted by former Principal Rev Sr Geo Maria	:	Best outgoing student in M S W
73	Prof Molly Joseph Memorial Cash Award instituted by the Staff Association	:	Best Team in Bible Quiz
74	Rev Fr Cyriac Kochery Memorial Award instituted by Rev Sr Depazy S H	:	The Best NSS Volunteer
75	Mother Teresa Memorial Award instituted by the PTA	:	The Best Leader in Social Service
76	Mr Alphonse Joseph (Don Bosco Industries, Kollam) Memorial Award instituted by her sister Dr Susy Joseph	:	Best student in III BA Malayalam
77	Maria Philip Memorial Cash Award instituted by her father Prof J Philip (Director, XIME, Bangalore)	:	Best Speaker in the College
78	The Best Student Award instituted by the College	:	Best outgoing student of the College
79	The Best Reader Award instituted by the Mar Kavukatt Memorial Library of the College	:	Best user of the library
80	Arangu - Yuvakadhakari Award instituted by Department of Malayalam	:	Best Story Writer of the year
81	Arangu - Yuvakavyithri Award Instituted by Department of Malayalam	:	Best Student poet of the year
82	Best Bulletin Board Award instituted by the College	:	Best Department Notice Board
83	Founders Memorial Diamond Jubilee Award instituted by RETAAC	:	Best outgoing student from UG level (Regular stream)
84	Ms Mary Ann Tom Cheriathundam Gold Medal	:	Best Student of the Academic year
85	I Z Anna Memorial Scholarship instituted by her son Dr Arun Antony	:	Best sports performers a) Athletics b) Volleyball
86	Rev Dr Sr Suma Rose Endowment Scholarship instituted by the Department of History	:	c) Basketball d) Best all rounder. (Rs. 2500 per head)
87	Sri P S Skaria Puthiaparampil Memorial Scholarship instituted by Ms Tintu Skaria in memory of her father	:	Best student in I MA History
			Best student in II BA Archaeology and Museology



## COLLEGE ASSOCIATIONS

### 1 THE COLLEGE UNION AND ARTS CLUB

The College Union shall be called 'THE ASSUMPTION COLLEGE UNION'. It is a union of the students of the College and shall function as a purely academic body.

#### Aims and Objectives

- To develop the social consciousness of the members and to promote a healthy corporate life among them.
- To discipline them in responsible freedom and self-government.
- To develop their initiative, self-reliance and leadership.
- To advance the course of learning through debates, discussions, lectures, competitions etc. designed to develop the critical faculties of the members.
- To develop in the members a taste for the fine arts.

The union shall be subject to the rules and regulations in force in the College as well as those notified by the Principal from time to time. It shall not assume the right to speak or act on subjects falling within the responsibility of the Principal. It shall not engage itself in any manner in any political activity.

#### Membership

All the students of the College are *ipso facto* ordinary members of the College Union and all shall have the right to vote and contest at the elections of the College Union. All the members of the Teaching Staff of the College shall be honorary members of the Union without the right for voting. The Principal shall be the Patron of the College Union. The Honorary Treasurer of the Union shall be the Vice-Principal.

#### College Union Executive

Apart from the student representatives, the Executive of the College Union shall consist of the Principal ( Patron), Vice Principal (Honorary Treasurer), two Staff Advisors and the Arts Club Director. The election to the College Union will be done through electoral college consisting of elected representatives from each class. The members of the electoral college elect students from among themselves to the post of the Chairperson, General Secretary, Arts Club Secretary, Student Editor, two Councillors to the Mahatma Gandhi University Union and the Representatives of I, II, III Degree classes and I & II PG Classes.

The meetings of the Union executive shall be summoned by the Chairperson or Secretary with the sanction of the Patron and shall be presided over by the Patron or the Honorary Treasurer or in their absence by the Student Chairperson.

Whenever there is difference of opinion on any matter among the members of the Union Council, the matter shall be decided by putting it to vote. If there is tie in the voting, the decision shall be made by casting vote.

The Student Chairperson shall hold herself responsible for the maintenance of order, decorum and dignity at all gatherings of the College.

The Student Chairperson or the Secretary/s should not invite anybody from outside the College for any College function without the prior approval of the Principal.

## **2 STAFF ASSOCIATION**

The Staff Association strives to maintain healthy relationship between the management and faculty members. Also it tries to keep up a feeling of oneness and unity of purpose among the members. Occasional meetings, celebrations, seminars, debates and picnics are arranged.

## **3 DEPARTMENT ASSOCIATIONS**

The College has formed Associations in connection with the various Departments. The Principal shall be the ex-officio President of all Associations. A teacher, nominated by the Head of the Department shall be the Vice President. Each Association will have an elected student member as its Secretary. Only students studying that subject as their Main, shall be entitled to elect or to be elected as the secretary and the office bearers of that Association. No meeting shall be arranged without the prior sanction of the Vice-President. No outsider can be invited for any function without the previous sanction of the Principal.

## **4 PARENT TEACHER ASSOCIATION (PTA)**

Constituted in 1987, facilitates active involvement of parents and teachers in the day-to-day activities of the College as well as in the development activities.

## **5 ASSOCIATION OF ASSUMPTION ALUMNAE (AASA)**

All outgoing students are expected to become members of the Association of Assumption College Alumnae. The Association aims at fostering fellowship among alumnae and maintaining continued contact with their Alma Mater. Creative involvement of the alumnae in the activities and progress of the College is also aimed at. Alumnae members of Kuwait Chapter (ACCAA) and those of North America (SBAACAANA) sponsor scholarships and many other incentives.

## **6 ATHLETIC ASSOCIATION**

Sports and Games facilities are offered to every student of Assumption who desires to develop her potential abilities and qualities of sportsmanship. The Association gives training in Volleyball, Handball, Badminton, Athletics, Cycling and Yoga. The Principal is the ex-officio President and a member of the staff nominated by the Principal, is the Vice-President and Treasurer. Members of the Association are not to take up any collection without permission from the Principal.

## **7 NON-TEACHING STAFF ASSOCIATION**

The Non-teaching Staff Association aims to maintain a healthy relationship among the non-teaching staff and to strive for efficiency for the betterment of the College.

## **8 THE ASSUMPTION COLLEGE STAFF CO-OPERATIVE SOCIETY**

It comprises members of the teaching and non-teaching staff and offers loan and other facilities.

## **ORGANISATIONS AND EXTRA CURRICULAR ACTIVITIES**

### **1 NATIONAL CADET CORPS (NCC)**

NCC is a National Organisation that is meant to develop character, comradeship, ideal of service and capacity for leadership. The training the cadets receive, is supposed to stimulate in them an interest in the defence of the country. In any case, it will be considered an additional qualification for Public Service. A cadet who leaves the institution must return her uniform to the NCC Office.

For NCC candidates, the bonus marks will be awarded on the basis of the NCC certificate signed by the Director and issued by the Directorate of NCC to the candidates who have secured at least 75% of attendance after having participated in the activities during the course of study

immediately preceding the course for which admission is sought. Weightage marks given by the University for NCC Cadets are as follows:

Activities	Grace Mark
i 10 Day Annual Training Camp/75% Parade Attendance	1.2
ii Certificate B	1.6
iii Certificate C	2.0
iv NIC/TSC/NSC/VSC/NCC Sports (National Level) / Adventure 2.4 Camps (National Level) Centrally Organized Camps / Inter Group Competition	
v RD Parade - Camp (National Level) / YEP (Youth Exchange Programme)	2.8

## 2 NATIONAL SERVICE SCHEME (NSS)

NSS is a part of the Youth Welfare Programme of the Government of India and its main objective is the development of the personality of students through community service.

