

# OFFICE OF THE CONTROLLER OF EXAMINATIONS

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## ASSUMPTION COLLEGE

CHANGANACHERRY - 686101, KERALA  
(Affiliated to Mahatma Gandhi University, Kottayam)

### AUTONOMOUS

Reaccredited by NAAC with 'A' Grade

No: AC- CE/336/2021

17/12/2021

## NOTIFICATION

In continuation to the Notification of even number dated 24/11/2021, it is further notified that the last date for applying for revaluation and scrutiny of II Semester UG Improvement/Supplementary and Reappearance Examinations, September 2021 is 03/01/2022.

The fee for revaluation is Rs. 500/- (Rupees five hundred only) per course and that of scrutiny is Rs 250/- (Rupees two hundred and fifty only) per course.

**The procedure to be followed for applying for Revaluation and / Scrutiny is detailed below:**

**Step 1:** Login to the student account through the following link.

[www.assumptioncollege.edu.in](http://www.assumptioncollege.edu.in)  $\implies$  Login  $\implies$  Student Login

**Step 2:** In the student login, select the **Exam Revaluation** option.

**Step 3:** Click on the **Apply** Button corresponding to the exam revaluation /scrutiny name. The subjects and the fees assigned to the selected exam revaluation / scrutiny will be displayed.

**Step 4:** Select the required subject and click on the revaluation type against the selected subject. Then a drop down will be visible. Click on the revaluation and / scrutiny button as per the choice of the candidates.

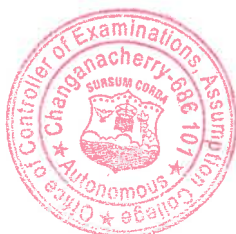
**Step 5:** Click on the register button. The student will be asked to select the payment method. Select the required payment method and click on the 'Pay now' button.

**Step 6:** Click on the 'proceed to pay'. Then the student will be asked to choose the required payment gateway. Select the required payment gateway and click on the 'Proceed to payment' method.

**The print out of the Marksheet shall be downloaded on or before 31.01.2022 as the same will not be available thereafter.**

To

1. The Principal
2. All Head of the Departments
3. ERP
4. Office
5. Notice Board



  
**Controller of Examinations**