- The student, who volunteers to participate in a 7-day special camp (work camp) and a mini-camp as well as devotes 280 hours to community service within a period of two years in the course of study, gets a **national merit certificate**, signed by the Vice Chancellor and issued by the University.
- NSS volunteers who have certificates are eligible for a **grace mark** of 10 for their University examination.

## 3 OPEN NSS

Open NSS is a unique programme in the College which provides an opportunity to every student of Assumption to get a taste of the objectives and activities of NSS without aspiring for the University level NSS certificate. It integrates the most important dimensions- personality development and social commitment-into the existing curriculum. This is made possible through various seminars, workshops and interactive sessions. Every student of the College is an ipso facto member of Open NSS and receives a close guidance in personal development and an orientation towards social commitment. The students will also get a College level certificate with a transcript indicating their achievements in the domain of personal development. Students document their involvement/achievement in the open NSS learning journal.

## 4 CATHOLIC STUDENTS MOVEMENT (CSM)

It is a fellowship of the Catholic students of the Colleges of Kottayam region, started in 1988. CSM plays a great role in moulding the minds of Catholic students through faith formation camps, prayer meetings, social awareness and personality development programmes and the study of the social teachings of the Church. The main aim of CSM is to spread the Good News among the students who live in their faith and work as responsible Christians for the renewal of the Church.

## 5 YOUTH RED CROSS

Youth Red Cross is a wing of the Indian Red Cross Society. It is an effective medium to inculcate the Red Cross ideals, aspirations and aims in the minds of the growing generation. The official inauguration of the YRC unit of the College was held in 1998. The unit is registered with the Indian Red Cross Society, Kottayam. The YRC unit collects old clothes, medicines, books and distribute them to the poor and needy. First Aid training camps are organised. An awareness is created among students about the importance of health and hygiene, environmental protection, disastrous consequences of the consumption of liquor, drugs and tobacco.

## 6 HUMAN RIGHTS CELL

It was formed in 1999 and is affiliated to the State Human Rights Protection Council. The Cell is linked with the Mahatma Gandhi University Human Rights Education Wing. It has ventilated us to the activities of the State Human Rights Protection Council and of the Human Rights Commissions at the State and National levels.

## 7 CENTRE FOR WOMEN'S STUDIES

Established in 2005, the Centre for Women's Studies develops and co-ordinates academic courses and community programmes on gender related issues. The Centre supports and fosters research through seminars, workshops and lecture series. It also creates awareness and concern for women's issues among the students and faculty members. It designs course materials in Women's Studies in collaboration with the other disciplines. The centre also co-ordinates the activities of the Women's Cell in the College. It maintains a library with books and periodicals related to Women's Studies.

## 8 CLUBS

Various Clubs like Quiz Club, Music Club, Tourism Club, Debate Club, Theatre Club, Nature Club, Yoga Club, Film Club etc. function in the College in order to widen the interests of the students. Membership is voluntary. Each Club has a member of the faculty as an advisor.

## 9 THE COLLEGE MAGAZINE

The magazine serves as a receptacle for the young Assumptionites to pour out their hearts, dreams, ideas etc. It shall be a faithful record of the happenings in the College during the course of one academic year. The magazine also deals with subjects of academic interests and is usually issued once a year. The management of the magazine shall be vested in the Magazine Committee appointed afresh every year and composed of the following.

- President - Principal
  - Chief Editor - Nominated by the Principal
  - Editors - Nominated by the Principal for Hindi, Malayalam, Science and Arts sections
  - The Student Editor - Elected from among the students of the College
- The Principal shall be the final authority in all matters pertaining to the magazine.

## STUDENT SERVICES

### 1 RESIDENTIAL FACILITIES

A unique attraction of Assumption College is the residential facilities it provides. About 900 students share these facilities in the six hostels attached to the College. Residential students are given special training which will prepare them to face life's challenges by deepening their faith, by creating a sense of discipline, by promoting friendship and geniality, respect and tolerance that are so essential to community living and by developing their talents to their full potential. The wardens and their phone numbers are given below.

Assumption Hostel	Sr Tessa SABS	0481-2402351
Vimala Hostel	Sr Domitia CMC	0481-2402461
St. Alphonsa Hostel (PG Section) "		0481-2401461
St Pius X Hostel	Sr Shalini CMC	0481-2402318
Amala Bhavan	Sr Lino SABS	0481-2402352
Vijaya Bhavan	Sr Leema SH	0481-2402121
Jyothi Bhavan	Sr Elsin FCC	0481-2401810

## **2 WEBSITE AND INFORMATION SYSTEM**

Assumption College has an Internet Server and Intranet Server. The whole campus is networked with 24 hours Broadband Internet Connection (BSNL). The website provides the complete academic and administration details of the College. The website is updated on a regular basis.

We have an indigenously developed website and a database called Assumption College Information System (ACIS) hosted and maintained in the College Computer Centre. This software aims at the automation of various manual activities in the College. The College at present has more than two hundred computers distributed among various Labs, Departments, Office and Library.

## **3 HUMAN RESOURCE DEVELOPMENT CENTRE (HRD)**

It opens an enchanting gateway to Human Resource and Development for the holistic and integrated growth of students. The Centre undertakes the task of enhancing the skills and competencies in students, enabling them to take hold of every opportunity that comes their way. This will bring about a renaissance in the life of each and every student who comes out of the portals of this prestigious Institution.

## **4 CAREER ORIENTATION CENTRE AND PLACEMENT CELL**

Career Orientation Centre previews life's covetable career attractions for the students, far ahead of time by facilitating them to make the most of the golden opportunities available to them in a thoroughly resourceful way. "Destiny is not a matter of chance; it is a matter of choice." The Centre is the "light-house" that guides every sailor to her destined port.

The Placement Cell provides students with the most modern assistance in identifying career options. Job training and internship are among the various arrangements made by the Cell for campus selection. The Cell directs its students along the most fruitful career paths. An exclusive career assistance is rendered as per the demands of the marathon job hunt of the modern world. The Cell has an answer to every career query.

Every year, life guidance course is organised for outgoing students to prepare them for the challenges in life ahead

## **5 INDOOR STADIUM**

A 2000 seated Indoor Stadium is available exclusively for institutional and department programmes.

## **6 INDOOR BASKET BALL COURT**

Well furnished Sports Grounds and a full furnished Indoor Basket Ball Court is available for the effective practice of the sports students.

## **7 COMPUTER LAB**

The College has four air conditioned and well established Computer Labs for students of B Sc Computer Science, B Com, B Sc Fashion Technology, M Sc Computer Science and M Sc Physics. The facilities of these laboratories are shared by other Departments having Computer Science as optional subject. All Departments have been computerised and the whole campus is provided with network facility.

## **8 CAPTECH (Cardinal Antony Padiyara Technical Institute)**

The CAPTECH which functions in the campus gives technical assistance and technological support to the College in all its endeavours. It provides a cyber environment for the staff and students to get themselves technologically empowered. The institute conducts Add-on courses and Career Oriented Programmes of IGNOU for students. It facilitates Web Server maintenance, internet sharing

lab facilities for various courses, scanning and printing. The CAPTECH faculty helps the curriculum transaction of various Departments by conducting classes on IT related subjects.

### **9 ASSUMPTION DTP CENTRE**

There is a well equipped DTP Centre which can give technical assistance to students in various project works like typing, printing and scanning. It also provides Spiral and Hard binding facilities and Photostat services.

### **10 LANGUAGE LAB**

There is a well equipped Language lab (used for teaching Phonetics and Applied Linguistics) which accommodates fifteen students at a time. It also houses a 29" Television and a VCR. Audio-visual aids are used by students as part of their course work.

### **11 SEMINAR HALLS**

The College has two well-furnished seminar halls entitled Mar Kurialassery Hall and Mar Powathil Hall with all the modern sophisticated audio - visual facilities. The staff and students can make use of them for innovative sessions and formal gatherings.

### **12 CONFERENCE HALL**

The college has a full furnished Conference Hall for official meetings.

### **13 MENTOR CARE PROGRAMME**

Mentoring is a CARE Programme which involves Continuous Accompaniment Reflection and Experience (CARE). Students get intellectual, academic and psychological assistance from teachers. One teacher will take care of 20-30 students. By this programme, students will be able to establish a significant relationship with an educator-formator (mentor) and they feel understood and appreciated and gain self-esteem and self confidence. Students get the opportunity to share the experience of their personal lives and seek academic, vocational and career guidance.

### **14 GUIDANCE AND COUNSELLING CENTRE**

The Counselling Centre offers services of full time professional Counsellors in the campus. Counselling facility is available from Monday to Friday from 10 am to 4 pm.

### **15 RESTING ROOM & RECREATION ROOM**

The college provides a Resting Room and a Recreation Room for students to spend their leisure time.

### **16 MEDICAL INSPECTION**

Every student shall be required to undergo medical inspection on admission to any course of study in the College and in the final year of the Degree course. A report on the results of the medical inspection shall be forwarded to the Registrar by the Medical Officer through the Principal.

### **17 GYMNASIUM AND HEALTH CLUB**

This centre under the supervision of Department of Physical Education offers classes in Yoga, Health, Fitness and Aerobics, before and after College hours.

### **18 INTERNAL ASSESSMENT AND GRIEVANCE REDRESSAL CELL**

In order to ensure that the student derives maximum benefit from the internal assessment, the College strictly follows a continuous system of internal assessment. A well defined Internal Assessment and Grievance Redressal Cell functions in the College. The Cell offers the students an opportunity to present any grievance they have regarding internal assessment and other matters. Students can also avail themselves of the convenience of a Police Complaint Box and an Anti-sexual harrassment Box in the campus.

## **19 THE COLLEGE STORE**

The College Store caters to the academic and non-academic needs of students. Other than text books, stationary and fancy items are available at the store with moderate price tags. Spiral binding facilities and photostat services are also available.

## **20 THE CANTEEN & CAFETERIA**

The College Canteen offers the students quality food at reasonable price. The Cafeteria provide easy access for students seeking to refresh themselves with snacks during short breaks.

## **21 DINING HALL**

The College has a well ventilated, spacious and self sufficient Dining hall for the students. They can have their lunch at this hall and can use the same for recreation purposes.

## **22 PARKING**

The College has allotted 3000 sq. ft. of space for parking of two wheelers and four wheelers with security. Students are discouraged to come by four wheelers.

## **23 GUEST HOUSE**

The College Guest House provides comfortable accommodation for guests.

## **OTHER FACILITIES**

The College provides within the campus:

- 1 Display Board (LED)
- 2 Intercom that connects various Departments and Blocks.
- 3 Two public telephone booths for staff and students.
- 4 Coin Boxes at various parts of the Campus.
- 5 Four television sets with channel connections.
- 6 Business Incubation Centre
- 7 ATM Facility also has been provided by SBT in the College premise.
- 8 Interactive Boards
- 9 Online class through A - VIEW
- 10 Eco-Burn, an Ecofriendly Waste Disposal Unit
- 11 CCTV Surveillance

## **PROGRAMMES IN THE COLLEGE**

The following activities in the College are meant for the spiritual enrichment of catholic students.

### **1 EUCHARISTIC CELEBRATION**

At the beginning of each academic year our Patron celebrates Holy Mass consecrating ourselves anew to the loving care of the Almighty God to Whom we entrust all our activities. A Thanksgiving Mass also is celebrated at the end of the academic year to thank God for His Divine Providence. On every first Friday, there is celebration of the Holy Eucharist attended by the staff and students. Everyday Holy mass is celebrated at the College Chapel for hostel students.

### **3 CAMPUS MINISTRY & PRAYER MEETINGS**

Prayer meetings are held on Wednesdays in the College Chapel so as to foster the faith formation of catholic students. Prayer meetings are also organised for the teaching staff on third week of every month and for non-teaching staff, once in every week. Ample opportunities are provided for

catholic students to receive the sacrament of reconciliation (Confession).

#### **4 NOVENA PRAYER AND 13 HOURS ADORATION**

In preparation for the Feast of Our Lady of Assumption a Novena Prayer is conducted in the campus and 13 hours adoration is held in the College Chapel in August every year.

#### **5 ANNUAL RETREAT**

Annual Retreat is organised for both the staff and students. Observation of a day of fasting is an annual feature of Assumption and the cash collected is used for the purpose of charity works.

#### **6 RELIGION AND VALUE EDUCATION**

Apart from academic excellence, priority is given to the spiritual and moral enrichment of the students. Religion and Value Education classes are conducted an hour a week on a regular basis. There will be examinations in christian doctrine for catholic students and in moral science for non-catholic students. Participation is compulsory.

##### **INTER-COLLEGIATE TOURNAMENTS**

- 1 Rev Sr Teresa Mary Memorial (Former Principal) All Kerala Inter-Collegiate Volleyball Tournament for Women** (Ever Rolling Trophy is donated by the Kalappurackal Family).
- 2 Golden Jubilee Memorial All Kerala Inter-Collegiate Basketball Tournament for Women** (Ever Rolling Trophy is sponsored by Mrs Mary Varghese in loving memory of Prof D Varghese Panamparambil (Former Teacher).

##### **INTER-COLLEGIATE COMPETITIONS**

- 1 Samagrakeralam Inter Collegiate Quiz Competition** organized by department of Malayalam.
- 2 Golden Jubilee Memorial All Kerala Inter-Collegiate English Elocution Competition** organised by the Staff Association (Ever Rolling Trophy is sponsored by the Pulickaparambil family in loving memory of V Rev Msgr Mathew Pulickaparambil, Former Manager.)
- 3 Rev Sr Mary Xavier SABS (Former Principal) Memorial All Kerala Inter-Collegiate Elocution Competition in Malayalam** organised by the Staff Association.
- 4 Zenith - All Kerala Inter-Collegiate Literary Fest** organised by the Department of English.
- 5 Prof Brigeethamma John and Prof Kunjamma Mathew Memorial (Former Teachers) All Kerala Inter-Collegiate Physics Quiz Competition** organised by the Department of Physics.
- 6 All Kerala Inter-Collegiate Physics Power Point Presentation Competition** organised by the Department of Physics.
- 7 Spark - Golden Jubilee Memorial All Kerala Inter-Collegiate Paper Presentation Competition** organised by the Department of Chemistry.
- 8 Phyto Edufest - Golden Jubilee Memorial All Kerala Inter-Collegiate Education Programme on Plant Science** comprising invited lecture and Paper Presentation Competition organised by the Department of Botany.
- 9 Voyage - Golden Jubilee Memorial All Kerala Inter-Collegiate Paper Presentation Competition** organised by the Department of Zoology.
- 10 Nutritia - All Kerala Inter-Collegiate Nutrition Quiz Competition** organised by the Department of Home Science.
- 11 Oikonomia - Prof Mary Jacob Memorial All Kerala Inter-Collegiate Paper Presentation &**



- Prof Glory Abraham Memorial Endowment All Kerala Debate Competition** organised by the Economics Association.
- 12 **Quiz time - All Kerala Inter-Collegiate Business/Economics Quiz Competition** organised by the Economics Association.
  - 13 **Rev Sr Mary Kaitthamattom - Memorial Inter Collegiate Quiz Competition** organised by the Dept of History.
  - 14 **ZIGMA - All Kerala Inter Collegiate Mathematics Quiz Competition** organised by the Department of Mathematics.
  - 15 **EUREKA - Golden Jubilee Memorial All Kerala Inter Collegiate Problem Solving Contest** organised by the Department of Mathematics.
  - 16 **Rev Dr Sr Suma Rose Endowment Lecturer Series** organised by the Department of History
  - 17 **Rev Sr Roselin Endowment Inter Collegiate Paper Presentation** organised by the Department of History

#### INTRA-COLLEGIATE COMPETITIONS

- 1 **Mother Maurus Memorial Malayalam Debate Competition** and **Prof Mary Jacob Memorial Bible Quiz Competition** (Former Teachers) conducted by the Staff Association.
- 2 **Cultural & Literary Competitions** are conducted every year.
- 3 **Rev Dr Sr Jonsy Endowment Intra Collegiate Power Point Presentation** organised by the Department of History

## STAFF IN-CHARGE OF EXTRA AND CO-CURRICULAR ACTIVITIES 2016-2017

### 1 Admission cell

General Committee	:	Dr Sr Amala SH
	:	Dr Jinsamma Joseph
		Dr Susy Joseph
		Smt Joli Joseph
		Dr Reethamma OV
		Smt Suja Mary George
		Dr Binumol Abraham
		Smt Sherin Babu
		Smt Neethu Cyril
		Sr Shalini CMC
		Smt Neethu Tessa Baby
		Smt Liz Thankam
Management Quota	:	Sr Cherukusumam (Co-ordinator)
		Smt Rosamma VA
		Smt Seena Sebastian
		Sr Shalini CMC

### Conduct of End-Semester Examination:

Chief Superintendent - Sr Cherukusumam

### Members

Dr Judith Sebastian  
Ms Neethu Cyril  
Ms Jayasree Thomas  
Sr Elizabeth Joseph

### Valuation of End-Semester Examination:

Ms Lilly Joseph (Director)  
Ms Rosmi Lukose  
Ms Smitha Mathew  
Ms Sandra Juliet Jose

### Internal Exam

Dr Susy Joseph  
Dr Meera Bhai  
Dr Binumol Abraham  
Sr Shalini CMC  
Dr Jesly Jacob  
Dr Anu P Sebastian  
Smt Jyolsna Elizabeth George

### FINANCE COMMITTEE

#### Chairperson – Principal

Rev Dr Thomas Parathara  
Dr Jikcey Isaac  
Dr. Sherin Thomas  
Dr Job Joseph

ERP

Smt Linz Tom  
Dr Nayana Joseph

ATTENDANCE COMMITTEE

Consultant : Sr Cherukusumam

Smt Rosamma Jacob  
Ms Sarah Mendez  
Dr Sr Margret Maria Jose

GRIEVANCE REDRESSAL CELL

Dr Marina Aloysius  
Smt Tanya Brigit Mathew  
Smt Siji Thomas

- |    |                                     |   |   |
|----|-------------------------------------|---|---|
| 2  | Self Financing Courses              | : | Dr P C Aniyankunj (Director)                |
| 3  | Action Plan 2016 - 2017             | : | Ms Mary Jaya V J                            |
|    |                                     | : | Ms Regitha V                                |
| 4  | Hand book & Calendar                | : | Ms Tanya Brigit Mathew (Co-ordinator)       |
|    |                                     | : | Fr Thomas Joseph Parathara                  |
|    |                                     | : | Dr Marina Aloysius                          |
| 5  | Open Course                         | : | Ms Rosamma VA (Co-ordinator)                |
|    |                                     | : | Ms Jayasree Thomas                          |
| 6  | Add-on course                       | : | Ms Jyolsana Elizabeth George (Co-ordinator) |
| 7  | Enrichment Module                   | : | Dr Meera Bhai Amma (Co-ordinator)           |
|    |                                     | : | Ms Neethu Tessa Baby                        |
| 8  | VALUE EDUCATION                     |   |   |
|    | a) Religion                         | : | Rev Dr Thomas Parathara (Co-ordinator)      |
|    |                                     | : | Dr P C Aniyankunju                          |
|    |                                     | : | Ms Rosamma Jacob                            |
|    | b) Moral Science                    | : | Dr Sr Lino Margret SABS (Co-ordinator)      |
|    |                                     | : | Ms Seena Sebastian                          |
| 9  | HRD, Placement Cell and Edyounet    | : | Dr PC Aniyankunj (Co-ordinator)             |
|    |                                     | : | Ms Amalu                                    |
| 10 | Information Centre & Akshaya        | : | Ms Ann Mary C Parackal                      |
|    |                                     | : | Mrs Sangeetha                               |
| II | TEACHING LEARNING AND EVALUATION    |   |   |
| 1  | University Examination (2016 -2017) | : | Dr Sr Amala SH (Chief Supt)                 |
|    |                                     | : | Sr Cherukusumam CMC                         |
|    |                                     | : | Dr Regimol C Cherian                        |
| 2  | Internal Examination                | : | Dr Susy Joseph                              |
|    |                                     | : | Dr Meera Bhai                               |
|    |                                     | : | Dr Binumol Abraham                          |
|    |                                     | : | Sr Salini                                   |
|    |                                     | : | Dr Jesly Jacob                              |
|    |                                     | : | Dr Anu P Sebastian                          |
|    |                                     | : | Smt Jyolsna Elizabeth George                |

**3 Internal Assessment & Grievance Redressal Cell**

U G & PG : Dr Jissy Mathew (Co-ordinator)  
Dr Saji Mariam George

**4 Remedial Coaching** : Ms Smitha Mathews (Co-ordinator)

**III RESEARCH, CONSULTANCY AND EXTENSION**

: Dr Binumol Abraham (Co-ordinator)

: Dr Julie John

: Dr Judith Sebastian

: Dr Sherin Thomas

**1 UGC XII Plan** : Dr Jikcey Isaac (Co-ordinator)

: Dr Marina Aloysius

**2 Research Promotion Council & Publication**

: Dr Jissy Mathew (Co-ordinator)

: Dr Julie John

: Dr Judith Sebastian

: Dr Jikcey Isaac

: Dr Poulami Aich Mukherjee

: Dr Sherin Thomas

: Dr Jesley Jacob

: Dr Anu Sebastian

**3 NCC** : Dr Anu P Sebastian

**4 NSS** : Ms Loona C

: Ms Lizmol Joseph

**5 CSM** : Ms Jaisymol Augustine

: Ms Neethu Tessa Baby

: Sr Elizabeth Joseph SABS

: Dr Jesly Jacob

**IV INFRASTRUCTURE AND LEARNING RESOURCES**

**1 Library Committee**

: Dr Sr Mercyamma Mathew T (Librarian)

: Sr Cherukusumam CMC (Vice Principal)

: Rev Dr Thomas Parathara (Bursar)

: Dr P C Aniyankunju

: Dr Suma Cyriac

: Ms Lilly Joseph

: Ms Rosamma VA

: Dr Reethamma OV

: Ms Manjulin Jacob

: Dr Judith Sebastian

: Sr Shalini CMC

: Dr Jissy Mathew

: Ms Siji Thomas

: Ms Lolitha N

**2 Internal Manager for IT and Infrastructure**

: Rev Dr Thomas Joseph Parathara

- 3 College Store/Cafeteria : Sr Celine SH  
: Dr. Jimmy Joseph
- 4 Canteen : Sr Celine SH  
: Ms Manjulin Jacob
- 5 Recreation Room and Resting Room : Sr Lissy Alencherry SABS  
: Ms Suja Mary George

#### V STUDENTS SUPPORT AND PROGRESSION

- 1 College Union : Ms Sandra Juliet Jose  
: Ms Linda P Joseph
- 2 Arts Club : Ms Manjulin Jacob (Advisor)  
: Dr Marina Aloysius  
: Ms Neethu Cyril  
: Ms Sincy Kuriakose
- 3 Mentoring : Dr Jinsamma Joseph (Co-ordinator)  
: Ms Neethu Cyril
- 4 Open NSS : Ms Rosamma VA (Co-ordinator)  
: Dr Meera Bhai Amma
- 5 Guidance and Counselling : Sr Shalini CMC  
: Ms Rincy Alex  
: Ms Ansamma Antony
- 6 Ethic & Antiragging Committee : Dr Sr Amala SH (Principal)  
: Sr Cherukusumam (Vice Principal)  
: Mr Sasikumar VS (PTA President)  
: Dr Regimol C Cherian  
: Sr Shalini CMC
- 7 Women cell /Human Rights Cell : Ms Sandra Juliet Jose(Co-ordinator)  
: Ms Priya Phillip
- 8 Virtual Lab : Dr Nayana Joseph  
: Dr Jesly Jacob  
: Dr Anu P Sebastian
- 9 Scholarships : Dr Susy Joseph (Co-ordinator)  
: Sr Anu FCC  
: Ms Rejitha V
- 10 Students Welfare Fund : Rev Dr Thomas Joseph Parathara  
: Ms Jaisymol Augustine  
: Ms Siji Thomas
- 11 Equal Opportunity Cell : Sr Lince Maria SH (Co-ordinator)  
: Dr Poulami Aich Mukarjee  
: Ms Lolitha N
- 12 Nature Club : Ms Smitha Mathews (Co-ordinator)  
: Ms Rincymol Varghese

**13 Film & Theater, Debate & Oratory Clubs**

- : Ms Amal P Mathews (Co-ordinator)
- : Ms Sandra Juliet Jose
- : Ms Lizmol Joseph
- : Ms Aji James
- : Ms Reshma Jose
- 14 Folklore Club** : Ms Suma Cyriac (Co-ordinator)
- : Dr Binumol Abraham
- 15 Quiz Club** : Dr Jesly Jacob (Co-ordinator)
- : Ms Linda P Joseph
- 16 Music Club & Music Band** : Ms Jaisymol Augustine (Co-ordinator)
- : Dr Marina Aloysius
- : Ms Sophia Mathew
- 17 ED Club / Incubation Centre** : Dr Rani Maria Thomas (Co-ordinator)
- : Ms Salma Merin John
- 18 Energy Club** : Dr Sherin Thomas
- : Ms Ann P Lawrence
- 19 News Letter & Chronicle** : Ms Sandra Juliet Jose (Co-ordinator)
- : Ms Rahael Mariam Kurian
- 20 College Magazine** : Ms Amal P Mathews (Chief Editor)
- : Dr Susy Joseph
- : Dr Jinsamma Joseph
- 21 Wall Magazine** : Dr Jimmy Joseph (Co-ordinator)
- : Dr Poulami Aich Mukherjee
- : Ms Neethu Cyril
- 22 Alumnae** : Mrs Rose Joseph (President)
- : Mrs Reshma Dipu (Vice President)
- : Mrs Rosamma Jacob (Secretary)
- : Mrs Ann Mary Joseph (Joint Secretary)
- 23 Campus Discipline** : Sr Cherukusumam (Co-ordinator)
- : Dr P C Aniyankunju
- : Dr Suma Cyriac
- : Ms Sarah Mendez
- : Dr Jikcey Isaac
- : Dr Anu P Sebastian
- : Ms Loona C
- : Dr Jimmy Joseph
- 24 College Union Election** : Department of Commerce
- 25 AMoCE** : Ms Mary Jaya (Co-ordinator)
- : Ms Seena Sebastian
- : Dr Anu P Sebastian
- : Ms Jyolsna Elizabeth George
- 26 College day-prize distribution** : Department of Fashion Technology

**VI GOVERNANCE AND LEADERSHIP**

- 1 AISHE (All India Survey on Higher Education)**  
: Dr Jikcey Isaac (College Nodal Officer)
- 2 RUSA (Rashriya Uchchatar Shiksha Abhiyan)**  
: Dr Jikcey Isaac (Institutional Co-ordinator)  
**Academic Nodal Officers**  
: Ms Linz Tom (Convenor)  
: Dr Susy Joseph  
: Dr Meera Bhai Amma (Arts)  
: Dr Mareena Aloysius (Science)  
: Ms Seena Sebastian (Science)  
**GAIN - PF Nodal Officer**  
: Ms Linz Tom
- 3 Xavier Board of Higher Studies**  
: Ms Rosamma V A
- 4 Data Collection & Documentation**  
: Ms Rosmy Lukose (Co-ordinator)  
: Dr Poulami Aich Mukherje  
: Ms Keerthy Elsa Mathew
- 5 Staff Association**  
: Ms Joli Joseph (President)  
: Dr Poulami Aich Mukharjee (Vice President)  
: Ms Neethu Tessa Baby (Secretary)  
: Ms Seena Sebastian (Joint Secretary)  
: Ms Jayasree Thomas (Treasurer)
- 6 PTA**  
: Mr Sasikumar VS (President)  
: Mrs Sumi Antony (Vice President)  
: Adv Roy Thomas  
(Management Nominee)  
: Dr Susy Joseph (Secretary)  
: Ms Tanya Brigit Mathew  
(Joint Secretary)  
: Mrs Joli Isac (Parent Rep)  
: Mr Unnikrishan Namboothiri M.S. (Parent Rep)  
: Ms Smitha Mathews (Teacher Rep)  
: Ms Neethu Cyril (Teacher Rep)
- 7 UGC Planning Board**  
: Dr Sr Amala SH (Chairperson)  
: Sr Cherukusumam CMC (Vice Principal)  
: Dr Regimol C Cherian (Vice Principal)  
: Rev Dr Thomas Parathara (Bursar)  
: Dr Rani Maria Thomas (IQAC Co-ordinator)  
: Dr Jikcey Isaac (UGC XII Plan Co-ordinator)  
: Dr Sr Mercyamma Mathew T (Librarian)  
: Dr Reethamma O V  
: Dr Jissy Mathew  
: Ms Rosamma V A  
: Dr Suma Cyriac  
: Dr Judith Sebastian

- : Ms Manjulin Jacob
- : Ms Whyni Gopi
- : Sr Saley E. K (Sr Tessy)
- : Sr Celin T A
- : Sr Anu FCC
- 8 Student Support Programmes, Co-Ordinators**
  - : Dr Judith Sebastian (ASAP)
  - : Dr S Meera Bhai Amma (SSP)
  - : Ms Tanya Brigit Mathew (WWS)
- 9 Building Committee**
  - : Dr Sr Amala SH(Principal)
  - : Sr Cherukusumam (Vice Principal)
  - : Dr Regimol C Cherian (Vice Principal)
  - : Rev Dr Thomas Parathara (Bursar)
  - : Representative from  
MG University
  - : Dr Rani Maria Thomas (IQAC Co-ordinator)
  - : Dr Jikcey Isaac (UGC XII Plan Co-ordinator)
  - : Head of the Concerned Dept
  - : Representatives of CPWD/PWD Corporation etc
  - : Registered Architect  
Mr Thomas K Philip
  - : Sr Celin T A
  - : Sr Anu FCC
- 10 College Website**
  - : Dr Rani Maria Thomas (Co-ordinator)
  - : Ms Mary Jaya V J
  - : Dr Jimmy Joseph
  - : Ms Aji James
  - : Ms Reshma Jose
  - : Ms Annamma Varghese
  - : Ms Jojimol K Joseph
  - : Ms Aji James
- 11 Photo Album / CD Collection**
  - : Dr Jimmy Joseph
  - : Sr Lissy SABS
  - : Ms Ann Mary C Parackal
- 12 Publicity & Advertisement**
  - : Rev Dr Thomas Parathara (Co-ordinator)
  - : Ms Suja Mary George
  - : Dr Jimmy George
  - : Ms Reena Varghese
- 13 Tax Consultation**
  - : Ms Mary Jaya V J
- 14 College Chaplain**
  - : Rev Fr Benny Kuzhiyadiyil
- 15 Medical Officer**
  - : Dr Nandakumar MBBS, MD



## RETIRED TEACHERS ASSOCIATION OF ASSUMPTION COLLEGE (RETAAC)

The Retired Teachers Association of Assumption College formed on 31 March 2005, aims at providing a forum for all the retired teachers of the College to meet frequently and take part in the social life of the College. Teachers who retire from this College will automatically become members of the Association. Most of them voluntarily render counselling services to the students.

<b>Retired Teachers Association</b>	: Smt Sumayamma George (President)
<b>of Assumption College (RETAAC)</b>	Ph : 2468422, 9495576682
	: Smt Lillykutty Mathew (Vice President)
	Ph : 2400790, 9947142433
	: Smt Ninamma Thomas (Secretary)
	Ph : 2429342, 9447912158
	: Smt Rosili Philip (Joint Secretary)
	Ph : 9495122534
	: Smt Saliamma Mathew (Treasurer)
	Ph : 0481 2424084

### MEMBERS OF THE RETIRED FACULTY

Dept of English	Phone
1 Sr Teresa Mary CMC (1950-74)HOD - 1955-'74, Principal 1965-'74. (Expired on 23.08.1993)	
2 Smt Rose Jose (1952-'87)HOD : 1974-'87 (Expired)	
3 Smt K M Aley (1950-'87)	2422159, 9495265196
4 Sr Pancracius FCC (1963-94)HOD:1987-'94 Principal 1980-'84	2352791
5 Smt Bala Jacob(1967-95) HOD : 1994-'95	2362447
6 Sr Cicy CMC (1966-97) HOD : 1995-'97 Principal 1990-'95	2408325
7 Smt Aleykutty Thomas (1970-'96)	04822-260202
8 Smt Bridget Joseph (1980-'97)	9847359013
9 Smt Aniamma George (1970-2000)	9387052660
10 Smt PAAnnamma (1969-2001) HOD : 1997-'01	2424052
11 Smt Thresiamma Cyriac(1968-'02)HOD : 2001-'02	2421518
12 Smt Mariamma Varghese (1968-02)	2421363
13 Smt Cicilyamma Joseph (1969-02)	2422110
14 Dr Sr Flower Kommattam FCC(1971-2000)	09902914088
15 Sr Gracy FCC (1974-'05) HOD (2002-'05)	04828-234023
16 Smt Rosemary K M (1974-'06)HOD- 2005-'06	2402557
17 Smt Valsamma George (1974-'06)	09447304382
18 Sr Tereseline CMC (1982-'06)	2408326
19 Smt Molamma Mathew (1982-'07)	2424807
20 Dr Kochuthresiamma PJ (1976-2008) (Expired on 08.11.'11)	
21 Smt Rosamma Sebastian (1980-2010) HOD 2006-2010	2422001, 050-2919513
22 Smt Vilasini Pillai (1987-2013)	9947990701
23 Smt Humcy Thomas (HOD) (1981-2014)	2427111, 947809939

### Dept of Malayalam

1	Smt Annamma Devasia (1953-'75) (Expired on 06.06.'90)	
2	Sr Maurus FCC HOD: 1957-'85 (Expired on 20.08.'85)	
3	Smt Leelamma James (1966-'96) HOD : 1985-'96	2422997, 9497322336
4	Sr Alban SABS (1968-'97) HOD : 1996-'97	04828235459, 9526228711
5	Sr Rachel SABS (1976-'04)	9496113372
6	Sr Geo Maria FCC (1978-'05) Principal 2000-'05	9447662639
7	Smt Rosamma VT (1978-'06) HOD 2005-06	0484-6492176, 9447946532
8	Smt Maria Goretti (1988-2008) HOD 2006 - 08	2720843

### Dept of Hindi

1	Sr Mereena CMC (1953-'83)HOD : 1953-'83	2420458
2	Smt Gomathi Bhai (1962-'91)HOD : 1983-1991 (Expired on 07.02.'94)	
3	Smt K C Annamma (1961-'93)HOD : (1991-'93) (Expired on 28.03.'99)	
4	Smt Aleyamma Joseph (1966-'95) HOD : 1993-'98 (Expired on 25.11.'14)	
5	Sr Cherupushpam FCC (1979-'97) (Expired on 19.02.2012)	
6	Smt Lillykutty Joseph (1979-'98)	2422756

### Dept of Mathematics

1	Smt Kamalam S (1952-'85) (Expired on 20.5.2009)	
2	Smt Kunjamma Joseph(1963-'93) HOD :(1985-'93)	2421005
3	Sr Beneccassia T Kakkanattu CMC(1967-'94) (Expired on 22.12.2008)	
4	Smt Achamma N J (1969-'99)HOD- 1993-'99	2536850
5	Sr Martin CMC (1969-2000)HOD : 1999-2000	04651-252941
6	Sr Maria S H (1969-'01)Principal 1995-2000 HOD : 2000-'01	09358199681
7	Smt Saliamma Mathew (1974-'07) HOD : 2001-'07	2424084
8	Sr Annamma Kuncheria CMC (Sr Jovit) (1982-2008)	2402973
9	Smt Mariamma Joseph (1979-2009) HOD - 2007-'09	2473385, 8547473385, 9446403385

### Dept of Physics

1	Smt Brigeethamma Devasia (1956-'89)HOD: 1956-89 (Expired on 29.11.'98)	
2	Smt Leela Francis (1961-'95) HOD : 1989-95 (Expired on 5.4.'06)	
3	Smt Sumam Mary John (1963-'95)	0484-2409849, 9846649042
4	Smt Kunjamma George (1966-'95) (Expired on 24.05.'97)	
5	Smt Saramma Mathew (1963-'97) HOD : 1995-'97	0469-2664808
6	Smt O C Leelamma (1965-'98) HOD:1997-'98	2422793, 08025438468
7	Smt Thresiamma K J (1966-'98)	2402690, 9497224949
8	Sr Clare Mary CMC (1967-'91) (Expired on 27/02/2016)	
9	Smt Santhamma K Philomena (1967-'99)HOD : 1998-'99	9495314453
10	Smt Leelamma Louis (1967-'99)	2401415
11	Sr Thresiamma K J (Sr Therese) (1977-'03) (Expired on 02/02/2013)	
12	Dr Annamma Mathew (1981-'06)	2427944, 9497086870
13	Smt Annamma Emmanuel (1975-'07) HOD 1999-2007	2422511

14	Smt Raniamma Antony (1981-2010)	9447778072
15	Smt Teresa C Joseph (1980-2013) HOD 2007-2013	2426079, 9495849219
16	Smt Marria M Alphonse Thomas (1982-2013)	2721970, 9446072197
17	Smt Sumayamma George (1985-2015) HOD 2013-2016	2468422, 9495576682
18	Smt Jessy Mathew (1983-2016)	9495379709

**Dept of Chemistry**

1	Sr Jane CMC(1962-'90) HOD : 1970-'90	2729973
2	Smt Rachel Mathew(1963-'93) HOD : (1990-'93)	2421364
3	Smt Alamma Joseph(1965-'97) HOD :1993-'97	2421914
4	Smt Paul Mary (1966-'99) HOD :1997-'99	2422911
5	Smt Lissamma Joseph (1967-'96)	2422237
6	Smt Aleyamma C J (1967-'99)	2422753
7	Smt A E Thankamma(1969-'96) (Expired 21.05.2012)	
8	Smt Molly P J (1968-2000) HOD : 1999-2000	2422759
9	Smt K M Anna (1969-'02)	2427380
10	Smt Thankamma Joseph K (1969-'02) HOD : 2000-02	2428711
11	Smt Marykutty K V (1971-'03) HOD : 2002-03	9447324351, 09611431931
12	Smt Annie Joseph (1974-'02)	2422219
13	Smt Annamma Thomas (1974-'07) HOD : 2003-07	04822-268054
14	Smt Alice Sebastian (1975-'07)	2424488
15	Smt Mariamma Jose (1980-2010)	2402568, 9447848782
16	Smt Rosemary Thomas (1978 -2011) HOD : 2007-11	2426797, 9846836390
17	Smt Nirmala Sebastian (1981-2011)	2422596
18	Smt Moniamma K C (1981-2011)	2429524, 8281973997
19	Smt Elizabeth Mathew (1980-2013)	9446197544
20	Smt Rosili Philip (HOD) (1981-2014)	2426800, 9495122554
21	Dr Marykutty C V (1983-2016) HOD : 2013-2016	

**Dept of Botany**

1	Smt Daisy Sara Varghese(1959-93) HOD : 1961-'93	0469-2602027, 9446974192
2	Smt Anniekutty A T (1951-'86)	2402119
3	Sr Milani Mary CMC(1963-'90) Expired on 17.7.08	
4	Sr Sales FCC (1963-'87) (Expired 08.08.2014)	
5	Sr Ligouria SH (1967-'93)	2402412, 2402373
6	Smt Valsa Francis (1963-'95) HOD : 1993-'95	2421497, 9947913816
7	Smt Mariamma Mathew (1967-'96) HOD : 1995-'96	2422351, 9495265289
8	Smt Mary Magdalene (1971-'01) HOD : 1996-'01	2423398
9	Smt Lillykutty Mathew (1980-2010)	2400790, 9947142433
10	Smt Mary Jayamol Antony (1980-2014) (HOD)	2423134, 8281137134, 9947438988

**Dept of Zoology**

1	Smt Annamma George (1950-'83) HOD : 1950-'83 (Expired on 21.11.2014)	
2	Smt Annie Mathan (1958-'89) HOD : 1983-'89	2421201
3	Smt Mariakutty Ninan (1961-'84)	2420986

4	Sr Boromeo SABS(1963-'93) HOD :1989-'93	0481-2730629
5	Smt Mariamma Sam (1963-'92)	0471-2449488
6	Smt Lizamma Chacko (1967-'98) HOD :1993-'98	2535263
7	Smt Achamma Varghese (1968-'99) HOD :1998-'99, (Expired on 04.05.2010)	
8	Smt Leelamma P Abraham (1970-2000) HOD : 1999-2000	2320108
9	Dr Leelamma Joseph (1983-2008)	009746563010
10	Smt Thresiakutty Antony (1981- 2014) HOD: 2000-2014	2424323
11	Smt Valsala Joseph ( -2016)	9847751012

#### Dept of Home Science

1	Sr Paula SABS (1963-'92) HOD - 1964-'92	0481-2471097, 9562745074
2	Smt Annie J Thekkemury (1964-'97) HOD : 1992-'97	2570079
3	Smt Kunjamma Cherian (1967-'97)	2423142, 9497190014
4	Sr Ans Miranda SABS (1969-'97)	0481-2402352, 9656047427
5	Smt Aleswa Antony (1965-'99) HOD : 1997-'99	2472093, 9495997209
6	Dr Sr Philomenamma John SH, HOD(1996 - 2014) HOD : 1999-2011	2402412, 9447810225

#### Dept of Economics

1	Sr Mary Xavier SABS (1953-'65) Principal : 1955-'65 (Expired on 16.01.1998)	
2	Smt Mary Jacob (1953-'85) HOD : 1965-'85 (Expired on 27.07.1985)	
3	Smt Glory Abraham (1956-'95) HOD : 1985-'95 (Expired on 28.07.2010)	
4	Sr Mary Angel CMC (1961-'90)	2420458
5	Smt Rose Joseph T (1965-'92)	2722065, 2577762
6	Smt K S Rosamma (1966-'94)	02646-251329
7	Sr Rose Carmel CMC (1967-'90) (Expired on 25-03-2009)	
8	Smt Mary Pothen (1967-'94) (Expired on 09.10.2012)	2421371
9	Smt Rosamma Joseph (1970-'97) HOD : 1995-'97	2421805, 9400901805
10	Sr Domitia CMC (1971-'02) HOD : 1997-'02	2402461

#### Dept of History

1	Sr Roselin SABS (1955-93) Principal 1974-80, 1985-90 HOD : 1990-93	0481-2420306, 9495393850
2	Dr Sr Johnsy Mathews CMC (1973-99) HOD : 1993-99	07552481533
3	Sr Mary Kaithamattom SABS (1980-'07) HOD:1999-'05 Principal:2005-'07. (Expired on 05-09-2007)	
4	Dr Sr Rosamma Mathew (Sr Suma Rose CMC, 1987-2013) HOD : 2005-07 Principal 2007-2012	
5	Dr Sheela Irin Jayanti J (1995-'15) HOD : 2007-'15	

#### Dept of Physical Education

1	Smt I Z Anna (1959-86) HOD : 1959-86 (Expired on 07.02.13)	2422295
2	Smt Celine Joseph (1968-99) HOD : 1986-99	2422754
3	Smt Ninamma Thomas (1986-2014) HOD : 1999-2014	2429342, 9447912158

### RETIRED NON-TEACHING STAFF

1	Sr Depasi SH	0471-2245374
2	Sri M J Varghese	0481-2427160
3	Sr Anjala CMC (Expired on 15.02.2014)	
4	Sr Carmel SABS (Expired on 03.07.2012)	
5	Sr Alice Maria SABS	04869-263038
6	Sr Falco CMC	0477-2703890
7	Sr Little Tresa SABS	0481-2401863
8	Sr Treesa Margerate FCC (Expired on 28.02.2013)	
9	Sr Carmel (Expired on 03.07.2012)	
10	Sr Emilian SH	2402121
11	Sr Lilly Therese SABS	0481-2596445
12	Sr Maria Agnes FCC	2424732
13	Sr Annie Grace SABS	9995361816
14	Sr Angelica SH	2420468, 8281660286
15	Sr Perfecta CMC	2729973
16	Sr Judit (Expired on 15.01.2010)	
17	Sr Rosula FCC	0477-2707127
18	Sri V S Jose (Expired on 23.08.1999)	
19	Sri P K Varghese	2441977
20	Sr Anto FCC	2542323
21	Sr Aloysius CMC	2420458
22	Sr Pius Maria SH	0482-8251125
23	Mr P T Joseph (Appachan Chettan)	9447809932
24	Mr K M Jose	0481-2728717
25	Mr U K Joseph	9387760304
26	Mr A D Chacko (Expired)	8606381725
27	Mr P J Jose	0481-3177748
28	Smt Rosamma Joseph (Lillykutty)	0481-2320673, 9495524673
29	Smt Annamma P J (Graisamma)	0481-2449103
30	Smt Achamma P J	0481-2475118, 9497389386
31	Smt Kathreenamma K T (Pennamma)	0481-3122442, 9747567610, 9744064206
32	Mr K J Devasia	0481-2320623, 9809946271
33	Smt Aleyamma K A	0481-2727064
34	Smt Thresiamma S D	9747855471
35	Smt Mariamma Joseph	0481-2473133
36	Smt Rosamma Thomas	0481-2446973, 9961728603
37	Mr Sebastian N F (Expired on 5-9-2011)	
38	Smt Annamma Thomas (Chinnamma)	9744473662

39	Mr Thomas Joseph	0481-2727151, 9447259331
40	Mr P S Joseph (Joy)	0481-2408873
41	Smt Mariamma P C	0481-2722130, 9947014641
42	Smt Philomina P M	9747071019
43	Sr Aleyamma N V SH (Sr Elsy George)	0481-2402373, 9526335134
44	Sr Elsy Maria FCC	0481-2420435
45	Mr Thomas P J	9747804364
46	Smt Kunjamma Varghese	09544974790, 7204709296
47	Mr Sebastian M T	8547785979
48	Smt Maryamma Thomas	0481-3267324
49	Sr Jyothis CMC	0477-2724293, 2724386
50	Smt Thresiamma D	9605151024
51	Mr Thomas Devasia (Sunny)	9847020346
52	Smt Aleykutty K J	2472100, 9544634726
53	Smt Thresiamma Antony	2727405, 9446561345
54	Smt Annamma John	2474156, 9605269546
55	Smt Thresiamma Michael	2721271
56	Smt Treesamma Augustine	2721315, 9446495163
57	Smt Mariamma George	2440671
58	Smt Thresiamma Jose	2721449
59	Smt Rosamma Varghese	9744232678, 8157031409
60	Mr Mathew K V	9744261232
61	Smt Susamma Thomas	9526376118
62	Smt Saly Sebastian	8281537962
63	Smt Mariakutty A K	9497821665

## ARCHBISHOP POWATHIL ASSUMPTION COMMUNITY COLLEGE (APACC)

Archbishop Powathil Assumption Community College (APACC) is an extension wing of Assumption College, Changanassery and is the means through which Assumption College reaches out to the specific needs of the community. It is designed in accordance with the policy adopted and recommended by the National Policy of Education (NPE) and UGC with a view to find a remedy for the lack of social commitment in higher education and to generate employability in the unreached sector of the community. APACC is registered under **Madras Centre for Research and Development of Community Education [MCRDCE]** Chennai- the Co-ordinating Agency of all Community Colleges in India

Director	: Sr Cherukusumam CMC (Vice Principal, Assumption College)
Co-ordinator	: Sr Annie Kavalam SH
Boutique in charge	: Ms Ann Mary
Incubation Centre (Consultant)	: Dr Rani Maria Thomas

### Mission

Women empowerment through education and employment, to improve the quality of the society.

### Vision

An enlightened world of equity and equality based on Christian ideals and moral values.

### Objectives

- 1 To extend the benefits of education to the less privileged women of the locality.
- 2 To align education with employment.
- 3 To provide job oriented courses responding to local needs in consultation with the industry.
- 4 To enhance the employability of the educated unemployed women
- 5 To impart Life Skills and Communication Skills along with work skills.
- 6 To document data of all women-related issues.

### PROGRAMMES UNDER APACC (NGO Community College)

- 1 **Courses under Continuing Education (Govt of Kerala)**
  - Diploma in Office Administration and Secretarial Practice (DTP, ISM, Tally, MS Office)
  - Diploma in Fashion Designing (Textile Science, Fashion Illustration, Jewellery Designing, Pattern Making, Jewellery Making, Fabric Painting, Flower Making)
  - Post Graduate Diploma in Journalism
  - PGDCA
- 2 **Courses for House Wives**
  - Certificate courses in Embroidery Works
  - Certificate courses in Jewellery Making
  - Certificate courses in Cutting, Stitching and Different types of paintings
- 3 **One Day Programme for Home Makers**

**4 Service offered through Akshaya Centre**

- Comprehensive Health Insurance Scheme (APL/BPL)
- Malayalam Computing
- e-payment (Electricity Bill, Telephone Bill)
- e-literacy Programme
- Online Application

**5 Programmes - KELTRON**

- Professional Diploma in Medical Transcription (No Age bar, Educational Qualification: +2)
- Communication Skill Development Programme (10-Days)
- M S Office (1.5 months)
- Elementary English Grammar (10 days)
- Job Interview Skills
- Time Management Skills
- Leadership Skills
- Presentation Skills
- Essential Soft Skills

**6 Day Care : Timing 8.30 a.m - 5.30 p.m**

**7 Training Programmes**

- Coaching classes for PSC Examinations
- Mushroom cultivation and Spawn production.
- Horticultural Practices
- Eco-friendly Agricultural Practices

**8 Short term computer programmes**

- Computer fundamentals, MS-Office (Complete), Word, Excel, PowerPoint & Internet, Tally + Basic Accountancy, Tally, DTP (Complete), Photoshop, ISM, Photoshop & PageMaker, C & C++ Basic, C++ Advanced Only, Java

**9 Assumption Business Incubation Centre**

**10 Assumption Fashion Boutique**

**11 Other Services**

- Classes in Tailoring, Glass Painting, Curtain making etc for students of Assumption on Saturdays.
- Women centred Awareness programme (Locality based)
- Exhibition cum sale programme

**UGC Community College**

Co-ordinator : **Ms Binamol**

- Diploma Course in Textile and Garment Designing

**SAP International Certification Courses**

- ERP
- Finance
- ERP & Finance